



VILLAGE UTILITY COMMISSION

MINUTES

Wednesday, August 26, 2026

1. CALL TO ORDER at 4:00 pm

UTILITY ROLL CALL: A. BERENS-Present, B. BOHR-Present, M. TELFORD-Present, D. SEILER-Present, K. HANDRICK JR.-Present

2. PLEDGE OF ALLEGIANCE

3. RECOGNITION OF VISITORS

- a. Virtual Meeting Guidelines
 - i. This meeting will be recorded and available upon request
- b. Public Participation at Government Meetings
In Person Attendance: Joey Knauf – Dvorak Sanitation

4. APPROVAL OF JULY 29, 2026 UTILITY COMMISSION MEETING MINUTES

MOTION – Approve July 29, 2026 Utility Commission Minutes

Motion made by Seiler second by Telford. Motion passed by voice vote.

5. REVIEW AND APPROVAL OF PAYMENT OF BILLS

Commission members questioned the following bill payments:

Check 49764 – Visu-Sewer – CIPP Payment Request 3

Check 49797 – Dodson Auto – Water main break asphalt repairs

MOTION – Approve Payment of Bills

Motion made by Handrick second by Bohr. Motion passed by voice vote.

6. PUBLIC UTILITY REPORT

- Water Department Daily Operations Update
- Wastewater Department Daily Operations Update

Director of Public works, Ken Bloom, updated the Commission of the daily operations of the Utility for the month of August. His full report can be found in the Agenda Packet.

7. UNFINISHED BUSINESS

- a. Update on Well #5
Cherek worked with Strand Associates to get together bid documents for test well drilling. A 2-week Advertisement for Bids publication will be in the Record Review September 9th and 16th. Bid opening is scheduled for October 1st at 1:30 pm. Test well drilling will occur near Well 1 and at the new potential location off North Ridge Road. Cherek will be resubmitting the Clean Water Fund loan application due to delays in the project and is working with Ehlers on the PSC audit for the conventional rate case.
- b. Update on Cure-In-Place-Piping Project
The project is up to date on payment of bills for the work completed. There is a large amount of contingency left in the budget. The Village, with Matt from Vierbicher, are looking to add more areas to the project utilizing as much contingency as possible. There are 2 sections of pipe that are beyond the point of lining and need to be dug and replaced before lining can occur. September 4th, Matt will be here to paint the sections that need to be replaced so a dig can be scheduled.
- c. Update on 4th Street Lift Station
No real update since the July 29th meeting.
- d. Discuss and Establish Dvorak Sanitation Holding Tank Dumping Rates
 - i. Discuss Implementation of Dvorak Sanitation Dumping Contract
* Moved to after Item 3
Bloom noted he has not seen issues with permit limits in the 2-month trial period of Dvorak dumping. Cherek proposed establishing a holding tank rate on the Utility Rate sheet as opposed to doing a contract. Holding Tank rates would stay consistent with sewer rate increases. The Village Board would adopt via resolution after the Utility Commission establishes the rate. No rate determination was made at this time.

MOTION – Approve the Extension of Pilot with Current Rate of \$13/1,000 Gallons Until a Rate Can be Established

Motion made by Handrick second by Seiler. Motion passed by voice vote.

8. NEW BUSINESS

- a. Discussion on Guidelines for Public Works Construction

At the August 19th Plan Commission meeting, Cherek shared draft guidelines for residential development. He brought to Utility Commission to determine the utility portion of guidelines. Commission members will be sent the draft for review and will discuss and finalize draft at next meeting.

9. SCHEDULED MEETINGS

- a. Regular Meeting: Wednesday, September 30, 2026 – 4:00 pm
b. Special Meetings as Needed

10. ADJOURNMENT at 5:56 pm

Motion to adjourn made by Seiler second by Handrick. Motion passed by voice vote.

Cassie Lang
Village Clerk / Deputy Treasurer