



# VILLAGE UTILITY COMMISSION

## MINUTES

Wednesday, December 17, 2025

### 1. CALL TO ORDER at 4:01 pm

**UTILITY ROLL CALL:** A. BERENS-Present, B. BOHR-Present, M. TELFORD-Present, D. SEILER-Present, K. HANDRICK JR.-Absent

### 2. PLEDGE OF ALLEGIANCE

### 3. RECOGNITION OF VISITORS

#### a. Virtual Meeting Guidelines

i. This meeting will be recorded and available upon request

#### b. Public Participation at Government Meetings

Attended Virtually: Kevin O'Brien – Record Review

### 4. APPROVAL OF OCTOBER 29, 2025 MEETING MINUTES

#### **MOTION – Approve Minutes from October 29, 2025 Utility Commission Meeting**

Motion made by Bohr second by Berens. Motion passed by voice vote.

### 5. REVIEW AND APPROVAL OF PAYMENT OF BILLS

Commission members questioned the following Bill Payments:

Check 49137 – Northern Lake Service, Inc. – disinfection by product testing

Check 49213 – Joann Draeger – utility refund for duplicate payment

Check 49220 – First Supply, LLC. – lug repair and parts replacement from 8<sup>th</sup> St water main break

#### **MOTION – Approve Payment of Bills**

Motion made by Telford second by Seiler. Motion passed by voice vote.

### 6. PUBLIC UTILITY OPERATIONS & FACILITIES REPORT

Director of Public Works, Ken Bloom, presented the Commission with an update of daily happenings and projects for November and December in his Facilities Report. The report can be found in the Agenda Packet.

### 7. UNFINISHED BUSINESS

#### a. Update on Well #5

Administrator Cherek reported that Strand Associates worked with him and Director of Public Works, Bloom, to present to the PSC and the DNR a need assessment for a new municipal well. Cherek believes in the near future Strand will be requesting financial data to help determine where rates would need to go to cover loan for new municipal well. No further updates were given.

#### b. Update on Cure-In-Place-Piping Project

Cherek informed the Commission that a contract with Visu-Sewer was approved for the cure-in-place piping project at the December 3<sup>rd</sup> Village Board meeting. Visu-Sewer, a company the Village has utilized on past projects, came in with the lowest bid at \$450,745.75 for 11,525 linear feet of pipe. The bid came in under budget about \$196,000. Cherek and Bloom agreed to apply the extra budgeted money to have Visu-Sewer televise and clean an additional area near Tower Park

to determine possible future need to line that area. Televising this section at the same time of televising the planned project area will save the Commission on mobilization fees. Cherek has not yet received the signed contract back from Visu-Sewer with their anticipated timeline for the project.

**8. NEW BUSINESS**

**9. SCHEDULED MEETINGS**

- a. Regular Meeting: Wednesday, January, 28, 2026 – 4:00 pm
- b. Special Meetings as Needed

**10. ADJOURNMENT at 5:08 pm**

Motion to adjourn made by Telford second by Seiler. Motion passed by voice vote.