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VILLAGE UTILITY COMMISSION

OFFICIAL NOTICE & AGENDA

Wednesday, August 26, 2026

4:00 pm – Marathon Municipal Center

1. CALL TO ORDER

UTILITY ROLL CALL: A. BERENS, B. BOHR, M. TELFORD, D. SEILER, K. HANDRICK JR.

2. PLEDGE OF ALLEGIANCE

3. RECOGNITION OF VISITORS

- a. Virtual Meeting Guidelines
 - i. This meeting will be recorded and available upon request
- b. Public Participation at Government Meetings

4. APPROVAL OF JULY 29, 2026 UTILITY COMMISSION MEETING MINUTES

5. REVIEW AND APPROVAL OF PAYMENT OF BILLS

6. PUBLIC UTILITY REPORT

- Water Department Daily Operations Update
- Wastewater Department Daily Operations Update

7. UNFINISHED BUSINESS

- a. Update on Well #5
- b. Update on Cure-In-Place-Piping Project
- c. Update on 4th Street Lift Station
- d. Discuss and Establish Dvorak Sanitation Holding Tank Dumping Rates
 - i. Discuss Implementation of Dvorak Sanitation Dumping Contract

8. NEW BUSINESS

- a. Discussion on Guidelines for Public Works Construction

9. SCHEDULED MEETINGS

- a. Regular Meeting: Wednesday, September 30, 2026 – 4:00 pm
- b. Special Meetings as Needed

10. ADJOURNMENT



PUBLIC VIRTUAL ACCESS

Join Teams Meeting: <https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting>

Meeting ID: 261 174 214 35

Passcode: cY2jA33d

Andrew Berens.
Utility Commission Chair

Cassie Lang
Village Clerk / Deputy Treasurer



VILLAGE UTILITY COMMISSION

MINUTES

Wednesday, July 29, 2026

1. CALL TO ORDER at 4:00 pm

UTILITY ROLL CALL: A. BERENS-Present, B. BOHR-Present, M. TELFORD-Present, D. SEILER-Present, K. HANDRICK JR.-Present

2. PLEDGE OF ALLEGIANCE

3. RECOGNITION OF VISITORS

- a. Virtual Meeting Guidelines
 - i. This meeting will be recorded and available upon request
- b. Public Participation at Government Meetings
Virtual Attendance: Kevin O'Brien – Record Review

4. APPROVAL OF MEETING MINUTES

- a. May 27, 2026 Regular Meeting
MOTION – Approve May 27, 2026 Meeting Minutes
Motion made by Bohr second by Berens. Motion passed by voice vote.
- b. July 20, 2026 Joint Village Board Meeting
MOTION – Approve July 20, 2026 Joint Village Board Meeting Minutes
Motion made by Telford second by Bohr. Motion passed by voice vote.

5. REVIEW AND APPROVAL OF PAYMENT OF BILLS

Commission members questioned the following bill payments:
Check 49609 – River Country Cooperative – diesel for water plant generator
Check 49670 – VanderWaal Law – Well #5 deed restriction
Check 49717 – Village Utility Payments for water and wastewater plants
Checks 49627/49699 – Strand Associates – Well #5 invoices
MOTION – Approve Payment of Bills
Motion made by Bohr second by Seiler. Motion passed by voice vote.

6. PUBLIC UTILITY REPORT

- Water Department Daily Operations Update
- Wastewater Department Daily Operations Update

Director of Public Works, Ken Bloom, gave an update of daily operations for the Utility. His full report can be found in the Agenda Packet.

7. UNFINISHED BUSINESS

- a. Update on Well #5
Cherek gave a budget status update showing \$61,848.15 paid to date, of which \$51,909 was in engineering services. Cherek and Bloom have been in contact with local legislatures regarding the road access to Well 1 issue. They are working to see if the 24/7 dry land access requirement is a state law or a DNR Code. Conventional Rate Case has been submitted to the PSC.
- b. Update on Cure-In-Place-Piping Project
Contingency for CIPP Project sits at \$67,544 at time of meeting. Cherek and Vierbicher, the engineer on the project, are working on determining the best sections to add to the project. Some sections will need to be dug due to pipe collapse.
- c. Update on 4th Street Lift Station
Bloom updated the Commission on next possible steps to remedy the cavitation issue. Smith and Loveless suggest shutting the discharge valve on pump until check valve quits pumping and slowly open the discharge valve until pumping resumes and check cavitation at that time. They also suggest checking that the suction lines are at least 6" off the floor of the wet well inside the lift station. Darren Pope from Vierbicher has offered to come on-site free of charge to assist with these suggestions. Bloom noted that

the original impeller installed in 1974 was a 7 ¾" impeller that was since trimmed down however the utility has no record of what size it was trimmed down to. Paul from William Reid suggests having a machine shop trim down one of the impellers that are lying around for this project. Commission members suggested possibly installing a variable frequency drive to see if that could help.

8. NEW BUSINESS – None to Discuss

9. SCHEDULED MEETINGS

- a. Regular Meeting: Wednesday, August 26, 2026 – 4:00 pm
- b. Special Meetings as Needed

10. ADJOURNMENT at 5:37 pm

Motion to adjourn made by Seiler second by Telford. Motion passed by voice vote.

Cassie Lang
Village Clerk / Deputy Treasurer

Marathon City Utility Operations & Facilities Report

For August 2026

Water Treatment Facility Report

The water facility is operating well and meeting all the monthly testing requirements.

The Water Utility is beginning to explore options for a new water meter reading & billing system. Our current meter reading/billing system is out of date and vulnerable to reliability issues. (Explanation by staff at meeting)

UPDATE 7/26 – The pilot study with Metron has been discontinued, due to significant issue of not registering low water flow through the meter, which could affect Utility revenue and PSC water loss reporting issues. Badger Meter has agreed to provide us with their meter reading and billing system software and 10 trial water meters to conduct a pilot study using their system. We already have numerous Badger water meters in our system, so this may be an easier transition.

UPDATE 8/26 – Installation of the new (pilot) Badger water meter transmitters (now called End Points) is currently in progress. Once we have the water meter reading software from Badger Meter, we will be able to collect past and present real-time data trends.

Wisconsin Rural Water Association (WRWA) has been working with Aaron Martin, to try and locate a water leak on the southwest side of the Village. Aaron believes we are losing water, because we are pumping more water than normal. During the water leak investigation, a 6" watermain valve broke and started leaking water at the intersection of Heindl Lane and Sonnentag Lane. This valve was dug up and replaced on 8/18/2026. After further investigation, an 8" zone valve, located in the same intersection (Heindl & Sonnentag), is also leaking water when the valve is normally closed. This can cause water pressure fluctuations in that area, which is not ideal. This valve will be excavated and replaced on 8/24/2026. The water loss investigation will continue with the assistance of WRWA. (Any updated information will be provided at the meeting)

Wastewater Treatment Facility Report

The Wastewater Treatment Facility met all permit limits for the months of July 2026.

The Rotork air actuating valve on Aerobic Digester A has not been consistently working properly. The actuating valve adjusts the airflow to the digester as needed, by opening and closing the valve a certain percentage. Currently it is not adjusting the airflow as intended and is under aerating the digester, which can cause treatment issues long term, regarding biosolids and land spreading limitations. I will be contacting the Rotork Representative for Wisconsin, LAI, to inquire about this issue and get the problem resolved.

UPDATE 7/26 – A quote from LAI, to have a technician onsite to fix the issue with the actuating air valve was provided the Utility for \$2,176.00. The quote was signed and set back to LAI. Adequate aeration of the digester is very important to get proper treatment of biosolids in the digester, in order to meet all DNR permit limits, prior to land application. A technician has not yet been on-site to address the issue, at the time of this report.

Wastewater Treatment Facility Report (Continued)

UPDATE 8/26 – Since a quote to fix the Rotork actuating valve was signed with LAI on 6/4/26, stating a lead time of 6-11 weeks, I will wait for the lead time of 11 weeks to expire before getting another quote from Rotork Controls, out of the Milwaukee area. I have not had any contact with LAI since the quote was signed and sent back to them in early June. 11 weeks from 6/4/26 would be 8/20/26, so I will be contacting Rotork Controls the week of August 24th and proceed with the best quote for the repair.

We have had an issue with both of our ISCO Influent and Effluent Samplers freezing up, due to the compressors constantly running and not shutting off, caused by faulty relays. Apparently, this is a known problem and the culprit is a faulty power supply assembly. Mulcahy Shaw Water (Wisconsin ISCO Rep) has agreed to supply us with free power supplies in return for a technician service call, since the samplers are technically out of warranty. Because this problem causes issues not only with the DNR and required sampler temperature ranges (0-6°C), but on occasion our samples have been frozen in the morning, therefore; this issue needed to be addressed. New power supplies were installed in both the Influent and Effluent samplers.

We have been having an issue with the pumps losing prime at the Spring Valley Lift Station. This has caused several off-duty call-ins over the past month. The check valves are not sealing properly allowing water to drain back into the wet well. The solution is to replace both check valves. Both manual plug valves will also be replaced during this project since they are very difficult to operate. The plug valves are the original valves that were installed in 1982. I'm currently in the process of getting quotes and purchasing the 4" plug valves. We have both check valves in stock, in our inventory.

Connor Smith, our UWSP Intern for the past 2 summers, will be leaving at the end of August. His last day will be Thursday, August 27th. The additional help over the summer months was greatly appreciated by the Utility Department.

Submitted by: Ken Bloom, Director of Public Works & Utilities

VILLAGE OF MARATHON CITY
QUARTERLY UTILITY RATES

<u>WATER RATE</u>		2025	2026	2027
		0%	0%	0%
<u>RESIDENTIAL RATE</u>				
5/8" METER		\$ 34.50	\$ 34.50	\$ 34.50
3/4" METER		\$ 34.50	\$ 34.50	\$ 34.50
<u>COMMERCIAL, INDUSTRIAL, PUBLIC AUTHORITY RATES</u>				
5/8" METER		\$ 34.50	\$ 34.50	\$ 34.50
3/4" METER		\$ 34.50	\$ 34.50	\$ 34.50
1" METER		\$ 60.00	\$ 60.00	\$ 60.00
1 1/4" METER		\$ 69.00	\$ 69.00	\$ 69.00
1 1/2" METER		\$ 78.00	\$ 78.00	\$ 78.00
2" METER		\$ 123.00	\$ 123.00	\$ 123.00
3" METER		\$ 216.00	\$ 216.00	\$ 216.00
Over 3"		\$ 228.00	\$ 228.00	\$ 228.00
<u>VOLUME CHARGE</u>				
First 45,000 gallons used each quarter	Per 1000 GL	\$ 5.10	\$ 5.10	\$ 5.10
Next 555,000 gallons used each quarter	Per 1000 GL	\$ 4.20	\$ 4.20	\$ 4.20
Over 600,000 gallons used each quarter	Per 1000 GL	\$ 3.50	\$ 3.50	\$ 3.50

<u>SEWER RATE</u>		<i>PHASED RATE INCREASE</i>		
<u>QUARTERLY METER CHARGES</u>		2025	2026	2027
		0.00%	5.50%	5.50%
<u>RESIDENTIAL RATE</u>				
5/8" METER		\$ 58.57	\$ 61.79	\$ 65.19
3/4" METER		\$ 58.57	\$ 61.79	\$ 65.19
<u>COMMERCIAL, INDUSTRIAL, PUBLIC AUTHORITY RATES</u>				
5/8" METER		\$ 87.84	\$ 92.67	\$ 97.77
3/4" METER		\$ 87.84	\$ 92.67	\$ 97.77
1" METER		\$ 131.67	\$ 138.92	\$ 146.56
1 1/4" METER		\$ 175.64	\$ 185.30	\$ 195.49
1 1/2" METER		\$ 219.38	\$ 231.45	\$ 244.18
2" METER		\$ 263.35	\$ 277.83	\$ 293.11
3" METER		\$ 451.89	\$ 476.74	\$ 502.96
<u>VOLUME CHARGE</u>	Per 1000 GL	\$ 18.69	\$ 19.72	\$ 20.80
<u>HIGH STRENGTH INDUSTRIAL CHARGES</u>				
<u>VOLUME CHARGE</u>	Per 1000 GL	\$ 10.23	\$ 10.79	\$ 11.39
<u>SURCHARGE</u>				
BOD OVER 250 MG/L	PER POUND	\$ 1.41	\$ 1.49	\$ 1.57
SS OVER 150 MG/L	PER POUND	\$ 1.15	\$ 1.21	\$ 1.28
PHOSPHORUS OVER 5 MG/L	PER POUND	\$ 25.14	\$ 26.52	\$ 27.98
<u>HIGH STRENGTH CUSTOMER FIXED CHARGE</u>		\$ 2,296.55	\$ 2,422.86	\$ 2,556.12
(Fixed charge is for water and sewer combined)				