



VILLAGE BOARD OF TRUSTEES

MINUTES

Wednesday, January 7, 2026

1. CALL TO ORDER at 6:01pm

ROLL CALL: K. HANDRICK, M. AHRENS, K. SORENSON, K. PAUL, B. PARLIER, J. LAWRENCE, A. CABRERA
– All Trustees Present

2. PLEDGE OF ALLEGIANCE

3. RECOGNITION OF VISITORS

- a. Virtual Meeting Guidelines
 - i. This meeting will be recorded and available upon request
- b. Public Participation at Government Meetings
Present Virtually: Kevin O'Brien – Record Review
Michael (Unverified) on Teams

4. APPROVAL OF DECEMBER 3, 2025 REGULAR VILLAGE BOARD MEETING MINUTES MOTION – Approve Minutes from December 3, 2025 Regular Village Board Meeting

Motion made by Sorenson second by Paul. Motion passed by voice vote.

5. APPROVAL OF LICENSE APPLICATIONS – No License Applications

6. ADMINISTRATORS REPORT

Administrator Cherek presented the Trustees with an overview of the daily operations of the Village since the December 3, 2025 meeting. Details of his report can be found in the Agenda Packet.

7. UNFINISHED BUSINESS – No Unfinished Business

8. NEW BUSINESS

- a. Discuss and Approve Marathon School District Parks Use License Agreement
Administrator Cherek presented the Board with a Parks Use License Agreement between the Village and the Marathon School District that would give the School District access to use of all 4 ball fields (Veterans Park and County Materials Sports Complex) with specified restrictions limiting use when special events take precedence such as Marathon Fundays and Knock MS Out of the Park. The Agreement spells out the responsibilities of both parties to maintain the upkeep of the Parks. A financial summary of payments made between the Village and the District over several years provides a remaining balance of \$32,542.93 due to the District which shall be used as a credit towards the User Fee established in the Agreement. Upon the credit reaching \$0, the District shall then pay to the Village the User Fees agreed upon in Agreement. The School District signed the Agreement at their December meeting.

MOTION – Approve Marathon School District Parks Use License Agreement

Motion made by Sorenson second by Ahrens. Motion passed by voice vote.

- b. Discuss and Approve NCWRPC Comprehensive Plan Update Proposal

The Village is up for renewal of their Comprehensive Plan in 2027. The Plan is to be renewed every 10 years to comply with WI Statute 66.1001. It was last updated in April 2017. The Comprehensive Plan is a tool used to help in grant writing. It includes discussion of demographics, resources, housing, transportation, utilities & community facilities, economic development, land use,

intergovernmental cooperation and implementation. The 2020 Census and the 2024 American Community Survey will both be utilized in the updating of the Comprehensive Plan.

Cherek received a proposal from the North Central Wisconsin Regional Planning Commission (NCWRPC) outlining the process and fees associated with the Comprehensive Plan update. The proposal includes 3 meetings with the Village Plan Commission each to last about 1.5 hours, the planning and mapping of the Plan itself, 5 printed Draft Plans and 5 printed Final Adopted Plans. Total cost for the update is proposed at \$7,500. The project is expected to take about a year to complete with an anticipated start of March/April 2026 upon approval of proposal. Cherek informed the Board that NCWRPC will allow cost to be split between 2026 & 2027 budgets, paying half (\$3,750) this year and the remaining half next year. The Village has enough in the General Fund Budget to allow for the \$3,750 payment in 2026.

MOTION – Approve NCERPC Comprehensive Plan Update Proposal

Motion made by Ahrens second by Parlier. Motion passed by voice vote.

c. Discuss and Approve Certified Survey Map for Mitchell Baumann

Cherek received a CSM for a parcel split on County Road B in the Town of Marathon that needs approval from the Village as well as the township and the County. The reason the Village needs to approve is that the parcel split falls within the Village's extraterritorial zoning distance requirement. Anytime there is a parcel split within 1.5 miles of the Village there needs to be Village approval. Cherek recommends approval of CSM for Mitchell Baumann.

MOTION – Approve Certified Survey Map for Mitchell Baumann

Motion made by Parlier second by Cabrera. Motion passed by voice vote.

d. Discuss and Approve 2026 Fire Safety and Prevention Inspections agreement with Clark Professional Services, LLC

Administrator Cherek received the annual agreement for Fire Safety and Prevention Inspections from Clark Professional Services, LLC., owned by the Village's current Fire Inspector, Chad Clark. Clark sold part of his company, Central Wisconsin Fire Safety, LLC, which is who the Village signed the Fire Safety and Prevention Inspections Agreement with for 2025. He is no longer servicing fire extinguishers leaving the Village to find a new company for that service. The Fire Inspection contract pricing for 2026 remained the same as 2025. The 2% dues received cover the majority of contract costs. Both Cherek and Fire Chief Darrin Hall recommend approval of the contract with Clark Professional Services, LLC.

MOTION – Approve 2026 Fire Safety & Prevention Inspections Agreement with Clark Professional Services, LLC

Motion made by Paul second by Cabrera. Motion passed by voice vote.

e. Discuss and Approve 944 981 Blue Stone Lane, LLC. Declaration

Cherry Tree Real Estate – Marathon City, LLC is changing ownership to 981 Blue Stone Lane, LLC. A request was sent to Cherek to approve a Declaration Concerning Restrictive Covenants. Cherek inquired with the Village Attorney, Shane VanderWaal, regarding Declaration. VanderWaal made corrections to best fit the Village. The Declaration states to the best of the Village's knowledge, Cherry Tree is compliant with the Restrictive Covenants, the Development Agreement that expired in 2022, and has no debt owed to the Village other than property taxes and utility payments. Cherek recommends approval of the Declaration.

MOTION – Approve 981 Blue Stone Lane, LLC Declaration

Motion made by Ahrens second by Lawrence. Motion made by voice vote.

9. REVIEW AND APPROVAL OF BILLS

Trustees questioned the following bills:

Check #49194 – Kruczek Construction – N. Business Pkwy payment
Check #49200 – Northway Communications – Pagers for MFD – receive grant towards pagers
Check #49205 – The Dirks Group – Upgrade to Village Firewall/WiFi – Include FD on server and add firewall.

MOTION – Approve Payment of Bills

Motion made by Ahrens second by Sorenson. Motion passed by voice vote.

10. RESOLUTIONS AND ORDINANCES

- a. Discuss and Approval of Resolution 2026-01-01A – Approving Marathon City’s Safe Routes to School Plan

The Village has been working with the School District and the North Central Regional Planning Commission to develop a Safe Routes to School (SRTS) Plan. The Plan focuses on key areas of improvement in making it safer for students to walk to and from school. The Village’s focus would be on updating crosswalks to high visibility crosswalks, updating locations of crosswalk signs and the addition of rapid flashing beacons near main crosswalks. At the November 5, 2025 meeting the Village Board approved a resolution supporting the application of a TAP Grant that would be used to make the needed upgrades in the SRTS Plan. The full 95-page Draft SRTS Plan can be found on the Village website and the NCWRPC website. This resolution approves moving forward with the SRTS Plan.

MOTION – Approve Resolution 2026-01-01A – Approving Marathon City’s Safe Routes to School Plan

Motion mad by Sorenson second by Cabrera. Motion passed by voice vote.

11. VILLAGE BOARD WILL GO INTO CLOSED SESSION BY ROLL CALL VOTE PER WIS. STAT. 19.85(1)(e) “DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION.”

MOTION – Go into Closed Session per Wis. Stat. 19.85(1)(e) at 7:29 pm

Motion made by Ahrens second by Parlier. Motion passed by roll call vote.

ROLL CALL VOTE: AHRENS-Yes, SORENSON-Yes, PAUL-Yes, PARLIER-Yes, LAWRENCE-Yes, CABRERA-Yes, HANDRICK-Yes

- a. Discussion of TID #1 Development Agreements
b. Stittleburg Restorative Health Care Development Agreement

12. VILLAGE BOARD WILL RETURN TO OPEN SESSION BY ROLL CALL VOTE

MOTION – Return to Open Session at 7:59 pm

Motion made by Paul second by Parlier. Motion passed by roll call vote.

ROLL CALL VOTE: SORENSON-Yes, PAUL-Yes, PARLIER-Yes, LAWRENCE-Yes, CABRERA-Yes, HANDRICK-Yes, AHRENS-Yes

13. TAKE ACTION ON CLOSED SESSION ITEMS IF NEEDED

No action to take from Closed Session

14. FUTURE SCHEDULED MEETINGS:

- a. Regular Village Board Meeting – Wednesday, February 4, 2026 – 6:00 pm
b. Special Village Board Meeting – As Needed

15. ADJOURNMENT at 8:00 pm

Motion to adjourn made by Ahrens second by Parlier. Motion passed by voice vote.