

VILLAGE OF MARATHON CITY, MARATHON COUNTY, WISCONSIN
AGENDA
VILLAGE BOARD MEETING – HYBRID
VILLAGE HALL BOARD ROOM
WEDNESDAY, SEPTEMBER 3, 2025 – 6:00PM

MINUTES

1. CALL TO ORDER at 6:01 pm

ROLL CALL: K. HANDRICK-Present, M. AHRENS-Present, K. SORENSON-Present, K. PAUL-Present, B. PARLIER-Absent, J. LAWRENCE-Present, A. CABRERA-Absent

2. PLEDGE OF ALLEGIANCE

3. RECOGNITION OF VISITORS

- a. Virtual Meeting Guidelines
 - i. This meeting will be recorded and available upon request
- b. Public Participation at Government Meetings
Attending Virtually: Kevin O'Brien – Record Review

4. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

- a. Discuss and Possible Action on Approval of Minutes for August 6, 2025 Village Board Meeting
MOTION – Approve Minutes from August 6, 2025 Village Board Meeting
Motion made by Lawrence second by Sorenson. Motion passed by voice vote.

5. APPROVAL OF LICENSE APPLICATIONS

- a. Discuss and Approval of Temporary Operator License for Doug Kage for St Mary's Packer Tailgate Party
MOTION – Approve Temporary Operator License for Doug Kage for St. Mary's Packer Tailgate Party
Motion made by Paul second by Ahrens. Motion passed by voice vote.
- b. Discuss and Approval Temporary Class B Liquor (Picnic) License for St Mary's Packer Tailgate Party
MOTION – Approve Temporary Class B Liquor (Picnic) License for St. Mary's Packer Tailgate Party
Motion made by Paul, second by Lawrence. Motion passed by voice vote.
- c. Discuss and Approval of Operator License for Robert Lee for RStore
Robert Lee supplied all needed paperwork with application and passed background check.
MOTION – Approve Operator License for Robert Lee for R-Store
Motion made by Ahrens second by Paul. Motion passed by voice vote.

6. ADMINISTRATORS REPORT

Administrator Cherek presented the Board with his Administrator's Report with the daily operations of the Village. Report can be found in the Agenda Packet.

7. UNFINISHED BUSINESS

Cassie Lang
Village Clerk / Deputy Treasurer

8. NEW BUSINESS

a. Discuss and Possible Action on Setting 2025 Village Trick or Treating Hours

Cherek stated Halloween falls on a Friday this year. Board members discussed 3 dates to hold Trick or Treating: the Sunday before, the day of Halloween or the Sunday after. Years past it has been the Sunday before.

MOTION – Set Halloween Trick or Treating Hours to Sunday, October 26th, 2025 from 4:00pm to 6:00pm

Motion made by Sorenson second by Lawrence. Motion passed by voice vote.

b. Discussion of Newly Created CIP & Debt Service Funds

Administrator Cherek informed the Board that the Village office has created a separate LGIP savings account at Peoples State Bank to use for Capital Improvement Projects. New CIP and Debt Service Funds were created in the WorkHorse Accounting Program to better manage the money spent on Capital Improvement Projects and Debt borrowed from the 2025 GO Bond or future borrowing. This was all approved and set up with the help of the Village Auditors.

c. Discuss and Approve 2026 Fire Department and EMS Budget

Administrator Cherek presented the Board with the proposed Fire Department Budget for 2026 totaling \$185,558.77 in Expenditures. The Expenditures increased 12.5% which is partially offset by a decrease in debt payments of 16.22% from the Village's 2025 bond refunding approved in August. The Village and Towns of Cassel, Rib Falls and Stettin will pay an increase of approximately 3.5% in fire protection fees collectively due to more fire calls from the previous 5-year average. The Village's section fee will go up \$2,152.82. The increase in the Village section fees is largely due to an increase in section equalized values which determines the distribution of the section fees between the Village and Towns.

The EMS Budget will increase by 2.24% totaling \$43,833.87 in expenditures, due to the larger number of calls EMTs have been responding to. These expenditures will be paid for by the Village (about 63%) and the Towns of Marathon, Cassel and Stettin paying 37% jointly. The Village will pay approximately \$6,000 less in 2026 due to the call volume in the Village decreasing compared to the townships.

Cherek presented Proposed 2026 Fire/EMS Revenues of \$148,312.84 and Expenditures of \$333,244.72.

MOTION – Approve the 2026 Proposed Fire/EMS Budget as Presented

Motion made by Paul second by Ahrens. Motion made by voice vote.

d. Discuss and Possible Action on Certified Survey Map from Riverside Land Surveying, LLC for Sam & David Phillips

The Board was presented with a Certified Survey Map from Riverside Land Surveying, LLC. The survey split a parcel leaving 1.171 acres on the north end with an out building and a couple silos. The south parcel created includes a house and a couple sheds near the new parcel lot line to the north. The new parcel lot line would be 7'6" from any out building on either lot. This falls in line with the Rural Residential (R-4) zoning ordinance of 5' setbacks.

MOTION – Grant Approval of Certified Survey Map from Riverside Land Surveying, LLC for Sam & David Phillips

Motion made by Paul second by Sorenson. Motion made by voice vote.

Cassie Lang
Village Clerk / Deputy Treasurer

9. REVIEW AND APPROVAL OF BILLS

Trustees questioned the following bills payments:

Check 48953 – Wisco Creative – New document library for Village website

Check 48959 – HD Excavating & Demo, LLC. – Tree removal in 2nd St alley – homeowners split cost and paid Village

Check 48967 – American Asphalt – Veterans Park blacktop

MOTION – Approve Payment of Bills

Motion made by Ahrens second by Paul. Motion made by voice vote.

10. RESOLUTIONS AND ORDINANCES

11. VILLAGE BOARD WILL GO INTO CLOSED SESSION PER WIS. STAT. 19.85(1)(e)

“DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION.”

a. St. Matthew’s

b. 400 Block

MOTION – Village Board will go into Closed Session per Wis. Stat. 19.85(1)(e) at 7:15 pm.

Motion made by Ahrens second by Paul. Motion passed by roll call vote.

M. AHRENS-Yes, K. SORENSON-Yes, K. PAUL-Yes, B. PARLIER-Absent, J. LAWRENCE-Yes, A. CABRERA-Absent
K. HANDRICK

12. VILLAGE BOARD WILL CONTINUE IN CLOSED SESSION PER WIS. STAT. 19.85 (1)(c)

“CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY.”

a. Village Administrator Performance Review

b. 2026 Employee Wages & Compensation

13. VILLAGE BOARD WILL RETURN TO OPEN SESSION

MOTION – Village Board will Return to Open Session at 9:00 pm.

Motion made by Ahrens second by Paul. Motion passed by roll call vote.

K. SORENSON-Yes, K. PAUL-Yes, B. PARLIER-Absent, J. LAWRENCE-Yes, A. CABRERA-Absent, K. HANDRICK-Yes, M. AHRENS-Yes

14. TAKE ACTION ON CLOSED SESSION DISCUSSION IF NEEDED

No Action Taken

15. FUTURE MEETINGS & SCHEDULED MEETINGS:

a. Regular Village Board Meeting – Wednesday, October 1, 2025 – 6:00 pm

b. Special Board Meeting – As Needed

16. ADJOURNMENT at 9:05 pm.

Motion to adjourn made by Lawrence second by Paul. Motion made by voice vote.

Cassie Lang
Village Clerk / Deputy Treasurer