VILLAGE BOARD OF TRUSTEES
MINUTES
Wednesday, November 4, 2026

1. **CALL TO ORDER at 6:01 pm**
   ROLL CALL: K. HANDRICK-Present, M. AHRENS-Present, K. SORENSON-Present, K. PAUL-Present, B. PARLIER-Present, J. LAWRENCE-Present

2. **PLEDGE OF ALLEGIANCE**

3. **RECOGNITION OF VISITORS**
   a) Virtual Meeting Guidelines
      This meeting will be recorded and available upon request
   b) Public Participation at Government Meetings
   In Person Attendance: Andrew Georgen, Scott Marcott
   Virtual Attendance: Kevin O'Brien – Record Review, Michael Miller, Tyler Seehafer, Bethany Marcott

4. **INTERVIEW POTENTIAL VILLAGE BOARD TRUSTEES AND DISCUSS FILLING VACANCY FOR REMAINDER OF TRUSTEE CABRERA'S TERM (EXPIRES APRIL 2027)**
   Andrew Georgen and Scott Marcott appeared in person to interview for the open seat vacated by Trustee Cabrera. The candidates were asked 8 interview questions and Trustees casted a secret ballot. Ballot count was unanimous for Marcott. He will be sworn in at the November 16th Special meeting and will be up for re-election at the April 2027 election.
   MOTION – Appoint Scott Marcott to Serve Remainder of Trustee Cabrera's Term to Expire in April 2027
   Motion made by Paul second by Lawrence. Motion passed by voice vote.

5. **APPROVAL OF VILLAGE BOARD MEETING MINUTES**
   a) October 7, 2026 Regular Village Board Minutes
   b) October 21, 2026 Special Village Board Minutes
   MOTION – Approve Minutes from October 7, 2026 and October 21, 2026 Meetings
   Motion made by Sorenson second by Ahrens. Motion passed by voice vote.

6. **REVIEW OF LICENSE APPLICATIONS**
   a) New Operator License Application for Jayme Neville – Home Bar & Grill
   b) New Operator License Application for Lisa Jansen – GPM Southeast (R-Store)
   Both Operator License applicants turned in required paperwork and passed background checks. Both recommended for approval.
   MOTION – Approve Operator Licenses for Jayme Neville and Lisa Jansen
   Motion made by Lawrence second by Paul. Motion passed by voice vote.

7. **ADMINISTRATOR'S REPORT**
   a) Village Permits Approved in October
   b) Fire Department and First Responder Calls for October
   c) Administration Department Activity in October
   d) Police Department Activity in October
   e) Public Works/Utility Departments Activity in October
      - STH 107
      - N. Industrial Pkwy
      - Well #5
   f) Administrators Activities & Plans for November
   Cherek gave updates of the daily activities of the Village staff for October and upcoming activities/projects for November. His full Administrator's Report can be found in the Agenda Packet.

8. **NEW BUSINESS**
   a) Discuss and Approve Labor Agreement with General Teamsters Union Local 662
   The Union agreement for 2027 shows a 3% rate of inflation increase in wages. 3 employees received a wage adjustment and will see their 3% split out during the year with a 2% increase January 1st and another 1% increase July 1st.
   MOTION – Approve Labor Agreement with General Teamsters Union Local 662
   Motion made by Lawrence second by Paul. Motion passed by voice vote.

b) Discuss and Approve Extraterritorial Land Division Certified Survey Map - Robert & Ivan Knoeck Properties
Cherek received a CSM for properties in the Town of Cassel fixing an issue of a lot line running thru the center of a house. The property falls in the extraterritorial zone of the Village.
MOTION – Approve Extraterritorial CMS for the Knoeck Properties in the Town of Cassel
Motion made by Paul second by Sorenson. Motion passed by voice vote.

9. REVIEW AND APPROVAL OF BILLS
Trustees questioned the following bill payments:
Check 49923 – HD Excavating and Demo, LLC – tree removal and stump grinding at the library
Check 49930 – VanderWaal Law – legal fees for Flock camera open records request
MOTION – Approve Payment of Bills
Motion made by Ahrens second by Sorenson. Motion passed by voice vote.

10. RESOLUTIONS AND ORDINANCES
a) Discuss and Approve Resolution 2026-11-4 – Approving 2027 Salaries and Wages
Approval of the Union Labor Agreement establishes the 3% wage increase for Village employees. The resolution also establishes the approved Board and Commission wage of $75 per meeting beginning in 2027.
MOTION – Approve Resolution 2026-11-4 Approving 2027 Salaries and Wages
Motion made by Paul second by Parlier. Motion passed by voice vote.

b) Discuss and Approve Resolution U 2026-10-7 – Establishing Hauled Holding Tank Waste Rate and Charges
At the October 28, 2026 Utility meeting, the Commission approved a hauled holding tank waste rate of 85% of Residential, Commercial, Industrial and Public Authority sewer rates. This resolution spells out the details of said rate creation to be effective beginning January 1, 2027.
MOTION – Approve Resolution U2026-10-7 – Establishing Hauled Holding Tank Waste Rate and Charges
Motion made by Paul second by Ahrens. Motion passed by voice vote.

c) Discuss and Approve Amending Ordinance Section 11.5.5 - "Purchase or Possession of Tobacco Product: and Creating Section 11.5.6 "Possession of Controlled Substance"
Police Chief Geske informed Cherek of outdated language in Ordinance 11.5.5. He felt it an amendment is necessary to include e-cigarettes, e-cigars, e-pipes, vape pens or other electronic tobacco products. Further, Geske noted the Village currently has no Ordinance to regulate controlled substance possession by minors.
MOTION – Approve Amendment of Ordinance Sections 11.5.5 – "Purchase or Possession of Tobacco Product" and Creating of Section 11.5.6 – "Possession of Controlled Substance"
Motion made by Paul second by Sorenson. Motion passed by voice vote.

d) Discuss and Approve Ordinance Creating Section 10.2.8 - "Regulation of E-Bikes, E-Scooters, E-Motos, Gas-Powered Scooters and Gas-Powered Bicycles"
The Police Department has been seeing more and more E-bikes, E-scooters, etc around town. The Village does not have an Ordinance in place to regulate use of these devices. Creating Section 10.2.8 would establish rules for use of electronic or gas-powered bicycles and scooters.
MOTION – Approve Creation of Ordinance Section 10.2.8 – "Regulation of E-Bikes, E-Scooters, E-Motos, Gas-Powered Scooters and Gas-Powered Bicycles"
Motion made by Sorenson second by Ahrens. Motion passed by voice vote. Lawrence opposed.

11. FUTURE SCHEDULED MEETINGS:
a) Special Budget Hearing & Meeting – Monday, November 16, 2026 – 5:00 pm
b) Regular Village Board Meeting – Wednesday, December 2, 2026 – 6:00 pm

12. ADJOURNMENT at 7:46 pm
Motion to adjourn made by Lawrence second by Paul. Motion passed by voice vote.

Cassie Lang
Village Clerk / Deputy Treasurer