



VILLAGE BOARD OF TRUSTEES

MINUTES

Wednesday, May 6, 2026

1. CALL TO ORDER at 6:00 pm

ROLL CALL: K. HANDRICK-Present, M. AHRENS-Present, K. SORENSON-Present, K. PAUL-Present, B. PARLIER-Absent, J. LAWRENCE-Present, A. CABRERA-Absent

2. PLEDGE OF ALLEGIANCE

3. RECOGNITION OF VISITORS

a. Virtual Meeting Guidelines

This meeting will be recorded and available upon request

b. Public Participation at Government Meetings

In Person Attendance: Fire Chief Darrin Hall

Virtual Attendance: Kevin O'Brien – Record Review
Ethan Hoffman – Kerber Rose

4. APPROVAL OF APRIL 21, 2026 SPECIAL ORGANIZATIONAL BOARD MEETING MINUTES MOTION – Approve Minutes from April 21, 2026 Special Organizational Meeting

Motion made by Paul second by Sorenson. Motion passed by voice vote.

5. REVIEW OF LICENSE APPLICATION RENEWALS

Liquor/Cigarette/Operator license renewal applications have been turned in to the Clerk's office and are available for review by Board Members. All will be up for approval at the June 3, 2026 meeting.

6. ADMINISTRATORS REPORT

Cherek updated the Board with the daily activities of the Village staff for April. His full Administrators Report can be found in the Agenda Packet.

7. UNFINISHED BUSINESS

a. Discussion and Possible Action on Replacement Fire Engine for Engine #46

Chief Hall updated the Board of a used Engine that will be available for purchase and delivery mid-June. It is currently an Engine in service at a department in the process of updating their Engine. It is a 1999 with approximately 50,000 miles and just over 3,000 hours with automatic transmission and a crew cab that seats 5. It would be an engine that could respond to MABAS calls. Victor at North Star Emergency Vehicle Services, performs the pump test at the Department selling the engine and would do a current pump test before delivery to the MFD. Cost of the used engine including updates to make it ready for service is estimated to be less than the cost quoted to fix Engine #46.

8. NEW BUSINESS

a. Presentation and Approval of 2025 Audit with Kerber Rose

Ethan Hoffman from Kerber Rose presented the 2025 Audit to the Board. Key points were as follows:

- Overall Fund Balance around \$1,125,000 – Very positive with slight decline from 2024 of just over \$200,000 mainly due to property taxes being moved to Debt Service fund to cover additional debt payments.
 - Village is in a strong standing of available resources (GF Balance) to pay for future GF expenditures.
 - General Fund Budget shows overage in expenditures of \$241,000 largely due to the following: Post Office floor resurfacing, increase in FD wages, Veterans Park sewer replacement and remaining costs to the 4th St trail project paid out in 2025.
- Overall Utility net increase of \$600,000 Cash – Ending Utility Cash Balance of \$1.6 million – About \$1.3 million in Unrestricted Cash available for operating activities and \$282,000 in Restricted Cash for future equipment replacement

- An overall decrease of about \$190,000 in net position in the Water Utility primarily driven by the painting of the water tower paid for in 2025.
 - Sewer Utility operating expenses up due to depreciation of the infrastructure updates (New Wastewater Treatment Plant, N. Business Parkway sewer utility) and interest from additional debt issued to plan for future projects.
- b. Discuss and Approve American Legion Post 469 Parks Use License Agreement
Cherek presented the Ball Park Use License Agreement approved by the American Legion Post 469. It is the same agreement the school and youth ball clubs have agreed to and reflects the Legions' rate of \$12,533.95.
MOTION – Approve the American Legion Post 469 Parks Use License Agreement
Motion made by Lawrence second by Paul. Motion passed by voice vote.
- c. Discussion on North Business PKWY (Street Lighting & Storm Water cost)
Cherek provided an update on the N. Business Parkway lighting project. There is currently \$166,128.99 of budget remaining of which includes just over \$36,000 for engineering costs and approximately \$125,000 in contingency. Contingency budget to be used towards lighting. WPS quoted Cherek \$226,000 for 29 fiberglass poles to have phase 1 power on the north side and would tie into 2 different mains. Changing to wood poles would lower cost to \$137,000. Cherek requested a quote to run lights from 107 to the Menzner site, reducing the number of poles to 22, using 1 transformer box. That would lower cost to around \$105,000.
The Village has been having an issue with subsurface water coming out a sanitary sewer manhole. Drain tile installation will be needed to alleviate the problem. Reducing the number of light poles in the lighting project will allow the Village to also have money in the contingency budget for the drain tile repair. Cherek believes the remaining engineering cost will not be the full \$36,000 left in budget. He feels there will be around \$146,000 between contingency and engineering costs that can be used for the lighting and drain tile.
- d. Discussion on Market Street Municipal Street Improvement Discretionary Program (MSID) award
Cherek informed the Board of the awarding of the MSID grant the Village received to redo Market St from 4th St to 8th St. The Village received a 50/50 match for reimbursement up to a limit of \$245,712.89. Cherek originally planned for \$174,648 within the CIP. The grant limit could increase the Village's expenditures about \$71,000. The project would include resurfacing 4th St to 8th St, regrading of some intersections and fixing approximately 2 blocks of storm sewers from 4th St south. Project expected to be bid in fall 2027 with construction beginning spring of 2028 could help in budgeting the extra cost.

9. REVIEW AND APPROVAL OF BILLS

Trustees questioned the following bill payments:

Check 49485 – Dodson Auto – hydraulics and electrical work on CAT loader

Check 49504 – KerberRose – audit expense

MOTION – Approve Payment of Bills

Motion made by Ahrens second by Sorenson. Motion passed by voice vote.

10. RESOLUTIONS AND ORDINANCES

- a. Discuss and Possible Action on Ordinance 14.510 Annexing Territory to the Village of Marathon City
Cherek presented the Board with an annexation petition from Alex and Dana Blume for parcel 054-2806-181-0989 in the Town of Marathon. Prior to this meeting, the Plan Commission approved the zoning of C-1 General Commercial for the parcel upon annexation. The annex would include roughly 5 acres of land and the County Road B right-of-way to the south border of the annexed parcel. The Department of Administration has a 20-day review period to approve annexation. The Board may approve the ordinance pending the DOA's approval.
MOTION – Approve Draft Ordinance 14.510 Annexing Territory to the Village of Marathon City, Pending Department of Administration Approval
Motion made by Paul second by Lawrence. Motion passed by roll call vote.
Handrick – Y, Ahrens – Y, Sorenson – Y, Paul – Y, Lawrence – Y

11. VILLAGE BOARD WILL GO INTO CLOSED SESSION BY ROLL CALL VOTE PER WIS. STAT. 19.85(1)(e) “DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION.”

MOTION – Go into Closed Session per Wis Stat. 19.85(1)(e) at 7:45 pm

Motion made by Ahrens second by Paul. Motion passed by roll call vote.

Ahrens – Y, Sorenson – Y, Paul – Y, Lawrence – Y, Handrick – Y

- a. St Matthew’s Parking Lot Agreement

12. VILLAGE BOARD WILL RETURN TO OPEN SESSION BY ROLL CALL VOTE

MOTION – Return to Open Session at 8:15 pm

Motion made by Paul second by Ahrens. Motion passed by roll call vote.

Sorenson – Y, Paul – Y, Lawrence – Y, Handrick – Y, Ahrens – Y

13. TAKE ACTION ON CLOSED SESSION ITEMS IF NEEDED

No action taken

14. FUTURE SCHEDULED MEETINGS:

- a. Board of Review Meeting – Monday, May 11, 2026 – 5:00-7:00 pm
- b. Regular Village Board Meeting – Wednesday, June 3, 2026 – 6:00 pm
- c. Special Village Board – As Needed

15. ADJOURNMENT at 8:17 pm

Motion to adjourn made by Ahrens second by Lawrence. Motion passed by voice vote.

Cassie Lang
Village Clerk / Deputy Treasurer