



# VILLAGE UTILITY COMMISSION

## MINUTES

Wednesday, January 28, 2026

**1. CALL TO ORDER at 4:04 pm**

**UTILITY ROLL CALL:** A. BERENS-Present, B. BOHR-Present, M. TELFORD-Present, D. SEILER-Present, K. HANDRICK JR.-Present

**2. PLEDGE OF ALLEGIANCE**

**3. RECOGNITION OF VISITORS**

- a. Virtual Meeting Guidelines  
This meeting will be recorded and available upon request
- b. Public Participation at Government Meetings  
Virtual Attendance: Kevin O'Brien – Record Review

**4. APPROVAL OF DECEMBER 17, 2025 MEETING MINUTES**

**MOTION – Approve December 17, 2025 Minutes**

Motion made by Handrick second by Telford. Motion passed by voice vote.

**5. REVIEW AND APPROVAL OF PAYMENT OF BILLS**

Commission members questioned the following Bill Payments:  
Check 49323 – PGA, Inc. – hydrant replacement – will be an insurance reimbursement  
Check 49299 – WPS – Account description questions

**MOTION – Approve Payment of Bills**

Motion made by Bohr second by Seiler. Motion passed by voice vote.

**6. PUBLIC UTILITY OPERATIONS & FACILITIES REPORT**

Director of Public Works, Ken Bloom, gave the Commission a report of daily Utility operations and projects for January. The full report can be found in the Agenda Packet.

**7. UNFINISHED BUSINESS**

- a. Update on Well #5  
Bloom, along with Administrator Cherek, gave a brief update on Well 5. Bloom has been working to get the construction report for Well #1 to project engineer, Strand Associates. Cherek provided GIS information needed to submit to the DNR and Vierbecher Associates provided water line inventory maps. The goal is to get new Well 5 as close to Well 1 as possible. The reports provided will help establish if that is possible. No other significant updates.
- b. Update on Cure-In-Place-Piping Project  
The Utility employees, Administrator Cherek, Visu-Sewer and engineer Vierbicher Associates tentatively plan to schedule a project kick off meeting in early February. No other significant updates.
- c. Update on 4<sup>th</sup> Street Lift Station  
Cherek and Bloom had a meeting with Vierbicher Engineers and representatives from William Reid and Smith & Loveless (sales company and manufacturer respectively) in regards to the cavitation at the trailer park lift station. The engineer suggested a lower size motor, however the current motor is the smallest size that Smith & Loveless makes. Their next suggestion was to add more weight to the base plate the motor sits on to check if it stops the cavitation. The Utility plans to test this in the next week or 2. If the cavitation does not stop, Smith & Loveless will send a dual port impeller which tend to vibrate less and is one in which the Utility has not tried. An update will be provided at the next meeting.

## **8. NEW BUSINESS**

### **a. Discussion on Maraview Drive Water Main Break**

On Friday, January 2<sup>nd</sup> overnight, a water main break surfaced on Maraview Dr and flooded properties north to 8<sup>th</sup> St due to no storm sewer on Maraview Dr. On Saturday, the 3<sup>rd</sup>, Bloom and Water Operator, Aaron Martin, got the break marked, located and valves turned down to minimize water loss but still allow residents in the area to have water with low pressure. Land Clearing Services was scheduled to start digging at 8:00 am on Sunday, January 4<sup>th</sup>. A band was put around the 6" break in the water main. In the process, the water and sewer laterals to 916 Town Rd were snagged and repaired. Residents were back with service by 4:00 pm. The dig will be more of a hit on the budget being it was a weekend dig consisting of OT for the Utility.

### **b. Discuss Draft WPDES (Wisconsin Pollutant Discharge Elimination System) Permit**

Bloom discussed with the Commission the status of the draft WPDES permit from the DNR, available in the Agenda Packet. The draft includes increases in weekly testing for BODs, nitrates, ammonia and pH levels among other items not in favor of the Utility. Bloom stated it would be roughly a 33% increase in testing, creating more expense on the Utility budget. Bloom and Cherek, along with Tina Sebold from Strand Associates, will submit factual comments to the DNR by Tuesday, February 3<sup>rd</sup>. When the DNR publishes the draft permit on its website, the Commission and Village residents will have 30 days to submit comments prior to final approval. An update will be given at the next Commission meeting.

## **9. SCHEDULED MEETINGS**

- a. Regular Meeting: Wednesday, February 25, 2026 – 4:00 pm
- b. Special Meetings as Needed

## **10. ADJOURNMENT at 5:08 pm**

Motion to adjourn made by Seiler second by Handrick. Motion passed by voice vote.