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# VILLAGE UTILITY COMMISSION

## OFFICIAL NOTICE & AGENDA

Wednesday, March 25, 2026

4:00 pm

Marathon Municipal Center

### 1. CALL TO ORDER

**UTILITY ROLL CALL:** A. BERENS, B. BOHR, M. TELFORD, D. SEILER, K. HANDRICK JR.

### 2. PLEDGE OF ALLEGIANCE

### 3. RECOGNITION OF VISITORS

- a. Virtual Meeting Guidelines
  - i. This meeting will be recorded and available upon request
- b. Public Participation at Government Meetings

### 4. APPROVAL OF JANUARY 28, 2026 MEETING MINUTES

### 5. REVIEW AND APPROVAL OF PAYMENT OF BILLS

- a. Review 1<sup>st</sup> Quarter Budget Status

### 6. PUBLIC UTILITY OPERATIONS & FACILITIES REPORT

### 7. UNFINISHED BUSINESS

- a. Update on Well #5
- b. Update on Cure-In-Place-Piping Project
- c. Update on 4<sup>th</sup> Street Lift Station
- d. Discuss Draft WPDES (Wisconsin Pollutant Discharge Elimination System) Permit
- e. Update on Engineering Services Contract Renewal with Strand Associates

### 8. NEW BUSINESS

- a. Discussion on Chestnut St Water Main Break

### 9. SCHEDULED MEETINGS

- a. Regular Meeting: Wednesday, April 29, 2026 – 4:00 pm
- b. Special Meetings as Needed

### 10. ADJOURNMENT



#### PUBLIC VIRTUAL ACCESS

Join Teams Meeting: <https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting>

Meeting ID: 261 174 214 35

Passcode: cY2jA33d

*Andrew Berens.*

Utility Commission Chair

*Cassie Lang*

Village Clerk / Deputy Treasurer



# VILLAGE UTILITY COMMISSION

## MINUTES

Wednesday, January 28, 2026

**1. CALL TO ORDER at 4:04 pm**

**UTILITY ROLL CALL:** A. BERENS-Present, B. BOHR-Present, M. TELFORD-Present, D. SEILER-Present, K. HANDRICK JR.-Present

**2. PLEDGE OF ALLEGIANCE**

**3. RECOGNITION OF VISITORS**

- a. Virtual Meeting Guidelines  
This meeting will be recorded and available upon request
- b. Public Participation at Government Meetings  
Virtual Attendance: Kevin O'Brien – Record Review

**4. APPROVAL OF DECEMBER 17, 2025 MEETING MINUTES**

**MOTION – Approve December 17, 2025 Minutes**

Motion made by Handrick second by Telford. Motion passed by voice vote.

**5. REVIEW AND APPROVAL OF PAYMENT OF BILLS**

Commission members questioned the following Bill Payments:  
Check 49323 – PGA, Inc. – hydrant replacement – will be an insurance reimbursement  
Check 49299 – WPS – Account description questions

**MOTION – Approve Payment of Bills**

Motion made by Bohr second by Seiler. Motion passed by voice vote.

**6. PUBLIC UTILITY OPERATIONS & FACILITIES REPORT**

Director of Public Works, Ken Bloom, gave the Commission a report of daily Utility operations and projects for January. The full report can be found in the Agenda Packet.

**7. UNFINISHED BUSINESS**

- a. Update on Well #5  
Bloom, along with Administrator Cherek, gave a brief update on Well 5. Bloom has been working to get the construction report for Well #1 to project engineer, Strand Associates. Cherek provided GIS information needed to submit to the DNR and Vierbecher Associates provided water line inventory maps. The goal is to get new Well 5 as close to Well 1 as possible. The reports provided will help establish if that is possible. No other significant updates.
- b. Update on Cure-In-Place-Piping Project  
The Utility employees, Administrator Cherek, Visu-Sewer and engineer Vierbicher Associates tentatively plan to schedule a project kick off meeting in early February. No other significant updates.
- c. Update on 4<sup>th</sup> Street Lift Station  
Cherek and Bloom had a meeting with Vierbicher Engineers and representatives from William Reid and Smith & Loveless (sales company and manufacturer respectively) in regards to the cavitation at the trailer park lift station. The engineer suggested a lower size motor, however the current motor is the smallest size that Smith & Loveless makes. Their next suggestion was to add more weight to the base plate the motor sits on to check if it stops the cavitation. The Utility plans to test this in the next week or 2. If the cavitation does not stop, Smith & Loveless will send a dual port impeller which tend to vibrate less and is one in which the Utility has not tried. An update will be provided at the next meeting.

## **8. NEW BUSINESS**

### **a. Discussion on Maraview Drive Water Main Break**

On Friday, January 2<sup>nd</sup> overnight, a water main break surfaced on Maraview Dr and flooded properties north to 8<sup>th</sup> St due to no storm sewer on Maraview Dr. On Saturday, the 3<sup>rd</sup>, Bloom and Water Operator, Aaron Martin, got the break marked, located and valves turned down to minimize water loss but still allow residents in the area to have water with low pressure. Land Clearing Services was scheduled to start digging at 8:00 am on Sunday, January 4<sup>th</sup>. A band was put around the 6" break in the water main. In the process, the water and sewer laterals to 916 Town Rd were snagged and repaired. Residents were back with service by 4:00 pm. The dig will be more of a hit on the budget being it was a weekend dig consisting of OT for the Utility.

### **b. Discuss Draft WPDES (Wisconsin Pollutant Discharge Elimination System) Permit**

Bloom discussed with the Commission the status of the draft WPDES permit from the DNR, available in the Agenda Packet. The draft includes increases in weekly testing for BODs, nitrates, ammonia and pH levels among other items not in favor of the Utility. Bloom stated it would be roughly a 33% increase in testing, creating more expense on the Utility budget. Bloom and Cherek, along with Tina Sebold from Strand Associates, will submit factual comments to the DNR by Tuesday, February 3<sup>rd</sup>. When the DNR publishes the draft permit on its website, the Commission and Village residents will have 30 days to submit comments prior to final approval. An update will be given at the next Commission meeting.

## **9. SCHEDULED MEETINGS**

a. Regular Meeting: Wednesday, February 25, 2026 – 4:00 pm

b. Special Meetings as Needed

## **10. ADJOURNMENT at 5:08 pm**

Motion to adjourn made by Seiler second by Handrick. Motion passed by voice vote.



Account Number		2025 Actual 12/31/2025	2026 Actual 03/18/2026	2026 Budget	Budget Status	% of Budget
200-00-46410-000-450	SEWER SALES-RESIDENTIAL	416,909.41	110,419.08	430,064.52	-319,645.44	25.68
200-00-46410-000-451	SEWER SALES-COMMERCIAL	139,236.95	33,748.57	138,473.99	-104,725.42	24.37
200-00-46410-000-452	SEWER SALES - INDUSTRIAL	213,014.51	46,879.13	208,516.80	-161,637.67	22.48
200-00-46410-000-453	SEWER SALES - MULTI FAMILY	82,693.71	21,295.61	85,708.84	-64,413.23	24.85
200-00-46410-000-454	SEWER SALES-PUBLIC AUTHORITY	42,068.05	13,102.94	45,046.76	-31,943.82	29.09
<b>01 - Waste Water Sales</b>		<b>893,922.63</b>	<b>225,445.33</b>	<b>907,810.91</b>	<b>-682,365.58</b>	<b>24.83</b>
200-00-46410-000-455	CUSTOMER PENALTIES-SEWER	1,988.27	521.06	2,000.00	-1,478.94	26.05
200-00-46410-000-500	SEWER INTEREST	8,593.23	1,876.33	10,956.24	-9,079.91	17.13
200-00-46410-000-510	OTHER SEWER REVENUES	0.00	0.00	0.00	0.00	0.00
200-00-46410-200-000	COMMERCIAL SEWER DUMPING	165.00	0.00	0.00	0.00	0.00
200-00-46420-000-635	MISCELL. REVENUES	0.00	0.00	0.00	0.00	0.00
200-00-48400-000-421	CONTRIBUTED PLANT_SEWER	118,657.00	0.00	0.00	0.00	0.00
<b>02- Waste Water Other Rev</b>		<b>129,403.50</b>	<b>2,397.39</b>	<b>12,956.24</b>	<b>-10,558.85</b>	<b>18.50</b>
200-00-47500-100-001	CWLF PROCEEDS	0.00	0.00	0.00	0.00	0.00
<b>03WWTP-Proceeds From Borrowing</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Revenues</b>		<b>1,023,326.13</b>	<b>227,842.72</b>	<b>920,767.15</b>	<b>-692,924.43</b>	<b>24.74</b>



Account Number		2025 Actual 12/31/2025	2026 Actual 03/18/2026	2026 Budget	Budget Status	% of Budget
200-00-53111-000-100	WASTE WATER OPERATING WAGES	513.00	18,674.97	113,248.79	94,573.82	16.49
200-00-53111-110-000	ADMIN WASTE WATER WAGES	137,516.56	7,011.80	36,792.13	29,780.33	19.06
200-00-53111-110-001	WW U. BOARD WAGES	1,149.00	125.00	1,625.00	1,500.00	7.69
200-00-53111-130-000	WW FICA/MEDICARE	10,979.01	1,918.28	11,515.43	9,597.15	16.66
200-00-53111-130-001	WW BOARD FICA/MED	44.06	9.59	121.88	112.29	7.87
<b>04-Waste Water Wages</b>		<b>150,201.63</b>	<b>27,739.64</b>	<b>163,303.23</b>	<b>135,563.59</b>	<b>16.99</b>
200-00-53111-140-000	WW RETIREMENT	12,271.80	1,811.63	10,568.14	8,756.51	17.14
200-00-53111-150-000	WW HEALTH INSURANCE	43,290.87	7,520.04	39,170.04	31,650.00	19.20
200-00-53111-160-000	WW LIFE INSURANCE	150.89	57.03	210.60	153.57	27.08
200-00-53200-135-000	WWTP UNIFORM ALLOWANCE	201.60	0.00	600.00	600.00	0.00
200-00-53800-000-428	SEWER DEPT PENSION/BENEFITS	0.00	0.00	0.00	0.00	0.00
<b>05-Waste Water Benefits</b>		<b>55,915.16</b>	<b>9,388.70</b>	<b>50,548.78</b>	<b>41,160.08</b>	<b>18.57</b>
200-00-53111-000-821	POWER FOR PUMPS	41,670.54	8,951.41	46,313.00	37,361.59	19.33
200-00-53111-000-822	MDV PHOSPHORUS PAYMENT	11,489.00	0.00	14,000.00	14,000.00	0.00
200-00-53111-000-826	CHEMICALS - TREATMENT	13,547.54	6,028.43	14,000.00	7,971.57	43.06
200-00-53111-000-827	OPERATING SUPPLIES & EXPENSE	31,831.69	3,987.31	29,000.00	25,012.69	13.75
200-00-53111-000-828	TRANSPORTATION EXPENSE	16.99	0.00	1,000.00	1,000.00	0.00
200-00-53111-000-829	GASOLINE PURCHASE	271.50	138.08	750.00	611.92	18.41
200-00-53300-000-831	MAINTENANCE EXPENSES	374.31	102.50	5,000.00	4,897.50	2.05
200-00-53300-000-832	MAINT. PUMP. LIFT STATIONS	2,573.06	1,645.00	9,000.00	7,355.00	18.28
200-00-53300-000-833	MAINT. TREATMT & DISP. SYSTEM	4,854.60	89.99	3,500.00	3,410.01	2.57
200-00-53300-000-834	MAINT. OF GEN EQUIPMT	6,353.62	3,685.58	4,000.00	314.42	92.14
200-00-53300-000-835	MAINTENANCE-METERS	0.00	0.00	0.00	0.00	0.00
<b>06-Waste Water Maint &amp; Ops</b>		<b>112,982.85</b>	<b>24,628.30</b>	<b>126,563.00</b>	<b>101,934.70</b>	<b>19.46</b>
200-00-53500-000-857	PAYMENT ON NOTES	0.27	0.00	396,573.04	396,573.04	0.00
200-00-53500-000-858	INTEREST ON NOTES	164,669.33	0.00	185,504.57	185,504.57	0.00
<b>07-Waste Water Debt Service</b>		<b>164,669.60</b>	<b>0.00</b>	<b>582,077.61</b>	<b>582,077.61</b>	<b>0.00</b>
200-00-53400-000-840	BILLING, ACCOUNTING	329.07	0.00	200.00	200.00	0.00
200-00-53400-000-842	METER READING	0.00	0.00	0.00	0.00	0.00
200-00-53400-000-843	UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00
200-00-53500-000-851	ADMINISTRATIVE SUPPLIES	6,488.33	934.90	9,000.00	8,065.10	10.39
200-00-53500-000-852	OUTSIDE SERVICES	26,416.57	10,350.26	15,500.00	5,149.74	66.78
200-00-53500-000-853	INSURANCE EXPENSE	17,504.64	19,161.49	16,935.00	-2,226.49	113.15
200-00-53500-000-855	REGULATORY EXPENSE	0.00	0.00	0.00	0.00	0.00
200-00-53500-000-856	MISCELLANEOUS & GEN. EXPENSE	1,575.85	214.08	1,500.00	1,285.92	14.27
<b>08-Waste Water Admin &amp; Ins</b>		<b>52,314.46</b>	<b>30,660.73</b>	<b>43,135.00</b>	<b>12,474.27</b>	<b>71.08</b>
200-00-51510-210-105	PROF SERVICES - ENGINEERING WW	0.00	0.00	0.00	0.00	0.00
200-00-56100-100-500	GENERAL CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
200-00-56200-000-000	WWTP CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00
200-00-56200-000-001	WWTP CAPITAL PROJECTS CIPP	0.00	2,275.00	0.00	-2,275.00	0.00



3/18/2026 10:36 AM

Budget Comparison - Detail  
Waste Water Budget Status

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ACCT

Account Number	2025 Actual 12/31/2025	2026 Actual 03/18/2026	2026 Budget	Budget Status	% of Budget
<b>09Waste Water Capital Projects</b>	0.00	2,275.00	0.00	-2,275.00	0.00
<b>Total Expenses</b>	536,083.70	94,692.37	965,627.62	870,935.25	9.81
<b>Net Totals</b>	487,242.43	133,150.35	-44,860.47	-178,010.82	-296.81



3/18/2026

10:37 AM

Budget Comparison - Detail  
Water Department Budget Status

Page: 1  
ACCT

Account Number		2025 Actual 12/31/2025	2026 Actual 03/18/2026	2026 Budget	Budget Status	% of Budget
200-00-46411-000-450	WATER SALES - RESIDENTIAL	152,899.17	37,892.69	151,826.96	-113,934.27	24.96
200-00-46411-000-451	WATER SALES - COMMERCIAL	46,308.22	10,631.51	39,020.22	-28,388.71	27.25
200-00-46411-000-452	WATER SALES - INDUSTRIAL	95,767.66	21,317.03	103,456.54	-82,139.51	20.60
200-00-46411-000-453	WATERS SALES - PUMPHOUSE	5,553.44	184.98	6,823.98	-6,639.00	2.71
200-00-46411-000-454	WATER SALES - PUBLIC AUTHORITY	24,232.20	4,391.97	22,651.22	-18,259.25	19.39
200-00-46411-000-455	WATER SALES - MULTI FAMILY	25,819.53	5,826.95	29,147.31	-23,320.36	19.99
200-00-46411-000-462	PUBLIC FIRE PROTECTION CHARGE	153,548.27	20,565.39	146,460.00	-125,894.61	14.04
200-00-46411-000-463	PRIVATE FIRE PROTECTION CHARGE	23,784.00	5,946.00	23,784.00	-17,838.00	25.00
<b>01-Water Sales</b>		<b>527,912.49</b>	<b>106,756.52</b>	<b>523,170.23</b>	<b>-416,413.71</b>	<b>20.41</b>
200-00-46412-000-419	INTEREST INCOME - WATER DEPT.	0.00	0.00	0.00	0.00	0.00
200-00-46412-000-470	CUSTOMER PENALTIES-WATER	1,049.61	243.92	850.00	-606.08	28.70
200-00-46412-000-632	WATER LATERAL SERVICE	0.00	0.00	0.00	0.00	0.00
200-00-46412-000-635	WATER DEPT. MISC. INCOME	47,652.51	0.00	1,000.00	-1,000.00	0.00
<b>02-Water Other Rev</b>		<b>48,702.12</b>	<b>243.92</b>	<b>1,850.00</b>	<b>-1,606.08</b>	<b>13.18</b>
200-00-49110-000-000	SHORT TERM BORROWING	0.00	0.00	0.00	0.00	0.00
<b>03-WTP Proceeds From Borrowing</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Revenues</b>		<b>576,614.61</b>	<b>107,000.44</b>	<b>525,020.23</b>	<b>-418,019.79</b>	<b>20.38</b>



3/18/2026

10:37 AM

Budget Comparison - Detail  
Water Department Budget Status

Page: 2  
ACCT

Account Number		2025 Actual 12/31/2025	2026 Actual 03/18/2026	2026 Budget	Budget Status	% of Budget
200-00-57520-000-100	WATER OPERATING WAGES	512.00	15,682.33	73,479.22	57,796.89	21.34
200-00-57520-110-000	ADMIN WATER DEPT WAGES	102,970.12	9,976.40	52,208.05	42,231.65	19.11
200-00-57520-110-001	WATER U. BOARD WAGES	1,150.00	125.00	1,625.00	1,500.00	7.69
200-00-57520-130-000	WATER FICA/MEDICARE	6,812.09	1,871.04	9,690.62	7,819.58	19.31
200-00-57520-130-001	W. BOARD FICA/MEDICARE	87.89	9.55	121.88	112.33	7.84
<b>04-Water Wages</b>		<b>111,532.10</b>	<b>27,664.32</b>	<b>137,124.77</b>	<b>109,460.45</b>	<b>20.17</b>
200-00-57520-000-125	WATER DEPT PENSIONS/BENEFITS	0.00	0.00	0.00	0.00	0.00
200-00-57520-135-000	WTP UNIFORM ALLOWANCE	390.00	0.00	500.00	500.00	0.00
200-00-57520-140-000	WATER RETIREMENT	10,057.30	1,847.41	8,814.67	6,967.26	20.96
200-00-57520-150-000	WATER HEALTH INSURANCE	39,568.83	6,912.36	39,170.04	32,257.68	17.65
200-00-57520-160-000	WATER LIFE INSURANCE	53.46	0.00	260.70	260.70	0.00
<b>05-Water Benefits</b>		<b>50,069.59</b>	<b>8,759.77</b>	<b>48,745.41</b>	<b>39,985.64</b>	<b>17.97</b>
200-00-57520-000-200	PLANT & OPERATIONS - UTILITIES	5,620.58	1,586.12	5,500.00	3,913.88	28.84
200-00-57520-000-620	POWER FOR PUMPING	29,523.10	5,293.32	29,000.00	23,706.68	18.25
200-00-57520-000-660	TRANSPORTATION EXP.	501.96	0.00	500.00	500.00	0.00
200-00-57520-000-700	GASOLINE PURCHASE	1,493.46	263.75	1,650.00	1,386.25	15.98
200-00-57520-000-710	OFFICE SUPPLIES - EXP	331.31	0.00	250.00	250.00	0.00
200-00-57520-000-800	MAINTENANCE OF WTP	3,750.49	3,701.08	12,000.00	8,298.92	30.84
200-00-57530-000-630	CHEMICALS - EXPENSES	15,777.18	1,944.48	17,500.00	15,555.52	11.11
200-00-57530-000-640	SUPPLIES & MAINTENANCE	8,510.51	3,048.18	12,500.00	9,451.82	24.39
<b>06-Water Plant Maint &amp; Ops</b>		<b>65,508.59</b>	<b>15,836.93</b>	<b>78,900.00</b>	<b>63,063.07</b>	<b>20.07</b>
200-00-57540-000-650	WATER RESERVOIR MAINT.	0.00	0.00	1,500.00	1,500.00	0.00
200-00-57540-000-651	MAINTENANCE OF MAINS	15,956.68	11,423.01	18,000.00	6,576.99	63.46
200-00-57540-000-652	MAINTENANCE-SERVICES	2,910.70	0.00	3,000.00	3,000.00	0.00
200-00-57540-000-653	METER MAINTENANCE	-1.05	13,822.03	12,000.00	-1,822.03	115.18
200-00-57540-000-654	HYDRANT MAINTENANCE	2,503.32	0.00	5,000.00	5,000.00	0.00
200-00-57540-000-655	MAINTENANCE OF WELLS	7,422.56	0.00	1,000.00	1,000.00	0.00
200-00-57541-000-655	WATER DEPT.	2,077.11	0.00	500.00	500.00	0.00
<b>07 - Water Distrib Maint &amp; Ops</b>		<b>30,869.32</b>	<b>25,245.04</b>	<b>41,000.00</b>	<b>15,754.96</b>	<b>61.57</b>
200-00-57580-000-426	DEBT PRINCIPAL PAYMENTS	0.29	0.00	25,000.00	25,000.00	0.00
200-00-57580-000-427	DEBT INTEREST PAYMENTS	22,044.28	0.00	15,030.00	15,030.00	0.00
<b>08-Water Debt Service</b>		<b>22,044.57</b>	<b>0.00</b>	<b>40,030.00</b>	<b>40,030.00</b>	<b>0.00</b>
200-00-57580-000-682	OUTSIDE SERVICES	13,508.91	6,710.39	15,000.00	8,289.61	44.74
200-00-57580-000-683	BILLING & ACCOUNTING	256.20	0.00	500.00	500.00	0.00
200-00-57580-000-684	INSURANCE EXPENSE	15,140.22	13,101.49	11,663.00	-1,438.49	112.33
200-00-57580-000-688	PSC - REGULATORY COMMISSION	1,113.54	0.00	600.00	600.00	0.00
200-00-57580-000-689	GENERAL & MISCELL. EXPENSE	3,061.40	496.48	2,250.00	1,753.52	22.07
200-00-57580-000-690	UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00
200-00-57580-393-000	BLOOD WORK-NEW HIRE	0.00	0.00	100.00	100.00	0.00
200-00-57595-000-403	DEPRECIATION	90,512.00	0.00	0.00	0.00	0.00
200-00-57820-000-426	DEP ON CONTR PLANT-WATER	87,645.00	0.00	0.00	0.00	0.00



Budget Comparison - Detail  
Water Department Budget Status

Account Number	2025 Actual 12/31/2025	2026 Actual 03/18/2026	2026 Budget	Budget Status	% of Budget
<b>09 - Water Admin &amp; Ins</b>	211,237.27	20,308.36	30,113.00	9,804.64	67.44
200-00-57595-000-408 TAX EQUIVALENT	96,247.00	0.00	108,000.00	108,000.00	0.00
<b>10 - Water Tax Exp</b>	96,247.00	0.00	108,000.00	108,000.00	0.00
200-00-56300-000-000 WTP CAPITAL PROJECTS	177,081.71	25,990.56	0.00	-25,990.56	0.00
200-00-56300-000-001 WTP CAPITAL PROJECTS WELL #5	0.00	19,205.00	0.00	-19,205.00	0.00
200-00-57540-000-626 WATER MAIN CONSTRUCTION	0.00	2,408.00	0.00	-2,408.00	0.00
<b>11 - Water Capital Expense</b>	177,081.71	47,603.56	0.00	-47,603.56	0.00
<b>Total Expenses</b>	764,590.15	145,417.98	483,913.18	338,495.20	30.05
<b>Net Totals</b>	-187,975.54	-38,417.54	41,107.05	79,524.59	-93.46



Account Number		2025 Actual 12/31/2025	2026 Actual 03/18/2026	2026 Budget	Budget Status	% of Budget
200-00-46410-000-450	SEWER SALES-RESIDENTIAL	416,909.41	110,419.08	430,064.52	-319,645.44	25.68
200-00-46410-000-451	SEWER SALES-COMMERCIAL	139,236.95	33,748.57	138,473.99	-104,725.42	24.37
200-00-46410-000-452	SEWER SALES - INDUSTRIAL	213,014.51	46,879.13	208,516.80	-161,637.67	22.48
200-00-46410-000-453	SEWER SALES - MULTI FAMILY	82,693.71	21,295.61	85,708.84	-64,413.23	24.85
200-00-46410-000-454	SEWER SALES-PUBLIC AUTHORITY	42,068.05	13,102.94	45,046.76	-31,943.82	29.09
<b>01 - Waste Water Sales</b>		<b>893,922.63</b>	<b>225,445.33</b>	<b>907,810.91</b>	<b>-682,365.58</b>	<b>24.83</b>
200-00-46410-000-455	CUSTOMER PENALTIES-SEWER	1,988.27	521.06	2,000.00	-1,478.94	26.05
200-00-46410-000-500	SEWER INTEREST	8,593.23	1,876.33	10,956.24	-9,079.91	17.13
200-00-46410-000-510	OTHER SEWER REVENUES	0.00	0.00	0.00	0.00	0.00
200-00-46410-200-000	COMMERCIAL SEWER DUMPING	165.00	0.00	0.00	0.00	0.00
200-00-46420-000-635	MISCELL. REVENUES	0.00	0.00	0.00	0.00	0.00
200-00-48400-000-421	CONTRIBUTED PLANT_SEWER	118,657.00	0.00	0.00	0.00	0.00
<b>02- Waste Water Other Rev</b>		<b>129,403.50</b>	<b>2,397.39</b>	<b>12,956.24</b>	<b>-10,558.85</b>	<b>18.50</b>
200-00-47500-100-001	CWLF PROCEEDS	0.00	0.00	0.00	0.00	0.00
<b>03WWTP-Proceeds From Borrowing</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
200-00-46411-000-450	WATER SALES - RESIDENTIAL	152,899.17	37,892.69	151,826.96	-113,934.27	24.96
200-00-46411-000-451	WATER SALES - COMMERCIAL	46,308.22	10,631.51	39,020.22	-28,388.71	27.25
200-00-46411-000-452	WATER SALES - INDUSTRIAL	95,767.66	21,317.03	103,456.54	-82,139.51	20.60
200-00-46411-000-453	WATERS SALES - PUMPHOUSE	5,553.44	184.98	6,823.98	-6,639.00	2.71
200-00-46411-000-454	WATER SALES - PUBLIC AUTHORITY	24,232.20	4,391.97	22,651.22	-18,259.25	19.39
200-00-46411-000-455	WATER SALES - MULTI FAMILY	25,819.53	5,826.95	29,147.31	-23,320.36	19.99
200-00-46411-000-462	PUBLIC FIRE PROTECTION CHARGE	153,548.27	20,565.39	146,460.00	-125,894.61	14.04
200-00-46411-000-463	PRIVATE FIRE PROTECTION CHARGE	23,784.00	5,946.00	23,784.00	-17,838.00	25.00
<b>01-Water Sales</b>		<b>527,912.49</b>	<b>106,756.52</b>	<b>523,170.23</b>	<b>-416,413.71</b>	<b>20.41</b>
200-00-46412-000-419	INTEREST INCOME - WATER DEPT.	0.00	0.00	0.00	0.00	0.00
200-00-46412-000-470	CUSTOMER PENALTIES-WATER	1,049.61	243.92	850.00	-606.08	28.70
200-00-46412-000-632	WATER LATERAL SERVICE	0.00	0.00	0.00	0.00	0.00
200-00-46412-000-635	WATER DEPT. MISC. INCOME	47,652.51	0.00	1,000.00	-1,000.00	0.00
<b>02-Water Other Rev</b>		<b>48,702.12</b>	<b>243.92</b>	<b>1,850.00</b>	<b>-1,606.08</b>	<b>13.18</b>
200-00-49110-000-000	SHORT TERM BORROWING	0.00	0.00	0.00	0.00	0.00
<b>03-WTP Proceeds From Borrowing</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
200-00-48110-000-000	INTEREST INCOME- WATER	0.00	0.00	0.00	0.00	0.00
200-00-48200-000-421	CONTRIBUTED PLANT ASSETS	0.00	0.00	0.00	0.00	0.00
<b>Utility-Unassigned Rev Account</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Revenues</b>		<b>1,599,940.74</b>	<b>334,843.16</b>	<b>1,445,787.38</b>	<b>-1,110,944.22</b>	<b>23.16</b>



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Budget Comparison - Detail  
UTILITY BUDGET STATUS

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ACCT

Account Number		2025 Actual 12/31/2025	2026 Actual 03/18/2026	2026 Budget	Budget Status	% of Budget
200-00-53111-000-100	WASTE WATER OPERATING WAGES	513.00	18,674.97	113,248.79	94,573.82	16.49
200-00-53111-110-000	ADMIN WASTE WATER WAGES	137,516.56	7,011.80	36,792.13	29,780.33	19.06
200-00-53111-110-001	WW U. BOARD WAGES	1,149.00	125.00	1,625.00	1,500.00	7.69
200-00-53111-130-000	WW FICA/MEDICARE	10,979.01	1,918.28	11,515.43	9,597.15	16.66
200-00-53111-130-001	WW BOARD FICA/MED	44.06	9.59	121.88	112.29	7.87
<b>04-Waste Water Wages</b>		<b>150,201.63</b>	<b>27,739.64</b>	<b>163,303.23</b>	<b>135,563.59</b>	<b>16.99</b>
200-00-53111-140-000	WW RETIREMENT	12,271.80	1,811.63	10,568.14	8,756.51	17.14
200-00-53111-150-000	WW HEALTH INSURANCE	43,290.87	7,520.04	39,170.04	31,650.00	19.20
200-00-53111-160-000	WW LIFE INSURANCE	150.89	57.03	210.60	153.57	27.08
200-00-53200-135-000	WWTP UNIFORM ALLOWANCE	201.60	0.00	600.00	600.00	0.00
200-00-53800-000-428	SEWER DEPT PENSION/BENEFITS	0.00	0.00	0.00	0.00	0.00
<b>05-Waste Water Benefits</b>		<b>55,915.16</b>	<b>9,388.70</b>	<b>50,548.78</b>	<b>41,160.08</b>	<b>18.57</b>
200-00-53111-000-821	POWER FOR PUMPS	41,670.54	8,951.41	46,313.00	37,361.59	19.33
200-00-53111-000-822	MDV PHOSPHORUS PAYMENT	11,489.00	0.00	14,000.00	14,000.00	0.00
200-00-53111-000-826	CHEMICALS - TREATMENT	13,547.54	6,028.43	14,000.00	7,971.57	43.06
200-00-53111-000-827	OPERATING SUPPLIES & EXPENSE	31,831.69	3,987.31	29,000.00	25,012.69	13.75
200-00-53111-000-828	TRANSPORTATION EXPENSE	16.99	0.00	1,000.00	1,000.00	0.00
200-00-53111-000-829	GASOLINE PURCHASE	271.50	138.08	750.00	611.92	18.41
200-00-53300-000-831	MAINTENANCE EXPENSES	374.31	102.50	5,000.00	4,897.50	2.05
200-00-53300-000-832	MAINT. PUMP. LIFT STATIONS	2,573.06	1,645.00	9,000.00	7,355.00	18.28
200-00-53300-000-833	MAINT. TREATMT & DISP. SYSTEM	4,854.60	89.99	3,500.00	3,410.01	2.57
200-00-53300-000-834	MAINT. OF GEN EQUIPMT	6,353.62	3,685.58	4,000.00	314.42	92.14
200-00-53300-000-835	MAINTENANCE-METERS	0.00	0.00	0.00	0.00	0.00
<b>06-Waste Water Maint &amp; Ops</b>		<b>112,982.85</b>	<b>24,628.30</b>	<b>126,563.00</b>	<b>101,934.70</b>	<b>19.46</b>
200-00-53500-000-857	PAYMENT ON NOTES	0.27	0.00	396,573.04	396,573.04	0.00
200-00-53500-000-858	INTEREST ON NOTES	164,669.33	0.00	185,504.57	185,504.57	0.00
<b>07-Waste Water Debt Service</b>		<b>164,669.60</b>	<b>0.00</b>	<b>582,077.61</b>	<b>582,077.61</b>	<b>0.00</b>
200-00-53400-000-840	BILLING, ACCOUNTING	329.07	0.00	200.00	200.00	0.00
200-00-53400-000-842	METER READING	0.00	0.00	0.00	0.00	0.00
200-00-53400-000-843	UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00
200-00-53500-000-851	ADMINISTRATIVE SUPPLIES	6,488.33	934.90	9,000.00	8,065.10	10.39
200-00-53500-000-852	OUTSIDE SERVICES	26,416.57	10,350.26	15,500.00	5,149.74	66.78
200-00-53500-000-853	INSURANCE EXPENSE	17,504.64	19,161.49	16,935.00	-2,226.49	113.15
200-00-53500-000-855	REGULATORY EXPENSE	0.00	0.00	0.00	0.00	0.00
200-00-53500-000-856	MISCELLANEOUS & GEN. EXPENSE	1,575.85	214.08	1,500.00	1,285.92	14.27
<b>08-Waste Water Admin &amp; Ins</b>		<b>52,314.46</b>	<b>30,660.73</b>	<b>43,135.00</b>	<b>12,474.27</b>	<b>71.08</b>
200-00-51510-210-105	PROF SERVICES - ENGINEERING WW	0.00	0.00	0.00	0.00	0.00
200-00-56100-100-500	GENERAL CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
200-00-56200-000-000	WWTP CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00
200-00-56200-000-001	WWTP CAPITAL PROJECTS CIPP	0.00	2,275.00	0.00	-2,275.00	0.00



Account Number	2025 Actual 12/31/2025	2026 Actual 03/18/2026	2026 Budget	Budget Status	% of Budget	
<b>09Waste Water Capital Projects</b>						
	0.00	2,275.00	0.00	-2,275.00	0.00	
200-00-57520-000-100	WATER OPERATING WAGES	512.00	15,682.33	73,479.22	57,796.89	21.34
200-00-57520-110-000	ADMIN WATER DEPT WAGES	102,970.12	9,976.40	52,208.05	42,231.65	19.11
200-00-57520-110-001	WATER U. BOARD WAGES	1,150.00	125.00	1,625.00	1,500.00	7.69
200-00-57520-130-000	WATER FICA/MEDICARE	6,812.09	1,871.04	9,690.62	7,819.58	19.31
200-00-57520-130-001	W. BOARD FICA/MEDICARE	87.89	9.55	121.88	112.33	7.84
<b>04-Water Wages</b>						
	111,532.10	27,664.32	137,124.77	109,460.45	20.17	
200-00-57520-000-125	WATER DEPT PENSIONS/BENEFITS	0.00	0.00	0.00	0.00	0.00
200-00-57520-135-000	WTP UNIFORM ALLOWANCE	390.00	0.00	500.00	500.00	0.00
200-00-57520-140-000	WATER RETIREMENT	10,057.30	1,847.41	8,814.67	6,967.26	20.96
200-00-57520-150-000	WATER HEALTH INSURANCE	39,568.83	6,912.36	39,170.04	32,257.68	17.65
200-00-57520-160-000	WATER LIFE INSURANCE	53.46	0.00	260.70	260.70	0.00
<b>05-Water Benefits</b>						
	50,069.59	8,759.77	48,745.41	39,985.64	17.97	
200-00-57520-000-200	PLANT & OPERATIONS - UTILITIES	5,620.58	1,586.12	5,500.00	3,913.88	28.84
200-00-57520-000-620	POWER FOR PUMPING	29,523.10	5,293.32	29,000.00	23,706.68	18.25
200-00-57520-000-660	TRANSPORTATION EXP.	501.96	0.00	500.00	500.00	0.00
200-00-57520-000-700	GASOLINE PURCHASE	1,493.46	263.75	1,650.00	1,386.25	15.98
200-00-57520-000-710	OFFICE SUPPLIES - EXP	331.31	0.00	250.00	250.00	0.00
200-00-57520-000-800	MAINTENANCE OF WTP	3,750.49	3,701.08	12,000.00	8,298.92	30.84
200-00-57530-000-630	CHEMICALS - EXPENSES	15,777.18	1,944.48	17,500.00	15,555.52	11.11
200-00-57530-000-640	SUPPLIES & MAINTENANCE	8,510.51	3,048.18	12,500.00	9,451.82	24.39
<b>06-Water Plant Maint &amp; Ops</b>						
	65,508.59	15,836.93	78,900.00	63,063.07	20.07	
200-00-57540-000-650	WATER RESERVOIR MAINT.	0.00	0.00	1,500.00	1,500.00	0.00
200-00-57540-000-651	MAINTENANCE OF MAINS	15,956.68	11,423.01	18,000.00	6,576.99	63.46
200-00-57540-000-652	MAINTENANCE-SERVICES	2,910.70	0.00	3,000.00	3,000.00	0.00
200-00-57540-000-653	METER MAINTENANCE	-1.05	13,822.03	12,000.00	-1,822.03	115.18
200-00-57540-000-654	HYDRANT MAINTENANCE	2,503.32	0.00	5,000.00	5,000.00	0.00
200-00-57540-000-655	MAINTENANCE OF WELLS	7,422.56	0.00	1,000.00	1,000.00	0.00
200-00-57541-000-655	WATER DEPT.	2,077.11	0.00	500.00	500.00	0.00
<b>07 - Water Distrib Maint &amp; Ops</b>						
	30,869.32	25,245.04	41,000.00	15,754.96	61.57	
200-00-57580-000-426	DEBT PRINCIPAL PAYMENTS	0.29	0.00	25,000.00	25,000.00	0.00
200-00-57580-000-427	DEBT INTEREST PAYMENTS	22,044.28	0.00	15,030.00	15,030.00	0.00
<b>08-Water Debt Service</b>						
	22,044.57	0.00	40,030.00	40,030.00	0.00	
200-00-57580-000-682	OUTSIDE SERVICES	13,508.91	6,710.39	15,000.00	8,289.61	44.74
200-00-57580-000-683	BILLING & ACCOUNTING	256.20	0.00	500.00	500.00	0.00
200-00-57580-000-684	INSURANCE EXPENSE	15,140.22	13,101.49	11,663.00	-1,438.49	112.33
200-00-57580-000-688	PSC - REGULATORY COMMISSION	1,113.54	0.00	600.00	600.00	0.00
200-00-57580-000-689	GENERAL & MISCELL. EXPENSE	3,061.40	496.48	2,250.00	1,753.52	22.07
200-00-57580-000-690	UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00
200-00-57580-393-000	BLOOD WORK-NEW HIRE	0.00	0.00	100.00	100.00	0.00



Budget Comparison - Detail  
UTILITY BUDGET STATUS

Account Number		2025 Actual 12/31/2025	2026 Actual 03/18/2026	2026 Budget	Budget Status	% of Budget
200-00-57595-000-403	DEPRECIATION	90,512.00	0.00	0.00	0.00	0.00
200-00-57820-000-426	DEP ON CONTR PLANT-WATER	87,645.00	0.00	0.00	0.00	0.00
<b>09 - Water Admin &amp; Ins</b>		<b>211,237.27</b>	<b>20,308.36</b>	<b>30,113.00</b>	<b>9,804.64</b>	<b>67.44</b>
200-00-57595-000-408	TAX EQUIVALENT	96,247.00	0.00	108,000.00	108,000.00	0.00
<b>10 - Water Tax Exp</b>		<b>96,247.00</b>	<b>0.00</b>	<b>108,000.00</b>	<b>108,000.00</b>	<b>0.00</b>
200-00-56300-000-000	WTP CAPITAL PROJECTS	177,081.71	25,990.56	0.00	-25,990.56	0.00
200-00-56300-000-001	WTP CAPITAL PROJECTS WELL #5	0.00	19,205.00	0.00	-19,205.00	0.00
200-00-57540-000-626	WATER MAIN CONSTRUCTION	0.00	2,408.00	0.00	-2,408.00	0.00
<b>11 - Water Capital Expense</b>		<b>177,081.71</b>	<b>47,603.56</b>	<b>0.00</b>	<b>-47,603.56</b>	<b>0.00</b>
200-00-53600-000-403	OTHER EXPENDITURES	410,100.00	0.00	0.00	0.00	0.00
200-00-53800-000-000	SEWER DEPT TAX EQUIV.	0.00	0.00	0.00	0.00	0.00
200-00-53800-000-426	SEWER DEPARTMENT-DEPRECIATION	31,684.00	0.00	0.00	0.00	0.00
200-00-59150-000-000	TRANSFER OUT PER AUDITOR	0.00	0.00	0.00	0.00	0.00
<b>Utility-Unassigned Exp Account</b>		<b>441,784.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Expenses</b>		<b>1,742,457.85</b>	<b>240,110.35</b>	<b>1,449,540.80</b>	<b>1,209,430.45</b>	<b>16.56</b>
<b>Net Totals</b>		<b>-142,517.11</b>	<b>94,732.81</b>	<b>-3,753.42</b>	<b>-98,486.23</b>	<b>-2,523.91</b>

# Marathon City Utility Operations & Facilities Report

## For February & March 2026

### Water Treatment Facility Report

The water facility is operating well and meeting all the testing requirements.

Aaron Martin, Water Operator, claims the water utility is losing approximately 60,000 gallons of water per day. Wisconsin Rural Water Association has previously tried to locate any water leaks in the distribution system with no success. WRWA plans to be onsite again in the next week or so to continue searching for any potential water loss. (Listening on fire hydrants, water valves, etc., to pinpoint the location of any potential water leak)

**UPDATE** – WRWA located a watermain leak on Chestnut Street between 8<sup>th</sup> & 9<sup>th</sup> Streets. The excavation was scheduled for February 11<sup>th</sup>. The watermain break was fixed and a portion of sanitary sewer main was replaced. A hole in the clay sanitary sewer main, directly below the broken water main, was providing a place for the water to go, rather than surfacing on the roadway.

Residential water meter replacements have resumed for 2026. Residential water meters are required to be calibrated or replaced once every 10 years. Approximately 50-60 meters are replaced annually.

**UPDATE** – The annual quota for 2026 water meter replacements has been met. Water meter replacements will resume in 2027.

The Wisconsin DNR Sanitary Survey was conducted on March 19<sup>th</sup>, 2026. Jessica Minich, WDNR Water Supply Engineer, met with Aaron, Steve, and Ken, to evaluate the overall performance and compliance of the Water Department. The sanitary survey is a more in-depth water system inspection, conducted once every three years. Here is a list of records covered during the inspection;

- 1) Most recent water tower/reservoir inspection reports
- 2) The private well ordinance and private well permits
- 3) The cross-connection ordinance and cross connection records
- 4) The wellhead protection ordinance and wellhead protection plan
- 5) The hydrant flushing and flow testing records
- 6) The valve exercising records
- 7) The water system map
- 8) The monitoring site plan
- 9) The water service material inventory and supporting information
- 10) The most recent PSC report
- 11) The most recent consumer confidence report (CCR)

After reviewing the paperwork, Jessica then toured the water plant, the wells, and all the water storage structures. A sanitary survey report will be sent to the Utility with the results of the inspection. I will share this report at a future Utility Commission Meeting.

## **Water Treatment Facility Report (Continued)**

The 2025 Consumer Confidence Report has been completed and will be made available to all Utility customers in early April. You will be able to access the report via an online web link included on your April 2026 utility bill, or you'll be able to view a paper copy of the report, which will be posted at both the Post Office and Village Hall.

## **Wastewater Treatment Facility Report**

The wastewater treatment plant met all WPDES permit limits for the month of January and February 2026.

Wastewater Treatment Plant Laboratory Proficiency Testing, required annually by the WDNR, has been completed for BOD, cBOD, TSS, Ammonia, and Total Phosphorus. A passing result for each parameter accredits the laboratory to perform these analysis for the next calendar year. Results should be received in early February.

**UPDATE** – All the parameters included in the proficiency testing passed, certifying the wastewater laboratory through August 31<sup>st</sup>, 2027.

The ethernet cable connecting the main Aeromod Control Panel to the YSI Analyzer (dissolved oxygen, ORP readings) has been replaced by Newton Electric. The conduit will also be modified. The existing ethernet cable shorted out, due to ice formation inside the conduit, pinching off the cable. This is the 2<sup>nd</sup> time this has happened. The conduit modification should prevent this situation from reoccurring in the future.

Wisconsin Emergency Management now requires the Marathon City Wastewater Treatment Facility to annually report the average daily quantity of Aluminum Sulfate 48-49% (Alum) stored onsite. Any quantity over 5,000 pounds is required to annually submit a Wisconsin Tier II Emergency and Hazardous Chemical Inventory Report by March 1<sup>st</sup>, for the previous calendar year. Due to the recent Wastewater Treatment Plant Upgrade, the maximum and average daily amounts we store onsite is;

Daily Maximum – 54,500 lbs., Daily Average – 30,500 lbs.

I submitted the 2025 Wisconsin Tier II Report to Wisconsin Emergency Management, on February 9th.

Submitted by: Ken Bloom, Director of Public Works & Utilities

**3-18-2026 Well # 5 - Budget Status Update**

Well #5 200-00-56300-000-001	Total Expense Budget	Village Paid to date	Expense Remaining in Project	Safe Drinking Loan Request for reimbursement done	Village Paid and need to do Loan Draw Request for reimbursement
Construction Engineering - Strand Associates	\$295,000.00	\$30,510.00	\$264,490.00	\$0.00	\$30,510.00
Participating Construction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other MISC work needed	\$75.00	\$75.00	\$0.00	\$0.00	\$75.00
EHLERS - PSC Water Rate Study	\$17,750.00	\$0.00	\$17,750.00	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$312,825.00</b>	<b>\$30,585.00</b>	<b>\$282,240.00</b>	<b>\$0.00</b>	<b>\$30,585.00</b>
<b>2025 Bond project amount</b>	<b>\$3,000,000.00</b>				
Contingency	<b>\$2,687,175.00</b>				

March 3<sup>rd</sup>, 2026

Proposal to Provide a Water Rate Study to the:

# Village of Marathon City, WI



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**Prepared by:**

Ehlers  
N19W24400 Riverwood Drive,  
Suite 100  
Waukesha, WI 53188

**Advisors:**

Brian Roemer  
*Senior Municipal Advisor*

Peter Meidal  
*Municipal Advisor*

KateLynn Harrigan  
*Senior Fiscal Consultant*

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**BUILDING COMMUNITIES. IT'S WHAT WE DO.**



# Transmittal Letter

Re: Proposal to Provide a Water Rate Study to the Village of Marathon City, WI

Dear Steve,

We are pleased to present this proposal to the Village. We believe our expertise and reputation, our dedication to proactive client service, and our unique project approach provide a compelling relationship option for the Village to consider. For more than 60 years, Ehlers has helped its municipal clients build strong and vibrant communities through its municipal advisory services. The following qualitative factors separates us from competing firms:

**Expertise.** Ehlers has staff dedicated to the specialized work of completing utility rate studies. We serve clients across Wisconsin and throughout the upper Midwest. **In the last five years (8/1/2020-7/31/25), our firm has completed over 100 utility rate studies and 72 conventional rate case applications to the Wisconsin Public Service Commission (PSC).**

**Process.** Our process is designed to facilitate effective decision-making. Our rate studies are completed in phases with the first phase being a Long-Range Cash Flow Analysis. The analysis will provide decision makers with the framework for options on how to fund ongoing and future financial obligations. In addition, we evaluate and educate the ways to navigate Conventional Rate Cases to meet their individual utility needs and not simply follow the PSC math. Our process is flexible and designed to avoid delays and facilitate decision-making.

**Accessible Team Players.** We ensure responsiveness to our clients by assigning more than one Municipal Advisor to each client to ensure we meet their needs. Our team will be led by Brian Roemer and supported by Peter Meidal and KateLynn Harrigan.

**Client-First Values.** Ehlers prides itself on transparent communication, proactive service, and an unwavering dedication to deploying client resources most efficiently and effectively. At the core, we will provide the Village with ongoing dialogue and idea-sharing, independent analysis, customized utility rate options, and a competitive, value-oriented fee structure.

Thank you for including us in this process. We appreciate your consideration and look forward to discussing how Ehlers can best serve the Village.

Respectfully submitted,

Brian Roemer  
*Senior Municipal Advisor*



## Qualifications & Experience

Professional biographies for the team follow below. Biographies and credentials for remaining team members can be found under the [Our Team](#) tab on [Ehlers' public website](#).



### Brian Roemer

#### Senior Municipal Advisor

Brian helps clients with fiscal studies, debt planning and issuance, and financial management planning. Since he joined the firm as an intern in 2016, Brian has quickly risen through the ranks due to his commitment to accuracy, dedication to customer service, and ability to break down complex financial concepts in a way that all client constituents can understand. Brian holds a Master of Business Administration degree from the University of Wisconsin Milwaukee.



### Peter Meidal

#### Municipal Advisor

Peter is a Municipal Advisor with our Minnesota Municipal Finance team, bringing more than 10 years' public finance experience to his role with the firm. Prior to joining Ehlers, he worked as a Public Finance Analyst and Investment Banker with a regional broker-dealer and served with the State of Minnesota in the Minnesota Management and Budget (MMB) office and the Public Facilities Authority.



### KateLynn Harrigan

#### Senior Fiscal Consultant

KateLynn is a Senior Fiscal Consultant for Ehlers' Wisconsin team. She brings over a decade of experience working in local government, including preparing GFOA-certified Annual Comprehensive Financial Reports, Distinguished Budget Presentations, and Capital Improvement Plans, as well as completing Wisconsin state reporting requirements. This experience supports her current role preparing Utility Rate Studies and Financial Management Plans within the Fiscal Consulting Group. Before joining Ehlers in 2025, KateLynn served as the Finance Director for the North Shore Fire Department in Milwaukee County for 8½ years. Prior to that, she worked for the Village of Richfield, WI, as the Deputy Treasurer/Administrative Services Coordinator.



## Scope of Service - Water Utility Rate Study

The project team proposes to undertake the following steps for the Water utility. Our approach is flexible and has proven to deliver the information, recommendations, and facilitated discussions essential to setting utility rates with confidence and accuracy. Ehlers proposes and agrees to provide the following scope of services for the water utility rate study (“Study”):

### Phase I – Information Request, Review, and Long-Range Cash Flow Analysis Update

- Under this phase we will assess the need for a Conventional Rate Case with the PSC using a long-range cash flow analysis. This analysis will make projections on future operation expenses, future capital funding, and identify future rate increases.
- Prepare a cash flow analysis for the next 10 years including the test year and beyond. The analysis will include:
  - Calculation of the return on net investment rate base (ROI) adequate to finance the appropriate share of debt service, equipment replacement and capital outlay expenses.
  - Benchmarking of key financial metrics that the PSC, rating agencies, and prospective lenders analyze.
  - Capital planning and debt schedules with corresponding coverage requirements.
  - Annual impacts to an average residential user based on the recommended revenue adjustments.
  - Comparison of existing and proposed rates to other utilities within a geographical area or based on PSC Utility class.
- This phase includes a meeting at the Village Board or other designated meeting to present the outcome of the Long-Range Cash Flow Analysis before starting the Application.
- In order to complete this phase Ehlers will need to request and review the following:
  - Capital planning documents identifying estimated costs for future water projects
  - Annual audits for the past three years (we have 2023-2024, if 2025 is available we would take that information)
  - 2025 year-end Water Fund line-item expenses and revenues.
  - 2026 Water Fund line-item budget.

### Phase II – Information Request, Review, and Test Year 2026 PSC Conventional Rate Case Application



- If the governing body approves Phase 2 after review of the Phase 1 analysis, under this phase we will complete a Simplified Rate Case Application and/or Test Year 2026 PSC Conventional Rate Case Application including all attachments of the application and supplementary information.
- In order to complete this phase Ehlers will need to request and review the following:
  - PSC annual reports for the last three years (available on the PSC website).
  - Current annual debt service schedules for existing utility debt (we currently have this information).
  - Detailed water billing records for the prior three calendar years showing billed water consumption by customer class and rate block and number of customers by class and meter size.
    - Based on the time of filing the Application, we may request a similar report for the previous twelve months to the time of filing.
  - Water billing records which list the 4 largest users in each customer class (i.e. residential, commercial, industrial, public authority) including the name of the customer, meter size, and total billed consumption for the largest quarter over the last 12-month period.
  - A water tower repainting schedule showing when the last time the tower(s) were repainted, the cost for repainting and whether the utility is on a 15 or 20-year repainting schedule.
  - Current number of un-metered customers within the utility, if any.
  - Most current depreciation schedule for all water utility assets, showing current year depreciation expense, depreciation rates, and accumulated depreciation for all water utility financed assets.
  - List of 4 largest users in each customer class (i.e. residential, commercial, industrial, public authority) including the name of the customer, meter size, and total billed consumption for the largest quarter over the last 12-month period.
  - The current number of private fire protections by the size of connection, if any.
  - For municipal financed utility plant in service and contributed plant in service, the estimated 2025 and 2026 asset additions, retirements and adjustments.
  - The current percentage allocated to the sewer utility's portion of meter costs and assets. (Usually the depreciation of the meters is split 50/50 between water and sewer).
  - Estimated materials and supplies inventory for 2025 and 2026, if any.
  - For 2025 and 2026 (estimated) the number of feet of main and hydrants added and retired. Please classify additions and retirements as routine or major.



- If employees perform work for more than one function, please explain how costs are assigned to the water utility. For example, when an employee performs work for municipal parks, sewer, water, and private lead service lines, describe how the salary and wages dollars are assigned to the regulated water utility.
- Water utility credit card billing offering information (details to follow)
- If applicable, latest Impact Fee study.
- This phase includes a meeting with the Village Board or other designated meeting to present the outcome of the Application before filing the Application.
- Ehlers will file the Application upon receiving desired recommendation to do so from the Client's desired governing body or staff.

### **Phase III – PSC Conventional Rate Case Proceedings (as necessary)**

- If the governing body approves Phase 2 after review of the Phase 1 analysis and a Conventional Rate Case Application is filed, under this phase we will assist the utility with all components of the rate case proceedings including
  - Assist utility with Data Request Portion of proceedings
  - Review Revenue Requirement to check for PSC errors or omissions based on Application and Data Request(s) period. Provide disagreement correspondence as necessary
  - Review PSC Cost of Service Study & Rate Design
  - Represent the Utility at required PSC public hearing (typically hosted by PSC over Zoom) and provide testimony in support of the proposed water rates for the test year on behalf of the Village.
  - File Rate Implementation Letter

### **Phase IV – Final Report and Presentation (as necessary)**

- (Optional) Prepare and provide (via PDF or paper copy) a report containing a written summary of results of the PSC Rate Case and cash flow analysis along with all supporting worksheets.
- (Optional) If requested, this phase includes a meeting with the Board or other designated meeting to present the PSC final water rate structure for the test year and answer questions. This should be requested on or before filing the PSC Rate Implementation Letter.

## **Compensation**

In return for the services set forth in the “Scope of Service,” Client agrees to compensate Ehlers as follows based on the following Scope of Service Events:



Phase	Scope of Service Event	Fee
I	LRCFA Delivered to Client	\$ 5,250
II	CRC Application Filed with PSC*	\$ 6,000
II	SRC Application Filed with PSC*	\$ 1,000
III	Completion of PSC Rate Implementation Letter*	\$ 4,500
IV	Final Report Delivered to Client^*	\$ 500
IV	Final Report Presentation^*	\$ 500
	<b>Total</b>	<b>\$ 17,750</b>

\*As necessary. Phase I may indicate the remainder of the Study is not needed. In the event the Client determines not to proceed with additional Phases Ehlers will send the invoice for Phases completed. In the event Client determines not to proceed with the Study once a Phase has been authorized, but prior to that Phase's completion, the compensation due for that Phase will be prorated to reflect the percentage of the work completed.

^Optional. The Client may choose to not have a final report and/or final presentation of the final report.

For any service directed by Client and not covered by this, or another applicable Appendix, Ehlers & Associates will bill Client at an hourly rate that is dependent upon the task/staff required to meet Client request at no less than \$125.00/hour and not to exceed \$350.00/hour. This may include for example, additional scenarios for the Long-Range Cash Flow Analysis.

**Payment for Services**

Ehlers will invoice Client after the completion of each Scope of Service Event noted above. Our fees include our normal travel, printing, computer services, and mail/delivery charges. The invoice is due and payable upon receipt by the Client.

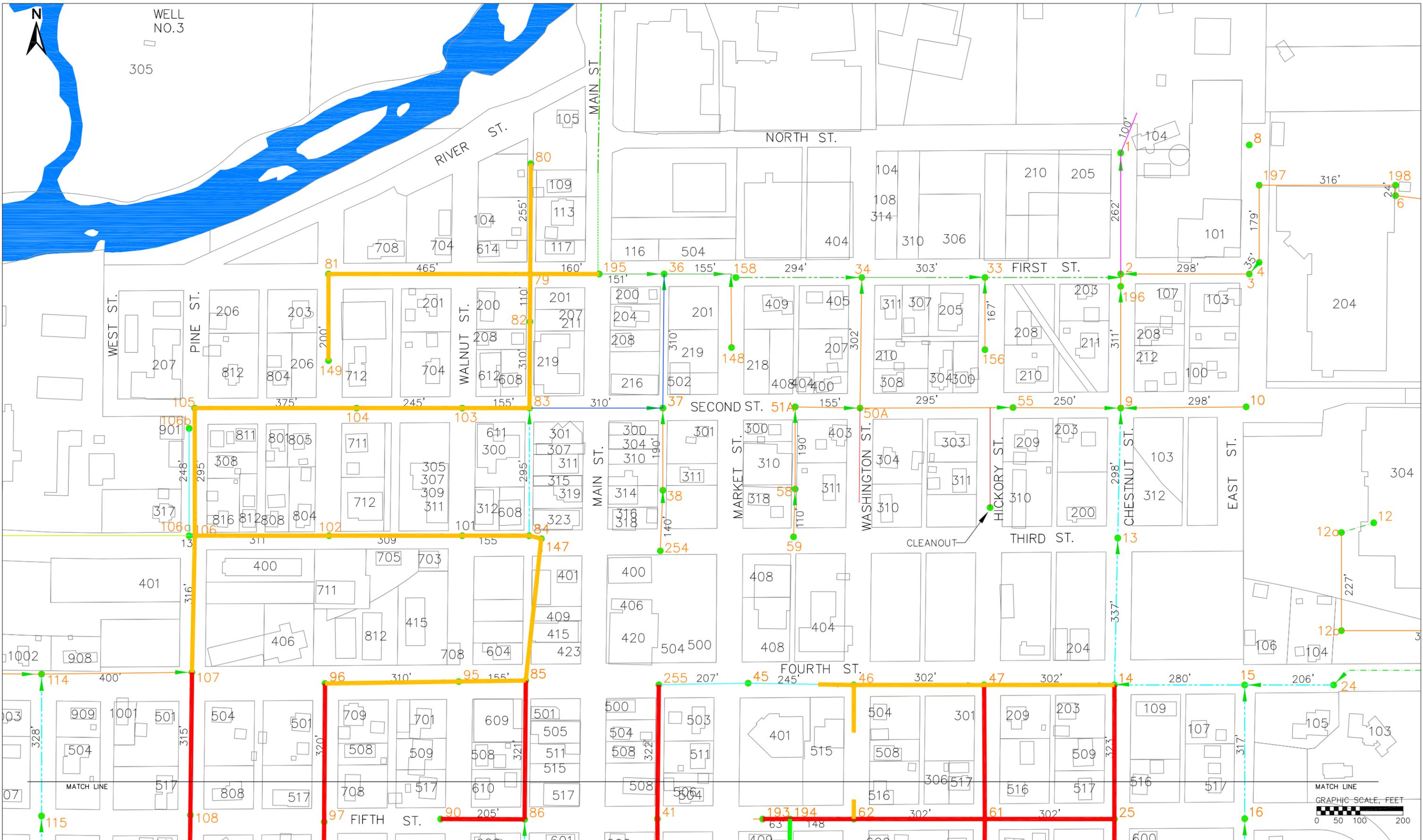
**Client Engagement**

Client hereby accepts the terms set forth in this Written Municipal Advisor Client Disclosure and engages Ehlers to provide the services accepted below. This Letter shall be effective as of the date of its acceptance by Client. The above Scope of Services is hereby accepted by the Village of Marathon City, Wisconsin, by its authorized officer this 6 day of March, 2026.

By: Steven Cherek Title: Village Administrator  
 Name: Steven Cherek Date: 3-6-2026  
 (Print Title)

<b>3/18/2026 Cured In Place Pipe Lining Budget</b>					
Cured in place Pipe Lining - 2025 to 2027	Total Expense Budget	Village Paid to date	Expense Remaining in Project	CIP LGIP Fund balance transfer to Checking account	Village Paid and need to do LGIP fund transfer to checking account.
Construction Engineering - Vierbicher	\$27,400.00	\$7,475.00	\$19,925.00	\$6,500.00	\$975.00
Participating Construction - Visu-Sewer	\$450,745.75	\$0.00	\$450,745.75	\$0.00	\$0.00
Patch Repair work needed	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$478,145.75</b>	<b>\$7,475.00</b>	<b>\$470,670.75</b>	<b>\$6,500.00</b>	<b>\$975.00</b>
<b>CIPP Project borrowed amount</b>	<b>\$674,213.00</b>				
<b>Contingency</b>	<b>\$196,067.25</b>				

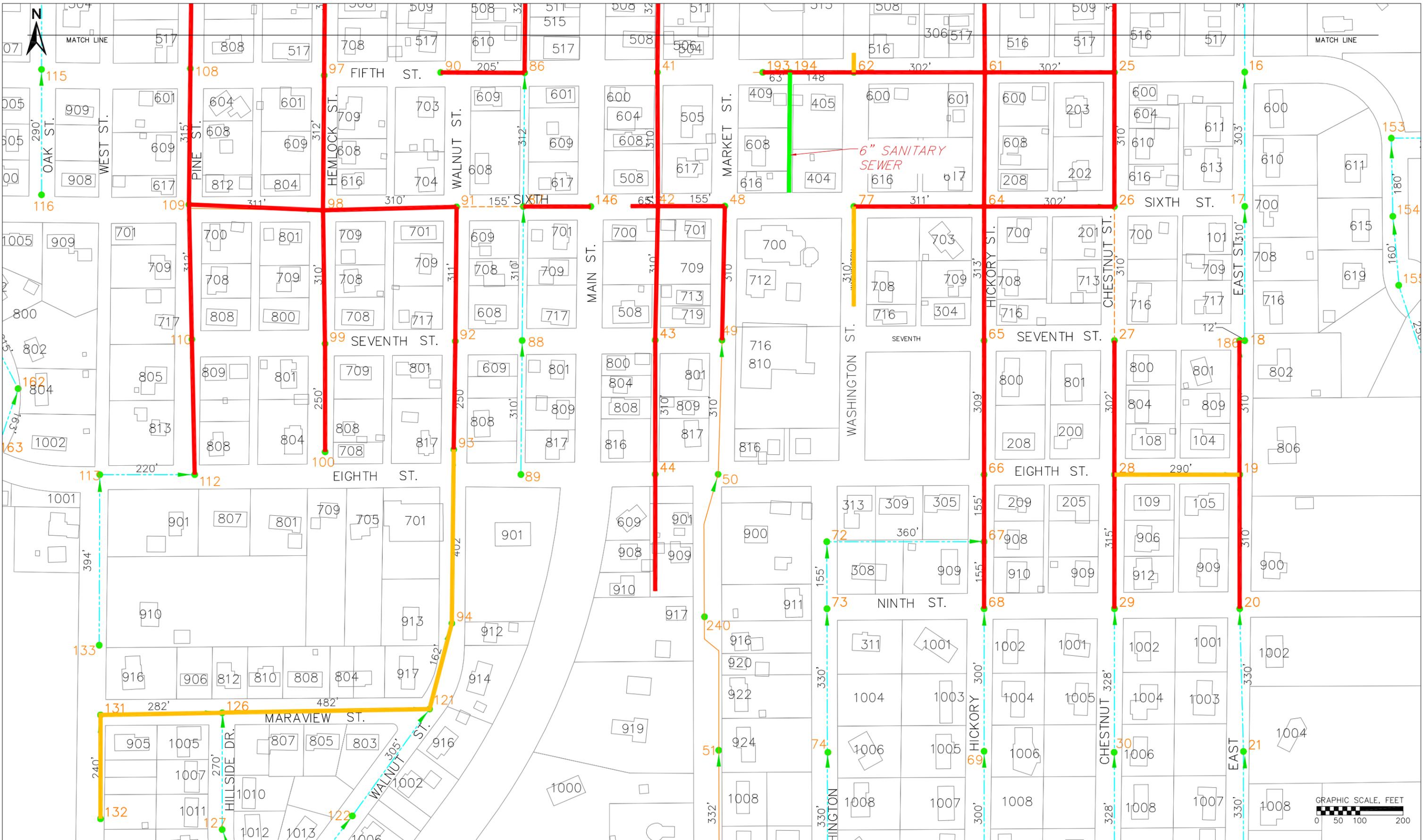
**2025 Bond amount \$674,213.00**



**SANITARY SEWER PIPE SLIP LINING EXHIBIT**

VILLAGE OF MARATHON CITY, WISCONSIN  
 MARCH 2026





**SANITARY SEWER PIPE SLIP LINING EXHIBIT**

VILLAGE OF MARATHON CITY, WISCONSIN  
 MARCH 2026



Marathon City, Wi # 26037W-11

	23-Mar	6-Apr	13-Apr	20-Apr	27-Apr	4-May	11-May	18-May			
<b>PREP CREW.</b>											
<b>CIPP CREW</b>						35 Inversions					
<b>GROUT CREW.</b>						160 Laterals					



# NOTICE OF SEWER UTILITY WORK

Dear Homeowner/Rental/Business Owner:

Visu-Sewer has been contracted to reline the mainline sanitary sewer that your property is connected to. Relining allows for renewing the existing sewer without the inconvenience of conventional digging and relaying. *During this work, your sewer lateral will be temporarily disconnected from the main sewer.* Relining is normally completed in one day, within two shifts. The first shift crew installs the liner. The second shift crew reconnects the building laterals to the new liner.

To avoid problems, we need your cooperation. Reduce possible odors by pouring approximately one gallon of water down each of your floor drains and basement sinks before the date/time listed below. If your sump pump flows into the sanitary sewer place damp cloth over the sump/crock. Use your toilet only if necessary and ***discontinue further use of all water including; washing machines, dish washers, bath tubs, showers, sinks and sump pumps (if hooked to sanitary sewer) on the following date:***

DATE: \_\_\_\_\_

TIME: \_\_\_\_\_ UNTIL \_\_\_\_\_

Visu-Sewer will not be held responsible for damaged resulting from failure to comply with these procedures.

Thank you for your cooperation.

If you have any questions please feel free to call  
**1-800-876-8478.**

**VISU-SEWER, INC.**



March 13, 2026

Ms. Holly Heldstab, Wastewater Specialist  
Wisconsin Department of Natural Resources  
1300 West Clairemont Avenue  
Eau Claire, WI 54701

Re: Marathon Water and Sewer Department  
Wisconsin Pollutant Discharge Elimination System (WPDES) Permit No. WI-0020273-10-0  
Village of Marathon City, Wisconsin (Village)

Dear Ms. Heldstab:

The following comments are in regard to the public notice draft of WPDES Permit No. WI-0020273-10-0 that was issued on February 16, 2026.

## Section 2–Surface Water Requirements

### 1. 2.2.1 Sampling Point 701–AFTER PISTA GRIT CHAMBER

The sample frequency for influent 5-day biological oxygen demand (BOD<sub>5</sub>), carbonaceous biochemical oxygen demand (CBOD) and total suspended solids (TSS) was increased from two times per week to three times per week. **The Village requests the sampling frequency for TSS and CBOD be changed to two times per week to match the current permit and the sampling frequency for BOD be changed to one time per month.** Increasing the monitoring frequency for these parameters from two to three times per week would be burdensome on Village staff and increase operation and maintenance (O&M) costs. The Village has one full-time wastewater operator. This change would require BOD<sub>5</sub> samples to be prepared during the week and read during the weekend when Village staff are not normally present at the wastewater treatment plant (WWTP). Village staff estimate this additional testing will cost \$4,250 per year (or \$21,250 over the permit term). Based on guidance provided in *Monitoring Frequency for Individual Wastewater Permits* published by Wisconsin Department of Natural Resources (WDNR), when influent CBOD monitoring is required, influent BOD monitoring can be reduced to one time per month. Given the WWTP's long history of permit compliance with these effluent limits, maintaining the sampling frequency in the current permit for CBOD and TSS and reducing the sampling frequency for BOD to one time per month, appears feasible.

### 2. 2.2.1 Sampling Point (Outfall) 001–EFFLUENT to RIB RIVER

- a. The sample frequency for effluent CBOD and TSS was increased from two times per week to three times per week. **The Village requests the sampling frequency be changed to two times per week to match the current permit.** Similar to the comments made on the change to the influent sampling frequency, increasing the monitoring frequency for these effluent parameters from two to three times per week would be burdensome on Village staff and increase O&M costs. Village staff estimate this additional testing will cost \$2,450 per year (or \$12,250 over the permit term). Given the WWTP's long history of compliance with these effluent limits, maintaining the sampling frequency in the current permit appears feasible.



Ms. Holly Heldstab, Wastewater Specialist  
Wisconsin Department of Natural Resources  
Page 2

### 2.2.1 Sampling Point (Outfall) 001–EFFLUENT to RIB RIVER (Continued)

- b. Nitrogen ammonia sampling frequency is listed as five times per week for daily maximum, weekly average, and monthly average limits. **The Village requests the sampling frequency be reduced to two times per week.** Data presented in the Water Quality-Based Effluent Limitations (WQBEL) memorandum suggests that there is not a reasonable potential for the WWTP to exceed the weekly and monthly limits, as these limits were added because the WWTP has a daily limit. Historical data for the WWTP plant effluent show no exceedances during the previous permit term. Therefore, sampling for this parameter frequently is not necessary and will add significant burden to the Village. Village staff estimate that the increased cost for sampling these parameters five times per week will be \$5,800 annually (or \$29,000 over the permit term). Because of the cost and burden on the Village's small utility, the Village requests that all nitrogen ammonia parameters are monitored at the minimum recommended frequency in accordance with WDNR guidance or two times per week to match the reporting frequency in the current permit to be consistent with the sampling frequency of other influent and effluent parameters. Other permits public-noticed recently for smaller facilities do not include a sample frequency for ammonia exceeding three times per week.
- c. Perfluorooctanesulfonic Acid (PFOS)/Perfluorooctanoic Acid (PFOA) Monitoring Requirement–According to the October 27, 2025, WQBEL memorandum for the WWTP, PFOS/PFOA monitoring is included in the permit based on the types of indirect dischargers contributing to the collection system. **The Village requests this sampling requirement to be removed from the permit.** The Village believes that these contributors, a cheese processing facility, a truck wash, and butcher shop, were miscategorized as potential contributors, as these industries do not use perfluoroalkyl and polyfluoroalkyl substances (PFAS) compounds regularly in their work. Appendix D of WDNR's *PFOS and PFOA Minimization Plan Guidance* (dated October 22, 2024) does not list these industries as examples of potential significant sources of PFOS and/or PFOA. Combined with the water supply PFAS data presented in the WQBEL memorandum and historical PFAS data collected at the WWTP biosolids, there does not appear to be sufficient justification to incorporate monitoring into the permit. Therefore, the PFAS monitoring of the effluent should be removed from the permit. The effort to collect and process these samples along with the cost for their analysis is burdensome for the Village's small utility. Village staff estimate that the increased cost for sampling these parameters in the effluent every 2 months will be \$2,700 annually (or \$13,500 over the permit term). If the sampling requirement is not removed from the permit, the Village requests that language be added to the permit to terminate PFOS/PFAS monitoring after 2 years, if it is determined that a minimization plan is not required.



Ms. Holly Heldstab, Wastewater Specialist  
Wisconsin Department of Natural Resources  
Page 3

### Section 3–Land Application Requirements

#### 3.2.1 Sampling Point (Outfall) 002–SLUDGE at STORAGE TANK

The frequency of PFOS/PFOA monitoring in the sludge was increased to annually for this permit term. **The Village requests this sampling requirement be reduced to once during the permit term.** Historical sampling of the Village’s water supply and voluntary sludge sampling did not show elevated PFOS/PFOA levels. As discussed previously, PFAS/PFOS contributions from its industrial users are not likely. Therefore, the Village does not believe there to be significant sources of PFOS/PFOA in its system that would warrant frequent PFOS/PFAS monitoring of WWTP sludge. The effort to collect and process these samples along with the cost for their analysis is burdensome for the Village’s small utility. Village staff estimate that the increased cost for sampling these parameters will be \$600 annually (or \$2,400 over the permit term).

The Village appreciates the opportunity to provide comments on the public notice of our draft permit and your consideration of our comments. Please call Steve Cherek at 715-443-2221 or Ken Bloom at 715-443-0077 if you have any questions or would like to discuss these comments further.

Sincerely,

VILLAGE OF MARATHON CITY

*Steven A. Cherek*

Steve Cherek  
Village Administrator

*Ken Bloom*

Ken Bloom  
Director of Public Works & Utilities

c: Vanessa Wishart, Municipal Environmental Group  
Tina Sebold, Strand Associates, Inc.®  
Sam Hocevar, Strand Associates, Inc.®

November 4, 2011

Holly Heldstab  
Wisconsin Department of Natural Resources – WCR Headquarters  
1300 W. Clairemont Avenue  
Eau Claire, WI 54702

Dear Ms. Heldstab:

Re: Comments on Draft WPDES Permit No. WI-0020273-08

We have the following comments on the draft permit:

1. We support the Village of Marathon comments, submitted November 03, 2011, on the draft permit.
2. Compliance schedule with Phosphorus requirements may have a significant impact on daily operations of our dairy processing plant in the Village of Marathon. As the current single largest contributor of Phosphorus to daily wastewater, we plan to conduct a study for evaluation of reasonable and viable options toward treatment and disposal of our processing wastewater. Completion of our study should coincide with the Village of Marathon comments on timetable for Required Action to Submit Facilities Plan by September 30, 2014.

If the Department has any concerns with our comments, then we respectfully request the opportunity to discuss the issue(s) further with the Department prior to permit reissuance.

Sincerely,

MARATHON CHEESE CORPORATION



Dan Zastoupil  
President

cc: Eric Donaldson, DNR, WCR-Wausau Service Center  
John H. Small, Village of Marathon - President