



VILLAGE UTILITY COMMISSION

MINUTES

Wednesday, July 29, 2026

1. CALL TO ORDER at 4:00 pm

UTILITY ROLL CALL: A. BERENS-Present, B. BOHR-Present, M. TELFORD-Present, D. SEILER-Present, K. HANDRICK JR.-Present

2. PLEDGE OF ALLEGIANCE

3. RECOGNITION OF VISITORS

- a. Virtual Meeting Guidelines
 - i. This meeting will be recorded and available upon request
- b. Public Participation at Government Meetings
Virtual Attendance: Kevin O'Brien – Record Review

4. APPROVAL OF MEETING MINUTES

- a. May 27, 2026 Regular Meeting
MOTION – Approve May 27, 2026 Meeting Minutes
Motion made by Bohr second by Berens. Motion passed by voice vote.
- b. July 20, 2026 Joint Village Board Meeting
MOTION – Approve July 20, 2026 Joint Village Board Meeting Minutes
Motion made by Telford second by Bohr. Motion passed by voice vote.

5. REVIEW AND APPROVAL OF PAYMENT OF BILLS

Commission members questioned the following bill payments:
Check 49609 – River Country Cooperative – diesel for water plant generator
Check 49670 – VanderWaal Law – Well #5 deed restriction
Check 49717 – Village Utility Payments for water and wastewater plants
Checks 49627/49699 – Strand Associates – Well #5 invoices
MOTION – Approve Payment of Bills
Motion made by Bohr second by Seiler. Motion passed by voice vote.

6. PUBLIC UTILITY REPORT

- Water Department Daily Operations Update
- Wastewater Department Daily Operations Update

Director of Public Works, Ken Bloom, gave an update of daily operations for the Utility. His full report can be found in the Agenda Packet.

7. UNFINISHED BUSINESS

- a. Update on Well #5
Cherek gave a budget status update showing \$61,848.15 paid to date, of which \$51,909 was in engineering services. Cherek and Bloom have been in contact with local legislatures regarding the road access to Well 1 issue. They are working to see if the 24/7 dry land access requirement is a state law or a DNR Code. Conventional Rate Case has been submitted to the PSC.
- b. Update on Cure-In-Place-Piping Project
Contingency for CIPP Project sits at \$67,544 at time of meeting. Cherek and Vierbicher, the engineer on the project, are working on determining the best sections to add to the project. Some sections will need to be dug due to pipe collapse.
- c. Update on 4th Street Lift Station
Bloom updated the Commission on next possible steps to remedy the cavitation issue. Smith and Loveless suggest shutting the discharge valve on pump until check valve quits pumping and slowly open the discharge valve until pumping resumes and check cavitation at that time. They also suggest checking that the suction lines are at least 6" off the floor of the wet well inside the lift station. Darren Pope from Vierbicher has offered to come on-site free of charge to assist with these suggestions. Bloom noted that

the original impeller installed in 1974 was a 7 ¾" impeller that was since trimmed down however the utility has no record of what size it was trimmed down to. Paul from William Reid suggests having a machine shop trim down one of the impellers that are lying around for this project. Commission members suggested possibly installing a variable frequency drive to see if that could help.

8. NEW BUSINESS – None to Discuss

9. SCHEDULED MEETINGS

- a. Regular Meeting: Wednesday, August 26, 2026 – 4:00 pm
- b. Special Meetings as Needed

10. ADJOURNMENT at 5:37 pm

Motion to adjourn made by Seiler second by Telford. Motion passed by voice vote.

Cassie Lang
Village Clerk / Deputy Treasurer