



VILLAGE BOARD OF TRUSTEES

MINUTES

Wednesday, December 3, 2025

1. CALL TO ORDER at 6:01 pm

ROLL CALL: K. HANDRICK-Present, M. AHRENS-Absent, K. SORENSON-Present, K. PAUL-Present, B. PARLIER-Absent, J. LAWRENCE-Absent, A. CABRERA-Present

2. PLEDGE OF ALLEGIANCE

3. RECOGNITION OF VISITORS

- a. Virtual Meeting Guidelines
 - i. This meeting will be recorded and available upon request
- b. Public Participation at Government Meetings
Present Virtually: Kevin O'Brien – Record Review

4. APPROVAL OF NOVEMBER 12, 2025 SPECIAL BUDGET HEARING MEETING MINUTES MOTION – Approve November 12, 2025 Special Budget Hearing Meeting Minutes

Motion made by Paul second by Sorenson. Motion passed by voice vote.

5. APPROVAL OF LICENSE APPLICATIONS – No License Applications to Approve

6. ADMINISTRATORS REPORT

Administrator Cherek presented the Board with an update of daily operations of the Village for the month of November and upcoming operations for December. Details of the report can be found in Agenda Packet.

7. UNFINISHED BUSINESS – No Unfinished Business

8. NEW BUSINESS

- a. Discuss and Approve Contract for 2025 Audit with Kerber Rose
Administrator Cherek presented the Board with a contract for 2025 audit services with Kerber Rose. Audit fees to not exceed \$26,500, an increase of \$5,100 from last year. This increase has been accounted for in the approved Budget. Cherek feels that the Village works well with Kerber Rose and with an interim audit happening this fall, the final audit should go smoothly.
MOTION – Approve Contract for 2025 Audit with Kerber Rose
Motion made by Sorenson second by Paul. Motion passed by voice vote.
- b. Discuss Appointment of Frederick Tylinski to Marathon Fire Department Cadet Program
Cherek stated Fire Chief Darrin Hall interviewed Frederick Tylinski and recommended him for the Cadet Program. Cherek recommends appointment.
MOTION – Appoint Frederick Tylinski to the Marathon Fire Department Cadet Program
Motion made by Sorenson second by Paul. Motion passed by voice vote.
- c. Discuss and Approve Awarding of Contract for Cure-In-Place Piping Project Notice of Award and Bid Tabulation
On November 13th, the Village and Vierbicher Associates opened and reviewed bids for the cure-in-place piping project approved in the CIP. 3 bids were received ranging from \$450,745.75 to \$586,789.50 with Visu-Sewer coming in at the lowest bid of \$450,745.75 for

the 11,525 lineal feet identified as the worst sections. Cherek indicated the Village has worked with Visu-Sewer on a past project. Both Vierbicher and Director of Public Works, Ken Bloom, recalled working well with Visu-Sewer and receiving good results with that project. The bid came under budget \$196,000 from what was allotted in the bonding with the Capital Improvement Plan. The Village plans to televise older areas not originally included in the project with the extra budgeted money. Cherek and Vierbicher Engineer, Todd Halvensleben, recommend awarding of bid contract to Visu-Sewer.

MOTION – Approve Awarding of Contract to Visu-Sewer for Cure-In-Place Piping Project

Motion made by Paul second by Cabrera. Motion passed by voice vote.

- d. Discuss and Approve Election Inspectors for the 2026-2027 Election Cycle
Clerk Lang stated the Village received party affiliations from both Democratic and Republican parties. All but 2 from current cycle will be returning with addition of 3 new Election Inspectors: Suzie Lang, Nancy Krautkramer and Donna Courchaine. All Inspectors have received the required training and are set for the upcoming cycle.

MOTION – Approve Election Inspectors for the 2026-2027 Election Cycle

Motion made by Sorenson second by Cabrera. Motion passed by voice vote.

- e. Discuss and Approve Certified Survey Map at 1007 Krautkramer Road
Administrator Cherek presented a Certified Survey Map for adjoining parcels at 1007 Krautkramer Road owned by 1 individual. The current lots split with a lot line going directly through a storage unit. The new CSM would keep all storage units on 1 parcel with the extra parcel being a vacant lot.

MOTION – Approve Certified Survey Map at 1007 Krautkramer Road

Motion made by Paul second by Sorenson. Motion passed by voice vote.

9. REVIEW AND APPROVAL OF BILLS

Trustees questions the following bill payments:

Check 49147 – Custom Lawn Service – leaf removal at Tower Park

Check 49164 – Nathan Seubert – Mileage for firefighter training

Check 49166 – Richard Seubert, Jr. – books for firefighter training

Check 49170 – Bogie Enterprises, Inc. – new street sweeper

Check 49171 – Digital Alley – PD body cams

MOTION – Approve Payment of Bills

Motion made by Paul second by Sorenson. Motion passed by voice vote.

10. RESOLUTIONS AND ORDINANCES – No Resolutions or Ordinances

11. FUTURE SCHEDULED MEETINGS:

- a. Regular Village Board Meeting – Wednesday, January 7, 2026 – 6:00 pm
b. Special Board Meeting – As Needed

12. ADJOURNMENT at 6:42 pm

Motion to adjourn made by Paul second by Cabrera. Motion passed by voice vote.