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# VILLAGE UTILITY COMMISSION

## OFFICIAL NOTICE & AGENDA

Wednesday, October 29, 2025

4:00 pm Public Hearing

Utility Commission Meeting to Follow Public Hearing  
Marathon Municipal Center

### 1. CALL TO ORDER

**UTILITY ROLL CALL:** A. BERENS, B. BOHR, M. TELFORD, D. SEILER, K. HANDRICK JR.

### 2. PLEDGE OF ALLEGIANCE

### 3. RECOGNITION OF VISITORS

- a. Virtual Meeting Guidelines
  - i. This meeting will be recorded and available upon request
- b. Public Participation at Government Meetings

### 4. APPROVAL OF SEPTEMBER 24, 2025 MEETING MINUTES

### 5. REVIEW AND APPROVAL OF PAYMENT OF BILLS

### 6. PUBLIC UTILITY OPERATIONS & FACILITIES REPORT

### 7. UNFINISHED BUSINESS

- a. Update on Well #5
- b. Update on Cure-In-Place-Piping Project

### 8. NEW BUSINESS

- a. Discuss and Approve 2026 Utility Budget
- b. Discuss and Approve Sending Resolution U-2025-11-12 "Authorizing Wastewater Rate Increases" to the November 12<sup>th</sup> 2025 Village Board Meeting for Final Approval

### 9. SCHEDULED MEETINGS

- a. Regular Meeting: Commission to Approve:
  - i. Wednesday, December 10, 2025 – 4:00 p.m.
  - OR
  - ii. Wednesday, December 17, 2025 – 4:00 p.m.
- b. Special Meetings as Needed

### 10. ADJOURNMENT



#### PUBLIC VIRTUAL ACCESS

Join Teams Meeting: <https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting>  
Meeting ID: 261 174 214 35  
Passcode: cY2jA33d

*Andrew Berens.*  
Utility Commission Chair  
*Cassie Lang*  
Village Clerk / Deputy Treasurer

# VILLAGE OF MARATHON CITY, MARATHON COUNTY, WISCONSIN

## UTILITY COMMISSION MEETING – HYBRID

VILLAGE HALL – BOARD ROOM

WEDNESDAY, SEPTEMBER 24, 2025 - 4:00 p.m.

### MINUTES

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**1. CALL TO ORDER at 4:02 pm**

**UTILITY ROLL CALL:** A. BERENS-Present, B. BOHR-Present, M. TELFORD-Absent, D. SEILER-Present, K. HANDRICK JR.-Present

**2. PLEDGE OF ALLEGIANCE**

**3. RECOGNITION OF VISITORS**

a. Virtual Meeting Guidelines

i. This meeting will be recorded and available upon request

b. Public Participation at Government Meetings

No public in attendance.

**4. APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

a. Discuss and Possible Action on Approval of Minutes for August 27, 2025 Utility Commission Meeting

**MOTION – Approve Minutes from August 27, 2025 Utility Commission Meeting**

Motion made by Handrick second by Bohr. Motion passed by voice vote.

**5. REVIEW AND APPROVAL OF PAYMENT OF BILLS**

The Utility questioned the following bill payments:

Check 48973 – Land Clearing Services – hydrant replacement on 1<sup>st</sup> St

**MOTION – Approve Payment of Bills**

Motion made by Bohr second by Handrick. Motion passed by voice vote.

**6. PUBLIC UTILITY OPERATIONS & FACILITIES REPORT**

Director of Public Works, Ken Bloom, presented the Commission with a Facilities Report for September. The report can be found in the Agenda Packet.

**7. UNFINISHED BUSINESS**

**8. NEW BUSINESS**

a. Discuss Draft 2026 Utility Budget

Administrator Cherek handed out a Draft Utility Budget to the Commission and began discussion showing a downward trend in consumption over the past 2 years.

Cherek supplied 2 different Wastewater Budgets based on proposed sewer rates for 2026. With no change to sewer rates the proposed Wastewater Budget shows a deficit of \$89,665. The Proposed Wastewater Budget for 2026 with a 5% sewer rate increase shows a deficit of \$52,498.

*Cassie Lang*  
Village Clerk / Deputy Treasurer

The Commission and Cherek discussed the Cure-In-Place-Piping project approved with the Capital Improvement Plan. A rate increase of approximately 8% is needed to cover costs of project. Cherek noted the Utility has not increased sewer rates to account for inflation. He believes a 16% increase (8% for CIPP and 8% for inflation) over 3 years would get the Wastewater Budget closer to the positive, along with checking consumption numbers to see if they trend back to normal levels.

After discussion the Commission guided Cherek to present them with a 2026 Proposed Utility Budget reflecting a 5.5% increase to Wastewater Rates and using the Utility Fund Balance to cover the deficit amount. Cherek will draft a resolution for 5.5% Wastewater rate increase for the next 2 years and have the Commission review revenue/consumption values in 2027 to determine the amount to increase rates for 2028. The Resolution and Utility Budget will be presented for approval at the October 29<sup>th</sup> meeting.

**9. SCHEDULED MEETINGS**

- a. Regular Meeting: Wednesday, October 29, 2025 – 4:00 p.m.
- b. Special Meetings as Needed

**10. ADJOURNMENT at 6:10 pm**

Motion made by Bohr second by Handrick. Motion passed by voice vote.

# **Marathon City Utility Operations & Facilities Report for October 2025**

## **Water Treatment Facility Report**

The water facility is operating well and meeting all the testing requirements.

The clearwell at the water treatment facility is scheduled to be physically inspected (entering inside the tank) sometime in November 2025. This will require us to bypass the clearwell and obtain 2 safe bac-t drinking water samples, before it can be put back in service. The clearwell is expected to be out of service for approximately 2-3 days.

**UPDATE** – We are still waiting on confirmation from Lane Tank Company, as to when this inspection will be scheduled. In addition to the clearwell, a visual inspection of both the east and west retention tanks, the backwash basin, and the aeration tank (aerator), will also be inspected, as required by the DNR.

The pumping equipment and electric motor are to be refurbished for Well #1, and should be completed sometime this week. Water Well Solutions should be here in the next couple of weeks to reinstall the equipment and put Well #1 back in service. The Utility declined to proceed with the smaller 6" screen installation due to costs, required DNR approval, and an uncertain outcome attributable to obvious risks associated with the procedure (cleaning & installation of the screen).

**UPDATE** – The pumping equipment in Well 1 was reinstalled by Water Well Solutions on October 14<sup>th</sup>. Two safe bac-t water samples were collected on October 14<sup>th</sup> and 15<sup>th</sup>. Both samples came back safe from the laboratory. Well 1 was temporarily put back in service on October 17<sup>th</sup>, until Aaron Martin, Waterworks Operator, noticed the check valve was failing when the pump was off, allowing water to drain back into the well. A new check valve has been ordered. Once the check valve is replaced, the well will be put back in service. The well should be put back in service within the next couple of weeks.

Fall watermain distribution flushing began on Wednesday, October 22<sup>nd</sup>. Flushing activities are expected to continue for approximately 2 weeks, through November 5<sup>th</sup>.

## **Wastewater Treatment Facility Report**

The wastewater treatment plant met all WPDES permit limits for the months of September 2025.

A drawdown test was conducted by Vierbicher Associates on the Trailer Court Lift Station. This was done to determine GPM@TDH. William Reid will use the design characteristics to match motor and pump size, to meet those requirements.

**UPDATE – 8/25** – The new pumps and motors were installed at the lift station. After start-up, cavitation was still noticeable on both pumps.

**UPDATE – 9/25** – I have forwarded the start-up report to Vierbicher Associates for review. I have also requested the Pump Test Certification Form from Smith & Loveless. The Utility will wait for recommendations from either Vierbicher or William Reid on how to proceed.

## **Wastewater Treatment Facility Report (Continued)**

**UPDATE – 10/25** – Vierbicher responded after reviewing the start-up reports. They believe the pumps should be operating farther to the right side of the pump curve (increased flow or gpm at the same TDH). They also recommended to have a vibration analysis done to see if the cavitation/vibration is within acceptable industry standards.

Paul Ludwig, William Reid, called me on October 21<sup>st</sup>. He thinks performing a vibration analysis is a waste of money. We know the pumps are cavitating, even if it is less than the cavitation of the previous pumps. He is going to conduct a deeper review of the data gathered, and consult with Smith & Loveless for their recommendations. He will respond back to me within the next few weeks.

### **Wastewater Regulatory Requirements:**

- 1) The Utility received a letter from the DNR requesting additional information, for determination of eligibility of the Multi-Discharger Phosphorus Variance.

**SUMMER 2025** – Strand Associates, on behalf of the Village, submitted a letter to the DNR, that included any additional information as requested by the DNR.

**UPDATE 9/25** – The DNR issued a letter of denial, dated 8/8/25, regarding our application for the Multi-Discharger Phosphorus Variance. The notification came through an email from Matt Claucherty, Permits Section - WDNR, on 9/4/25.

**UPDATE 10/25** – Nick Lindstrom, WDNR Wastewater Basin Engineer, reached out to me regarding our Phosphorus Compliance Options. He is requesting the Village select a new Phosphorus Compliance Option for our next WPDES permit. Since the MDV has been denied, the only 2 options the Utility has are; meet the effluent phosphorus limit at the wastewater treatment plant through chemical addition, or convert the contract with Miltrim Farms to a Water Quality Trade contract. I have requested a meeting with Andy Johnson, third party administrator between Miltrim Farms and the Village, to discuss future options, before making any decisions.

- 2) I have requested a copy of the WPDES draft permit, prior to the 30-day public notice. The DNR has agreed to send me a copy of the draft permit and fact sheet. As of the meeting, I have not received a copy of the draft permit, which leads me to suspect they will not reissue our permit on time. Our current permit is set to expire on September 30<sup>th</sup>, 2025. If the new permit is not reissued on time, we continue operations under our current permit.

**UPDATE** – Additional effluent zinc testing has been requested by the DNR, due to one higher than normal result collected during the testing period, conducted during the permit application process. I am currently in the process of collecting 3 more effluent samples for zinc analysis.

A Chemical Standard Operating Procedure (SOP) for the addition of Alum, was also requested by the DNR, in order to reduce our WET (Whole Effluent Toxicity Testing) frequency in our next permit term. I have completed the SOP and submitted it to the DNR for review.

Submitted by: Ken Bloom, Director of Public Works & Utilities



**Strand Associates, Inc.®**  
910 West Wingra Drive  
Madison, WI 53715  
(P) 608.251.4843  
www.strand.com

Task Order No. 25-01  
Village of Marathon City, Wisconsin (OWNER)  
and Strand Associates, Inc.® (ENGINEER)  
Pursuant to Agreement for Technical Services dated July 5, 2024

**Project Information**

Project Name: Well No. 5 Drilling and Well Facility

Services Description: Design, bidding, and construction-related services for implementation of a new water supply well.

**Scope of Services**

ENGINEER will provide the following services to OWNER.

Preliminary Engineering and Well Site Investigation Report

1. Evaluate up to three OWNER-selected well sites for adequacy for placement of a well. The evaluation will include the following:
  - a. Conduct reconnaissance of the well site and surrounding area.
  - b. Review areas currently mapped within the 100-year floodway and floodplain.
  - c. Conduct a review of the Wisconsin Department of Natural Resources (WDNR) Bureau for Remediation and Redevelopment Tracking System Database and the State of Wisconsin Department of Safety and Professional Services Storage Tank Database to review and map past and current potential sources of contamination, in accordance with State of Wisconsin Administrative Code, Chapter NR 811.
  - d. Review OWNER-provided maps of storm and sanitary sewer systems including pumping stations and stormwater detention basins.
  - e. Conduct a desktop groundwater hydraulic evaluation for the well site.
2. Provide information from the site evaluation to OWNER. Attend one in-person meeting with OWNER to discuss the evaluation.
3. Conduct a topographic survey of the OWNER-selected well site. Correspond with utility marking company to locate underground utilities prior to topographic survey.
4. Prepare a Well Site Investigation Report in accordance with State of Wisconsin Administrative Code, Chapter NR 811.09(4)(1), after site selection by OWNER. The report will include the following:
  - a. Well location by quarter-quarter section, township, range, county, longitude, and latitude.
  - b. The boundaries of the site and the location of the proposed well on the site.
  - c. The topography of the site.
  - d. The regional flood elevation.
  - e. The past and present use of the proposed site.

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- f. Potential contamination sources within one-half mile of the well location, as identified in databases prepared by others and by site reconnaissance.
  - g. The geological formations from which water will be withdrawn.
  - h. Well construction details.
  - i. The proposed well pumping capacity.
  - j. The direction of groundwater flow.
  - k. The estimated zone of influence of the proposed well.
  - l. The estimated recharge areas for the well.
  - m. Anticipated annual volume of water to be withdrawn.
  - n. Location and data from existing nearby piezometers.
  - o. Location of nearby wetlands.
  - p. The distance and direction of the proposed well from the nearest existing well serving another water utility.
  - q. The distance and direction of the proposed well from the nearest private well within 1,200 feet of the proposed well site.
  - r. The location and distance of surface water and springs.
  - s. The location of alternative well sites for the proposed well.
  - t. A summary of the site, including advantages and disadvantages and the potential need for water treatment.
5. Prepare an Engineering Report in accordance with State of Wisconsin Administrative Code, Chapters NR 811.09(3) and (4). The report will include the following, as applicable:
- a. A brief description of and potential need for the project.
  - b. A description of the geographic location of the project.
  - c. A brief description of the topography of the general area and its relation to the area involved in the project.
  - d. Past census data and OWNER-provided projected future population to the design year of the project.
  - e. The design period used to design system components.
  - f. The results of the well investigations.
  - g. Areas of the project within the floodplain.
  - h. Areas of the project location within a wetland.
6. Prepare preliminary facility layouts, elevation views, site plan, water main routing, equipment lists, and design criteria for review with OWNER. Attend one meeting with OWNER to discuss preliminary information.
7. Assist OWNER with procurement of geotechnical services for borings.
8. Assist OWNER with procurement of a radio path survey.
9. Prepare a preliminary opinion of probable construction cost (OPCC).

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10. Prepare a draft report that combines the Well Site Investigation Report, Engineering Report, and preliminary design into one document. Submit draft report to OWNER for review and incorporate OWNER's comments, as appropriate.
11. Prepare a portable document format (PDF) file and three final hard copies of the report and submit to OWNER. Submit a PDF file of the report to the WDNR for review.
12. Address OWNER and WDNR comments, as appropriate.

Agency Communication

1. Prepare presentation and attend one virtual preapplication meeting with the WDNR and the Public Service Commission of Wisconsin (PSCW). The presentation will include the following:
  - a. Background information on the community and water system.
  - b. Potential need for the project within the community.
  - c. Project alternatives considered.
  - d. OWNER's selection of the alternatives.
  - e. Project OPCC and proposed funding.
  - f. Project schedule.
2. Prepare the General Application Checklist for PSCW Construction Authorization in accordance with the State of Wisconsin Administrative Code, Chapter PSC 184.04[3]. The letter will include the following:
  - a. Description of project components, phases, and schedule.
  - b. Information supporting the purpose and need of the project.
  - c. Project alternatives considered, including OPCC comparisons.
  - d. Analysis of the effect of the project on quality and reliability of services.
  - e. Project accounting with respect to PSCW uniform system of accounts.
  - f. Project funding.
  - g. Project estimated operation and maintenance costs.
  - h. OWNER-planned system facility retirements.
  - i. Site plan.
  - j. List of other agency approvals.
  - k. Alternatives to mitigate the need for the project.
  - l. Floodplain review.
  - m. Environmental and historical review, including a Type 3 Environmental Impact Information (EII) Review. The Type 3 EII will include the following:
    - (1) Project overview.
    - (2) Project development and alternatives.
    - (3) Natural resource impact review, including an endangered resources review (Form 1700-047) prepared by the WDNR.
    - (4) Historical and archaeological review based on information from the Wisconsin Historical Society (WHS). OWNER shall pay fees associated with data collection by the WHS.



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- (5) Utility information from previous annual reports.
  - (6) Estimated rate impact of the project.
3. Prepare information for the Supplemental Checklist for Construction of Water Supply Facilities. The additional information will be an attachment to the General Application Checklist. The supplemental information will include the following:
  - a. Need for the project.
  - b. Water system capacity analysis.
  - c. Future demand analysis.
  - d. WDNR project need.
  - e. Project alternatives considered, including OPCC.
  - f. Analysis of large water customers with respect to the project.
4. Submit information from the general and supplemental checklists above to the PSCW for review and authorization. Address agency comments, as appropriate, and provide additional supplemental information, if required.

#### Production Well Design and Bidding-Related Services

1. Prepare Bidding Documents using Engineers Joint Contract Documents Committee C-700 Standard General Conditions of the Construction Contract, 2018 edition, technical specifications, and engineering drawings. The technical specifications will include one new shallow aquifer test well and one shallow aquifer production well anticipated to be a minimum of 90 feet deep, capable of pumping a minimum of 400 gallons per minute. The drawings will include a site plan with property lines, contours, proposed building location, and a cross section of the anticipated well construction.
2. Submit Bidding Documents to OWNER for review and input at 60 and 90 percent milestones.
3. Prepare prebid OPCC and submit to OWNER.
4. Submit Bidding Documents to WDNR for review and approval.
5. Distribute Bidding Documents electronically through QuestCDN, available at [www.strand.com](http://www.strand.com) and [www.questcdn.com](http://www.questcdn.com). Submit Advertisement to Bid to OWNER for publishing.
6. Prepare addenda and answer questions during bidding.
7. Attend bid opening, tabulate and analyze bid results, and assist OWNER in the award of the Construction Contract.
8. Prepare two sets of Contract Documents for signature.

#### Production Well Construction-Related Services

1. Provide contract administration services including attendance at preconstruction conference, review of up to two iterations of contractor's shop drawing submittals, review of up to six contractor's periodic pay requests, attendance at up to three construction progress meetings, up to three periodic site visits, and participation in project closeout.
2. Provide resident project representative for part-time observation of construction during well construction and testing. A total of ten visits for up to 60 hours are included.

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#### Well House Design and Bidding-Related Services

1. Attend one meeting with OWNER to review preliminary facility layout and equipment included in the Well No. 5 Preliminary Engineering Report prepared by ENGINEER.
2. Communicate with OWNER on well facility design components and architectural finishes. Well facility design will include the following components:
  - a. A single-room masonry well house with a slope roof, roof hatch, and main access door.
  - b. Well pump and associated piping, metering, valves, and controls to be integrated into the existing supervisory control and data acquisition (SCADA) system.
  - c. Site landscaping and grading.
  - d. Water main to connect the facility to the existing raw water transmission main.
3. Submit draft drawings and technical specifications to OWNER for review and input. Attend one meeting with OWNER to review draft drawings and technical specifications. Incorporate review comments, as appropriate.
4. Prepare one prebid opinion of probable construction cost for the well facility.
5. Submit the drawings, technical specifications, and permit forms in portable document format to the WDNR for review and approval.
6. Prepare Bidding Documents using Engineers Joint Contract Documents Committee C-700 Standard General Conditions of the Construction Contract, 2018 edition, technical specifications, and engineering drawings.
7. Distribute Bidding Documents electronically through QuestCDN, available at [www.strand.com](http://www.strand.com) and [www.questcdn.com](http://www.questcdn.com). Submit Advertisement to Bid to OWNER for publishing.
8. Prepare addenda and answer questions during bidding.
9. Attend virtual bid opening, tabulate and analyze bid results, and assist OWNER in the award of the Construction Contract.
10. Prepare two sets of Contract Documents for signature.

#### Well House Construction-Related Services

1. Provide contract administration services including attendance at the preconstruction conference, review of up to three iterations of contractor's shop drawings submittals, review of up to eight contractor's periodic pay requests, attendance at up to eight construction progress meetings, up to eight periodic site visits, and participation in project closeout.
2. Provide resident project representative for up to 120 hours of part-time observation of construction.
3. Perform one site visit after contractor's submittal of a substantial completion request and prepare a list of items to be completed or corrected. Perform one follow-up site visit to observe contractor's completed work.
4. Provide record drawings in electronic format from information compiled from contractor's records. ENGINEER is providing drafting Services only for record drawings based on the records presented to ENGINEER by contractor and OWNER. ENGINEER will not be liable for the accuracy of the record drawing information provided by contractor and OWNER.

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5. Update existing SCADA computer software, human-machine interface graphics, and reports to include new signals. Provide site acceptance testing for SCADA additions.
6. Organize and prepare operation and maintenance manuals for the facility based on materials submitted by contractor. Submit one electronic version and two hard copies.

#### Well Head Protection Plan (WHPP)

1. Prepare a WHPP update including the following and in accordance with State of Wisconsin Administrative Code, Chapter NR 811, to incorporate Well No. 5:
  - a. Evaluate the recharge area for the well.
  - b. Evaluate the zone of influence for the well.
  - c. Evaluate the direction of groundwater flow.
  - d. Inventory existing potential contamination sources within a one-half mile radius of the well and assess existing potential contamination sources within the recharge area based on existing database information provided by others.
  - e. Establish a wellhead protection area for the well.
2. Prepare the WDNR Potential Contaminant Use Inventory checklist form.
3. Provide three copies of the WHPP to OWNER and submit three copies of the WHPP along with the Potential Contaminant Use Inventory checklist form to the WDNR for review and approval.

#### Funding Assistance Services

Assist OWNER with the preparation and submittal of the Safe Drinking Water Loan Program (SDWLP) Financial Assistance application. The application will include the following:

1. Executed copies of engineering agreements for planning and/or design and proposed or executed engineering agreements for bidding- and construction-related services.
2. Construction drawings and technical specifications for review by WDNR.
3. OWNER-provided financial information required by the loan agencies.
4. Opinions of probable costs including design, planning, financial, and construction costs.
5. OWNER's resolution authorizing one individual to act as the representative for SDWLP information.
6. OWNER's resolution declaring intent to reimburse municipal accounts with financial assistance proceeds.
7. Proposed user charge system. Application to increase water rates shall be performed and provided by OWNER or OWNER hired rate consultant.

#### **Compensation**

OWNER shall compensate ENGINEER for Services under this Task Order a lump sum of \$295,000.

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Schedule

Services will begin upon execution of this Task Order, which is anticipated the week of October 20, 2025. Services are scheduled for completion on March 31, 2028.

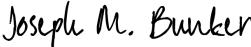
TASK ORDER AUTHORIZATION AND ACCEPTANCE:

ENGINEER:

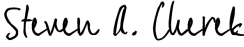
OWNER:

STRAND ASSOCIATES, INC.®

VILLAGE OF MARATHON CITY,  
WISCONSIN

Signed by:  
  
80EAD785BEE9D427...  
Joseph M. Bunker  
Corporate Secretary

10/22/2025  
Date

Signed by:  
  
5A93674750EA484...  
Steven Cherek  
Village Administrator-Treasurer

10/21/2025  
Date



September 23, 2025

Steven A. Cherek, Village Administrator - Treasurer  
Village of Marathon City  
311 Walnut St, PO Box 487  
Marathon City, WI 54448

Re: Agreement for Engineering Consulting Services  
Marathon City – Sanitary Pipe Lining Project  
Village of Marathon City, WI

Dear Steven,

Vierbicher Associates, Inc. (Consultant) is pleased to submit this Agreement to provide Engineering Consulting Services to the Village of Marathon City (Client). All sections included in this Agreement and the General Terms and Conditions form the basis for this Agreement.

## **I. PROJECT UNDERSTANDING**

The project involves repair of 11,525 feet of aging clay sanitary sewer main with cured-in-place pipe lining at various locations within the Village. Minor restoration of pavement, curb and gutter and other miscellaneous items are anticipated in conformance with the Contract Documents.

## **II. SCOPE OF SERVICES**

### **A. General**

Consultant shall provide engineering services for the above project. These services include preparation of project exhibits and specifications, bidding and contract award, contract administration and construction observation.

### **B. Specific Services Provided by Consultant**

#### **1. Design Phase:**

- a) Conduct a kick-off meeting with the Client to review project requirements and project considerations.
- b) Complete an exhibit of the desired street locations for the cured-in-place pipe lining, to be included with bidding documents.
- c) Prepare project bidding documents.
- d) Prepare and submit regulatory agency permits required to gain approval to construct the improvements. Permits anticipated to be required include:

(1) WDNR Sanitary Sewer Extension

All necessary supplemental calculations for submittal of said permit applications are included in this item. All permit and review fees are the responsibility of the Client. Consultant shall coordinate with Client to obtain payment and submit fee with all permit or review applications.

2. **Bidding Phase:**

- a) Coordinate the bidding process including issuing bidding documents through QuestCDN.com online bid document distribution service. Answer questions during the bid process to provide clarification to the bid documents and issue addenda if necessary.
- b) Attend virtual bid opening and prepare a tabulation of the bids received.
- c) Make a recommendation to the Client concerning the award of the project to the lowest responsible bidder.
- d) Coordinate securing a contract between the Owner and Contractor using standard Engineer's Joint Contract Documents Committee (EJCDC) documents.
- e) Coordinate a preconstruction conference with the Client, Contractor, Utility Companies, and others as determined necessary.

3. **Construction Administration:**

- a) Review televising report with Contractor and address any challenges or limiting features affecting the cured-in-place pipe lining.
- b) Review contractor submitted pay applications and recommend action to the Client.
- c) Review and make recommendations on contractor-requested change orders.
- d) Provide general project management and coordination throughout construction.

4. **Construction Observation:**

- a) Provide a Project Representative (PR) to observe construction activities. The PR shall be on-site on a part-time basis during construction. The presence of the PR shall not relieve the contractor of their obligations to conform to the requirements of the agreement between the Owner and Contractor.
- b) Prepare and provide Client Staff with observation reports including descriptions and photos of work activities.
- c) Complete a site visit at project completion to develop a punch-list. Coordinate completion of punch-list with contractor to gain project acceptance.

### III. SCHEDULE

This Agreement is based upon the following anticipated schedule:

Activity	Date
A. Authorization to Proceed .....	October 2025
B. Design, Bid and Award Contract .....	October 2025
C. Construction Start .....	November/December 2025
D. Final Completion and Project Closeout .....	May 2026

### IV. SCHEDULE OF DELIVERABLES

The following deliverables shall be provided to the Client throughout the course of the project:

- A. Appropriate submittals to WDNR and the Client for sanitary sewer system improvements.
- B. Bid tabulation and recommendation of contract award.
- C. Construction Observation Reporting.
- D. Pay Applications.

### V. DESIGNATION OF RESPONSIBLE PARTIES

The designated responsible parties representing the Client and Consultant, respectively, shall have authority to transmit instructions, receive information, and render decisions relative to the project on behalf of each respective party.

Overall coordination and project supervision for Consultant is the responsibility of Todd Halvensleben, Project Manager. He, along with other personnel, shall provide the services required for the various aspects of the project. Please direct all communications that have a substantive impact on the project to Todd.

The Client designates Steven A. Cherek as its representative. Consultant shall direct all communications that have a substantive impact on the project to that individual, and that individual's responses shall be binding on the Client.

### VI. FEES

- A. The fees to provide the scope of services described herein is summarized as follows:

- 1. Design Phase and Bidding Phase (Fixed Fee) .....\$6,500
- 2. Contract Administration (Fixed Fee) .....\$6,500
- 3. Construction Observation (Estimate).....\$14,400
  - a) Construction Observation 80 hours @ ~\$155 / hour = \$12,400
  - b) Construction Observation (Travel) 40 hours @ \$50 / hour = \$2,000

**TOTAL .....\$27,400**

- B. These fees assume that the work will be completed within the time frame set forth herein. If significant delays to the project occur, which are not due to the negligence of the Consultant including, by way of example and not limitation, decisions of the Client, regulatory approvals, deferrals to the next construction season or calendar year, etc., the Consultant reserves the right to negotiate and adjust an appropriate change to the fees.
- C. Reimbursable expenses excluding permit applications, recording, and any other agency fees, are included in the above stated fees.

### VIII. GENERAL TERMS AND CONDITIONS

The General Terms and Conditions dated 4-1-22 and attached hereto are incorporated herein by reference.

We appreciate the opportunity to work with you on this project. If this Agreement is acceptable to you, please sign the Authorization below and return one copy to me at our Reedsburg office. Should you have any questions or require any additional information, please feel free to contact us.

Sincerely,



Todd Halvensleben, PE  
Project Manager

Enclosure: General Terms and Conditions

### AUTHORIZATION TO PROCEED

In witness whereof, the parties have made and executed this Agreement as of the day and year written below.

Client



Steven A. Cherek,  
Village Administrator - Treasurer  
Village of Marathon City  
311 Walnut St, PO Box 487  
Marathon City, WI 54448

9-26-2025

Date

Consultant



Matt Muchow, PE  
Engineering Services Manager  
Vierbicher Associates, Inc.  
201 E. Main St, Suite 100  
Madison, Wisconsin 53717

September 23, 2025

Date

© Vierbicher Associates, Inc.



**VIERBICHER ASSOCIATES, INC. (CONSULTANT)  
GENERAL TERMS AND CONDITIONS OF SERVICES**

**1. Services Not Provided as Part of This Agreement**

Environmental studies, resident construction observation services, archaeological investigations, soil borings, geotechnical investigations, flood plain analysis, wetland delineations, public hearing representation, easements, property descriptions or surveys, negotiations for property rights acquisitions, and other detailed studies or investigations, unless specifically identified in this Agreement for Services, are not included as part of this work.

**2. Hazardous Environmental Conditions**

Unless specifically identified in this Agreement for Services, it is acknowledged by both parties that Consultant's scope of services does not include any services related to the discovery, identification, presence, handling, removal, transportation, or remediation at the site, or the inspection and testing of hazardous materials, such as asbestos, mold, lead paint, PCBs, petroleum, hazardous waste, or radioactive materials. Client acknowledges that Consultant is performing professional services for Client, and Consultant is not and shall not be required to become an "arranger," "operator," "generator" or "transporter" of hazardous substances as defined in the Comprehensive Environmental Response, Compensation, and Liability Act of 1990 (CERCLA). Client shall defend, indemnify and hold Consultant harmless from and against any CERCLA-based claims.

**3. Additional Services**

The Scope of Services in this Agreement is intended to cover services normally required for this type of project. However, occasionally events occur beyond the control of the Consultant or the Client that create a need for additional services beyond those required for a standard agreement.

The Consultant and/or Client shall promptly and in a timely manner bring to the attention of the other the potential need to change the Scope of Services set forth above, necessitated by a change in the Scope of Project, Scope of Services, or the Schedule. When a change in the Scope of Services, Schedule, or Fees is agreed to by the Consultant and Client, it shall be initiated by written authorization of both parties.

**4. Client's Responsibility**

- A. Provide Consultant with all criteria and full information as to Client's requirements for the project, including design objectives and constraints, capacity and performance requirements, flexibility, expandability, and any budgetary limitations; furnish previous plans, studies and other information relevant to the project; furnish copies of all design and construction standards which Client will require to be included in the drawings and specifications; and furnish copies of Client's standard forms, and conditions, including insurance requirements and related documents for Consultant to include in the bidding documents, or otherwise when applicable.
- B. Furnish to Consultant any other information pertinent to the project including reports and data relative to previous designs, or investigations at or adjacent to the site, including hazardous environmental conditions and other data such as reports, investigations, actions or citations.
- C. Consultant shall be entitled to rely, without liability, on the accuracy and completeness of any and all information provided by Client, Client's Consultants and contractors, and information from public records, without the need for independent verification.
- D. Arrange for safe access to and make all provisions for Consultant to enter upon public and private property as required for Consultant to perform services under this Agreement.

- E. Examine all alternate solutions, studies, reports, sketches, drawings, specifications, proposals, and other documents presented by Consultant and render timely decisions pertaining thereto.
- F. For projects involving construction, attend any pre-bid conference, bid opening, pre-construction conferences, construction progress and other job related meetings, and substantial completion and final payment inspections.
- G. For projects involving construction, if more than one prime contract is to be awarded for the work designed or specified by Consultant, designate a person or entity to have authority and responsibility for coordinating the activities among the various prime contractors, and define and set forth in writing the duties, responsibilities, and limitations of authority of such individual or entity and the relation thereof to the duties, responsibilities, and authority of Consultant.
- H. For projects involving construction, retain a qualified contractor, licensed in the jurisdiction of the Project to implement the construction of the Project. In the construction contract, Client shall require Contractor to: (1) obtain Commercial General Liability Insurance and auto liability insurance and name Client, Consultant, and Consultant's employees and subconsultants as additional insureds of those policies; and (2) indemnify and hold harmless Client, Consultant, and Consultant's employees and subconsultants from and against any and all claims, damages, losses, and expenses ("Claims"), including but not limited to reasonable attorneys' fees and economic or consequential damages, arising in whole or in part out of any act or omission of the Contractor, any subcontractor, or anyone directly or indirectly employed by any of them.
- I. If Client designates a Construction Manager or Contractor or an individual or entity other than, or in addition to, Consultant to represent Client at the site, the Client shall define and set forth in writing the duties, responsibilities, and limitations of authority of such other party and the relation thereof to the duties, responsibilities, and authority of Consultant as defined in this Agreement.
- J. Provide information relative to all concealed conditions, subsurface conditions, soil conditions, as-built information, and other site boundary conditions. Consultant shall be entitled to rely upon the accuracy and completeness of such information. If Client does not provide such information, Consultant shall assume that no conditions exist that will negatively affect the Scope of Services or Project and Client will be responsible for extra costs and/or damages resulting from the same.

**5. Additional General Considerations (for projects involving construction)**

- A. Consultant shall not at any time have any responsibility to supervise, direct, or have control over any contractor's work, nor shall Consultant have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, for safety precautions and programs incident to a contractor's work progress, nor for any failure of any contractor to comply with laws and regulations applicable to contractor's work.
- B. Consultant neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform its work in accordance with the contract between Owner and such contractor.
- C. Consultant shall not be responsible for the acts or omissions of any contractor, subcontractor or supplier, or of any contractor's agents or employees or any other persons (except Consultant's own employees) at the project site or otherwise furnishing or performing any of construction work; or for any decision made on interpretations or clarifications of the

construction contract given by Owner without consultation and advice of Consultant.

## 6. Fees

- A. The fees set forth in this Agreement are based on the assumption that the work will be completed within the time frame set forth herein. If significant delays to the project occur, which are not due to the negligence of the Consultant, e.g. decisions of the Client, regulatory approvals, deferrals to the next construction season or calendar year, etc., the Consultant reserves the right to negotiate and adjust an appropriate change to the fees.
- B. Consultant may submit invoices monthly for work completed to date. Fixed fees will be submitted on the basis of percent of the Scope of Services completed. Estimated fees will be submitted on the basis of time and expense incurred in accordance with Consultant's fee schedule in effect at the time the costs are incurred.
- C. Invoices are due upon receipt. For invoices not paid after 30 days, interest will accrue at the rate of 1 ½% per month. Payments will be credited first to interest and then to principal. In the event any portion of the account remains unpaid after 90 days after the billing, Consultant may initiate collection action and the Client shall be responsible for all costs of collection, including reasonable attorneys' fees. As a matter of business practice, Consultant would intend to file lien rights against the property if payment is not received before lien rights would expire. Consultant shall have the right to suspend its services without any liability arising out of or related to such suspension in the event invoices are not paid within 30 days of receipt.
- D. When estimates of fees or expenses are quoted, they are simply that, estimates. Actual costs invoiced may be higher or lower due to actual fees or expenses incurred. When fees or expenses are anticipated to be higher or lower than estimated, Consultant shall make every effort to inform Client in a timely manner, even prior to incurring the costs, if possible.
- E. Consultant will bill additional services, if requested, in accordance with the fee schedule in effect at the time the work is performed or as otherwise negotiated.

## 7. Sales Tax for Landscape Design Services

State and local sales tax will be applied to projects for Landscape Design Services, where applicable. The sales tax will be reflected on regular Client invoices. Should sales tax be imposed, they shall be in addition to Consultant's agreed upon compensation.

Those services subject to the sales tax will be identified in the Agreement and on invoices sent to the Client.

Applicable sales tax will not be applied to projects for Landscape Design Services if the Client provides a Tax Exempt Certificate.

## 8. Dispute Resolution

In the event a dispute shall develop between the Client and the Consultant arising out of or related to this Agreement, the Client and Consultant agree to use the following process to resolve the dispute:

- A. The Client and Consultant agree to first negotiate all disputes between them in good faith for a period of at least 30 days from notice first being served in writing to the Client or Consultant of the dispute.
- B. If the Client and Consultant are unable to resolve the dispute by negotiation as described above, the Client and Consultant agree to submit the dispute to non-binding mediation. Such mediation shall be conducted in accordance with Construction Industry Dispute Resolution procedures of the American Arbitration Association.

- C. If the Client and Consultant are unable to resolve the dispute by negotiation or by mediation, they are free to utilize whatever other legal remedies are available to settle the dispute subject to the "Controlling Laws" section of these General Terms and Conditions located below.

## 9. Insurance

### A. Consultant

Consultant maintains general liability and property insurance; vehicle liability; and workers' compensation coverage meeting state and federal mandates. Consultant also carries professional liability insurance. Certificates of Insurance will be provided upon written request.

### B. Client

The Client shall procure and maintain, at its expense, general liability, property insurance and, if appropriate, workers' compensation and builders risk insurance. Client waives all claims against the Consultant arising out of losses or damages to the extent such losses or damages are covered by the foregoing insurance policies maintained by the Client.

### C. Contractor

For projects involving construction, Contractor shall procure, as directed by the Client and/or as provided in the specifications or general conditions of the contract for construction, Certificates of Insurance for the type and amounts as directed by the Client, and shall require the Contractor to name the Client and Consultant as an additional insured under the Contractor's general and auto liability policies as defined in 4.H. above.

## 10. Limitations of Liability/Indemnity

### A. Definitions:

- 1) Contract Administration. Contract Administration includes services related to construction as outlined in the Agreement. These services may include Construction Staking, Construction Observation, and/or Administration of the Construction Contract between the Owner and Contractor.
- 2) Construction Documents. Documents (plans, and/or specifications) conveying a design intent, used by a qualified, capable Contractor for construction of a project.

### B. Limitation of Liability

In recognition of the relative risks, rewards and benefits of different types of projects to both the Client and Consultant, the risks have been allocated such that the Client agrees to the following depending upon the services outlined in the Agreement.

- 1) For Agreements that include Contract Administration or the development of construction documents with Contract Administration:  
  
The Consultant, Consultant's subconsultants (if any), and their agents or employees shall not be jointly, severally, or individually liable to Client for any and all injuries, damages, claims, losses or expenses arising out of this Agreement from any cause or causes in excess of the available limits of Consultant's professional liability insurance policy. Such causes include, but are not limited to, Consultant's negligence, errors, omissions, strict liability, or breach of Agreement.
- 2) For Agreements that include the development of construction documents but do not include Contract Administration services as outlined in the Agreement:

The Consultant, Consultant's subconsultants (if any), and their agents or employees shall not be jointly, severally, or individually liable to Client for any and all injuries, damages, claims, losses or expenses arising out of this Agreement from any cause or causes in excess of five times the fee received by the Consultant, not including reimbursable subconsultant fees and expenses, or the available limits of Consultant's professional liability insurance policy, whichever is less. Such causes include, but are not limited to, Consultant's negligence, errors, omissions, strict liability or breach of Agreement.

- 3) For Agreements that do not include the development of construction documents or Contract Administration services as outlined in the Agreement:

The Consultant, Consultant's subconsultants (if any), and their agents or employees shall not be jointly, severally, or individually liable to Client for any and all injuries, damages, claims, losses or expenses arising out of this Agreement from any cause or causes in excess of two times the fee received by the Consultant, not including reimbursable subconsultant fees and expenses, or the available limits of Consultant's professional liability insurance policy, whichever is less. Such causes include, but are not limited to, Consultant's negligence, errors, omissions, strict liability or breach of Agreement.

- C. Client and Consultant each agree to indemnify and hold the other harmless, and their respective officers and employees from and against liability for losses, damages and expenses, including reasonable attorneys' fees recoverable under applicable law, to the extent they are caused by the indemnifying party's negligent acts, errors or omissions. In the event claims, losses, damages or expenses are caused by the joint or concurrent negligence of Client and Consultant, they shall be borne by each party in proportion to its negligence (whether sole, concurrent, or contributory). Neither Client nor Consultant shall have a duty to provide the other an up-front defense of any claim.
- D. Nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Client or Consultant to any contractor, subcontractor, supplier, other individual or entity, or to any surety for or employee or any of them.

All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Client and Consultant and not for the benefit of any other party.

#### 11. Betterment

If any item or component of the Project is required due to the omission from the construction documents, Consultant's liability shall be limited to the reasonable costs of correction of the construction, less the cost to Client if the omitted component had been initially included in the contract documents. All costs of errors, omissions, or other changes that result in betterment to the Project shall be borne by Client and shall not be a basis of claim against Consultant. It is intended by this provision that Consultant will not be responsible for any cost or expense that provides betterment, upgrade, added value, or enhancement of the Project.

#### 12. Use of Documents

All documents prepared or furnished by Consultant pursuant to this Agreement are instruments of Consultant's professional service, and Consultant shall retain all ownership and property interest therein, including all copyrights. Consultant grants Client a license to use instruments of Consultant's professional service for the purpose of planning, constructing, occupying or maintaining the project or as otherwise intended. Reuse or modification of any such documents by Client, without Consultant's written permission and professional involvement in the applicable reuse or modification, shall be at Client's sole risk, and Client agrees to waive all claims against and defend, indemnify and hold Consultant harmless from

all claims, damages and expenses, including attorneys' fees, arising out of such reuse by Client or by others acting through Client.

#### 13. Survey Stakes for Construction (for projects involving construction)

Stakes placed by Consultant for use by the Contractor shall only be used for the specific purpose indicated. Any use of stakes by the Client for purposes other than indicated and/or communicated by the Consultant, without Consultant's written permission, shall be at Client's sole risk, and Client agrees to indemnify and hold Consultant harmless for all claims, damages and expense, including attorneys' fees, arising out of such unauthorized use by Client or others acting through Client.

#### 14. Use of Electronic Media

Copies of documents that may be relied upon by Client are limited to the printed copies (also known as hard copies) that are signed or sealed by Consultant except for electronic copies of documents available for printing by contractors during bidding and/or construction from QuestCDN.com or as specified in this Agreement for Services or as specifically indicated in writing by Consultant. Files in electronic formats, or other types of information furnished by Consultant to Client such as text, data or graphics, are only for convenience of Client. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. When transferring documents in electronic formats, Consultant makes no representations as to long-term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems or computer hardware differing from those in use by Consultant at the beginning of the project.

#### 15. Opinions of Cost

When included in Consultant's scope of services, opinions or estimates of probable construction cost are prepared on the basis of Consultant's experience and qualifications and represent Consultant's judgment as a professional generally familiar with the industry. However, since Consultant has no control over the cost of labor, materials, equipment or services furnished by others, over contractor's methods of determining prices, or over competitive bidding or market conditions, Consultant cannot and does not warrant or guarantee that proposals, bids, or the actual construction cost will not vary from Consultant's opinions or estimates of probable construction cost.

#### 16. Approvals

Client acknowledges that the approval process necessary to estimate or maintain a project timeline is both unpredictable and outside the Consultant's control. Consultant does not guarantee reviews or approvals by any governing authority or outside agency, nor the ability to achieve or maintain any project timeline.

#### 17. Certifications

Consultant shall not be required to sign any documents, no matter by whom requested, that would result in Consultant's having to certify, quantify, or warrant the existence of conditions that Consultant cannot ascertain or otherwise represent information or knowledge inconsistent with Consultant's scope of services for the Project.

#### 18. Third Parties

Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Client or Consultant. Consultant's services hereunder are being performed solely for the benefit of the Client, and no other entity shall have any claims against Consultant because of this Agreement or Consultant's performance of services hereunder.

#### 19. No Express or Implied Warranty

Consultant makes no representation nor does consultant extend any warranty of any kind, either express or implied, to client with respect to this agreement or the project and hereby disclaims all implied warranties of merchantability, fitness for a particular purpose, or noninfringement of the intellectual property rights of third parties with respect to any and all of the foregoing.

#### 20. Damages Waiver

In no event shall consultant be liable to client, or anyone, for any consequential, incidental, indirect, special, punitive, or exemplary damages including, without limitation, loss of use, lost income, lost profits, loss of reputation, unrealized savings, diminution in property value, cost of replacement, business or goodwill, suffered or incurred by such other party in connection with the this agreement or the project, arising out of any and all claims including, but not limited to, tort, strict liability, statutory, breach of contract, and breach of express and implied warranty claims (should it be determined that such warranty claims survive the disclaimers set forth in this agreement).

#### 21. Standard of Care

The Standard of Care for all professional services performed or furnished by Consultant under this Agreement shall be the skill and care used by members of Consultant's profession practicing under similar circumstances or similar scope of services at the same time and in the same locality.

#### 22. Termination

The obligation to provide further services under this Agreement may be terminated:

##### A. For Cause

- 1) By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof, through no fault of the terminating party. The failing party shall have the right, within 30 days, to correct or remedy the cited failures.
- 2) By Consultant
  - a) Upon seven days written notice if Consultant believes that he is being requested by Client to furnish or perform services contrary to Consultant's responsibilities as a licensed professional. Consultant shall have no liability to Client on account of such termination.
  - b) Upon seven days written notice if the Consultant's services for the project are delayed or suspended for more than 90 days for reasons beyond Consultant's control.
  - c) Upon seven days written notice if the Client has failed to pay for previous services rendered and/or if his account is more than 60 days past due.

##### B. To Discontinue Project

By Client effective upon the receipt of notice by Consultant.

##### C. Reimbursement for Services

Consultant shall be reimbursed for all services and expenses rightfully incurred prior to termination.

#### 23. Force Majeure/Project Schedule

Neither party shall be deemed in default of this Agreement to the extent that any delay or failure in the performance of its obligations results from any cause beyond its reasonable control and without its negligence. In the event Consultant is hindered, delayed, or prevented from performing its obligations under this Agreement as a

result of any cause beyond its reasonable control, including but not limited to delays due to power or data system outages, acts of nature, public health emergencies including but not limited to infectious disease outbreaks and pandemics, governmental orders or directives, failure of any governmental or other regulatory authority to act in a timely manner, failure of the Client to furnish timely information or approve or review Consultant's services or design documents, or delays caused by faulty performance by Client's contractors or consultants, the time for completion of Consultant's services shall be extended by the period of resulting delay and compensation equitably adjusted. Client agrees that Consultant shall not be responsible for damages, nor shall the Consultant be deemed in default of this Agreement due to such delays.

#### 24. Successors, Assigns and Beneficiaries

- A. Client and Consultant each is hereby bound and the partners, successors, executors, administrators and legal representatives of Client and Consultant are hereby bound to the other party by this Agreement and to the partners, successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements and obligations of this Agreement.
- B. Neither Client nor Consultant may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty of responsibility under this Agreement.

#### 25. Municipal Financial Advisor Services

The Consultant is not registered with the Securities and Exchange Commission as a municipal advisor. Consultant does not perform municipal advisory services (as covered under the Dodd-Frank Wall Street Reform and Consumer Protection Act, signed into law on July 21, 2010, as it relates to financial products and services). In the event Client desires such services, it is the Client's responsibility to retain an independent registered advisor for that purpose.

#### 26. Controlling Laws

This Agreement is to be governed by the laws of the state in which the project is located and in force at the time of completion of deliverables.

#### 27. Entire Agreement

These General Terms and Conditions and the accompanying Agreement constitute the full and complete Agreement between Client and Consultant and supersedes all prior understandings and agreements between the parties and may be changed, amended, added to, superseded, or waived only if Client and Consultant specifically agree in writing to such amendment of the Agreement. There are no promises, agreements, conditions, undertakings, warranties, or representations, oral or written, express or implied, between the parties other than as set forth in these General Terms and Conditions and accompanying Agreement. In the event of any inconsistency between these General Terms and Conditions, the proposal, Agreement, purchase order, requisition, notice to proceed, or like document, these General Term and Conditions shall govern.

#### 28. Authority

The person signing the accompanying agreement acknowledges that if the person is signing in a capacity other than individually, the execution and delivery of this document has been duly authorized and the member, owner, officer, partner or other representative who is executing this document have the full power, authority and right to do so, and that such execution is sufficient and legally binding on the entity on whose behalf this document is signed, to enable the document to be enforceable in accord with its terms.

**VILLAGE OF MARATHON CITY**  
**WATER & WASTE WATER UTILITY**  
**2026 PROPOSED BUDGET - With 5.5% Waste Water Rate Increase**

REVENUES	ACTUAL 2023 REVENUES	ACTUAL 2024 REVENUES	As Of 10/16/2025 2025 REVENUES	PROJECTED Year End 2025	ADOPTED 2025 REVENUES	PROPOSED 2026 REVENUES	YOY Percent Change
<b>WASTE WATER</b>							
Sales - Residential	\$ 291,473.49	\$ 387,104.89	\$ 402,203.41	\$ 402,203.41	\$ 404,947.79	\$ 430,064.52	6.20%
Sales - Commercial	\$ 153,298.37	\$ 224,228.89	\$ 155,217.95	\$ 155,217.95	\$ 231,225.23	\$ 138,473.99	-40.11%
Sales - Industrial	\$ 179,432.65	\$ 178,488.16	\$ 204,486.51	\$ 204,486.51	\$ 198,839.94	\$ 208,516.80	4.87%
Sales - Multifamily	\$ 18,042.50	\$ 23,161.24	\$ 66,872.71	\$ 66,872.71	\$ 27,594.09	\$ 85,708.84	210.61%
Sales - Public Auth.	\$ 39,097.85	\$ 46,203.78	\$ 42,753.02	\$ 42,753.05	\$ 49,642.68	\$ 45,046.76	-9.26%
Other Sewer Revs.	\$ 664,831.95	\$ 133,620.69	\$ 7,844.79	\$ 10,526.72	\$ 3,500.00	\$ 12,956.24	270.18%
<b>Subtotal - Sewer</b>	<b>\$ 1,346,176.81</b>	<b>\$ 992,807.65</b>	<b>\$ 879,378.39</b>	<b>\$ 882,060.35</b>	<b>\$ 915,749.73</b>	<b>\$ 920,767.15</b>	<b>0.55%</b>
<b>WATER -</b>							
Sales - Residential	\$ 151,910.99	\$ 146,763.63	\$ 149,937.82	\$ 149,937.82	\$ 152,679.34	\$ 151,826.96	-0.56%
Sales - Commercial	\$ 58,464.96	\$ 71,742.27	\$ 52,024.22	\$ 52,024.22	\$ 62,326.04	\$ 39,020.22	-37.39%
Sales - Industrial	\$ 100,407.14	\$ 97,833.17	\$ 90,424.66	\$ 90,424.66	\$ 104,533.35	\$ 103,456.54	-1.03%
Sales - Pump House	\$ 6,359.38	\$ 5,593.64	\$ 6,764.44	\$ 6,764.44	\$ 6,303.31	\$ 6,823.98	8.26%
Sales - Public Auth.	\$ 21,812.52	\$ 18,554.24	\$ 24,287.18	\$ 24,287.18	\$ 18,408.02	\$ 22,651.22	23.05%
Sales -Multifamily	\$ 8,960.96	\$ 8,705.99	\$ 22,004.53	\$ 22,004.53	\$ 8,759.96	\$ 29,147.31	232.73%
Fire Protection	\$ 174,308.03	\$ 176,520.83	\$ 103,974.51	\$ 177,204.51	\$ 170,130.00	\$ 170,244.00	0.07%
Other Water Revs.	\$ 3,458.82	\$ 11,935.68	\$ 48,530.21	\$ 48,790.07	\$ 1,850.00	\$ 1,850.00	0.00%
<b>Subtotal - Water</b>	<b>\$ 525,682.80</b>	<b>\$ 537,649.45</b>	<b>\$ 497,947.57</b>	<b>\$ 571,437.43</b>	<b>\$ 524,990.02</b>	<b>\$ 525,020.23</b>	<b>0.01%</b>
<b>Subtotal Rev</b>	<b>\$ 1,871,859.61</b>	<b>\$ 1,530,457.10</b>	<b>\$ 1,377,325.96</b>	<b>\$ 1,453,497.78</b>	<b>\$ 1,440,739.75</b>	<b>\$ 1,445,787.38</b>	<b>0.35%</b>
<i>Proceeds from Borrowing - After 2025 will be in CIP Budget not Utility Budget</i>	<i>\$ 5,587,247.56</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ 150,000.00</i>	<i>\$ -</i>	<i>-100.00%</i>
<b>Proceeds From Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 34,548.32</b>	<b>\$ -</b>	<b>\$ 3,753.42</b>	
<b>TOTAL REVENUES</b>	<b>\$ 7,459,107.17</b>	<b>\$ 1,530,457.10</b>	<b>\$ 1,377,325.96</b>	<b>\$ 1,488,046.10</b>	<b>\$ 1,590,739.75</b>	<b>\$ 1,449,540.80</b>	<b>-8.88%</b>



EXPENDITURES	ACTUAL 2023 EXPENSES	ACTUAL 2024 EXPENSES	As Of 10/16/2025 2025 EXPENSES	PROJECTED Year End 2025	ADOPTED 2025 EXPENSES	PROPOSED 2026 REVENUES	YOY Percent Change
<b>WASTE WATER</b>							
Board Salaries & Expense	\$ 1,375.00	\$ 1,225.00	\$ 681.67	\$ 943.15	\$ 1,746.88	\$ 1,746.88	0.00%
Employee Wages & Salaries	\$ 134,521.91	\$ 122,991.66	\$ 107,004.28	\$ 150,776.13	\$ 150,991.28	\$ 161,556.35	7.00%
Employee Benefits	\$ 49,943.04	\$ 45,353.04	\$ 39,229.67	\$ 49,034.37	\$ 51,743.33	\$ 50,548.78	-2.31%
Maintenance & Operations	\$ 136,571.11	\$ 122,441.19	\$ 96,758.00	\$ 113,406.38	\$ 132,950.00	\$ 126,563.00	-4.80%
Admin. & Insurance Expense	\$ 22,223.08	\$ 38,730.83	\$ 49,786.76	\$ 55,272.32	\$ 37,675.00	\$ 43,135.00	14.49%
Debt Service Fund Transfer	\$ 99,712.44	\$ 163,479.05	\$ 471,198.28	\$ 551,882.60	\$ 554,591.48	\$ 582,077.61	4.96%
Capital Project Fund Transfer	\$ 5,387,691.83	\$ 13,229.98	\$ -	\$ -	\$ -	\$ -	
<b>Subtotal - Sewer</b>	<b>\$ 5,832,038.41</b>	<b>\$ 507,450.75</b>	<b>\$ 764,658.66</b>	<b>\$ 921,314.95</b>	<b>\$ 929,697.97</b>	<b>\$ 965,627.62</b>	<b>3.86%</b>
<b>WATER -</b>							
Board Salaries & Expense	\$ -	\$ 503.68	\$ 726.57	\$ 988.12	\$ 1,746.88	\$ 1,746.88	0.00%
Employee Wages & Salaries	\$ 90,037.22	\$ 98,670.85	\$ 79,364.44	\$ 110,085.38	\$ 106,175.41	\$ 135,377.89	27.50%
Employee Benefits	\$ 47,670.21	\$ 42,995.88	\$ 34,955.70	\$ 40,626.97	\$ 40,249.11	\$ 48,745.41	21.11%
Plant Maint. & Ops.	\$ 94,482.52	\$ 86,762.13	\$ 64,343.24	\$ 78,393.00	\$ 78,400.00	\$ 78,900.00	0.64%
Distribution Maint. & Ops.	\$ 28,099.28	\$ 16,716.42	\$ 44,545.45	\$ 53,031.46	\$ 41,000.00	\$ 41,000.00	0.00%
Admin. & Insurance Expense	\$ 22,377.10	\$ 215,415.00	\$ 31,239.92	\$ 33,413.57	\$ 33,850.00	\$ 30,113.00	-11.04%
Tax Expense	\$ 108,000.00	\$ 100,375.00	\$ -	\$ 108,000.00	\$ 108,000.00	\$ 108,000.00	0.00%
Debt Service Fund Transfer	\$ 37,964.53	\$ 26,745.12	\$ 41,646.57	\$ 71,394.11	\$ 71,394.12	\$ 40,030.00	-43.93%
Capital Project Fund Transfer	\$ 339,318.15	\$ 2,304.84	\$ 36,558.54	\$ 70,798.54	\$ 170,000.00	\$ -	-100.00%
<b>Subtotal - Water</b>	<b>\$ 767,949.01</b>	<b>\$ 590,488.92</b>	<b>\$ 333,380.43</b>	<b>\$ 566,731.15</b>	<b>\$ 650,815.52</b>	<b>\$ 483,913.18</b>	<b>-25.65%</b>
<b>Subtotal Expenditures</b>	<b>\$ 6,599,987.42</b>	<b>\$ 1,097,939.67</b>	<b>\$ 1,098,039.09</b>	<b>\$ 1,488,046.10</b>	<b>\$ 1,580,513.49</b>	<b>\$ 1,449,540.80</b>	<b>-8.29%</b>
<b>PROCEEDS to FUND BAL</b>	<b>\$ 859,119.75</b>	<b>\$ 432,517.44</b>	<b>\$ 279,286.87</b>	<b>\$ -</b>	<b>\$ 10,226.26</b>	<b>\$ -</b>	<b>-100.00%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 7,459,107.17</b>	<b>\$ 1,530,457.10</b>	<b>\$ 1,377,325.96</b>	<b>\$ 1,488,046.10</b>	<b>\$ 1,590,739.75</b>	<b>\$ 1,449,540.80</b>	<b>-8.88%</b>
Transfer to TID2 Fund		\$ 303,125.00	\$ 39,176.43	\$ 23,173.00	\$ 15,450.91	\$ 26,713.49	72.89%
Transfer to WW Reserve Fund		\$ 38,546.00	\$ -	\$ 29,960.00	\$ 38,546.00	\$ 27,248.00	-29.31%
<b>ENDING FUND BALANCE</b>	<b>\$ 1,749,662.00</b>	<b>\$ 1,281,505.00</b>	<b>\$ 1,521,615.45</b>	<b>\$ 1,193,823.69</b>	<b>\$ 1,237,734.36</b>	<b>\$ 1,136,108.78</b>	<b>-8.21%</b>

**2026 WASTE WATER BUDGET****5.5% Rate Increase***2025 Inactive Accounts - combined/replaced in 2026*

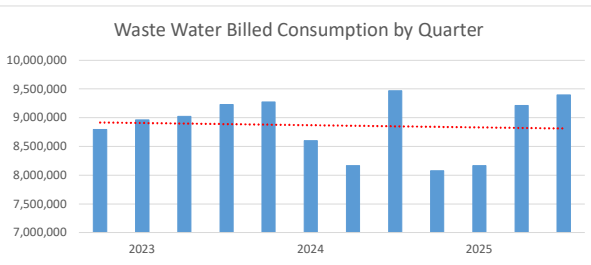
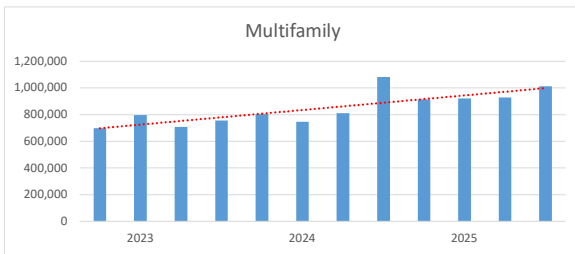
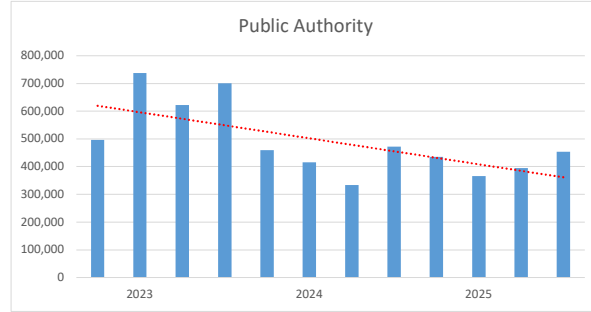
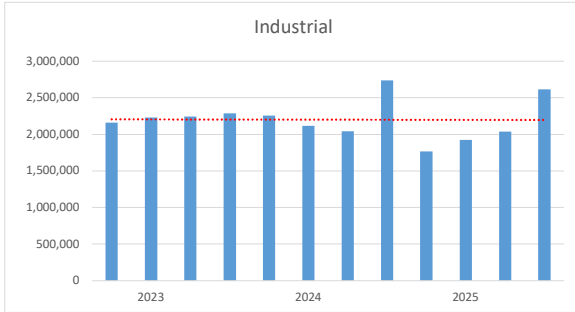
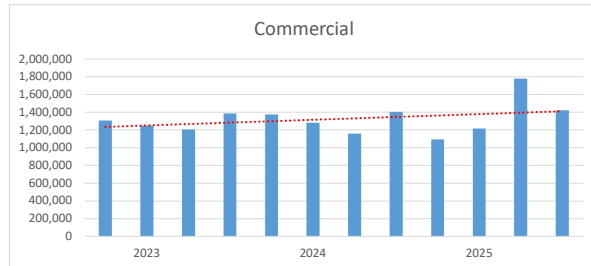
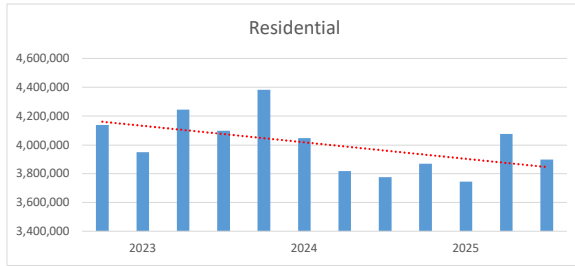
	ACTUAL 2023 REVENUES	ACTUAL 2024 REVENUES	As Of 10/16/2025 2025 REVENUES	PROJECTED Year End 2025	ADOPTED 2025 REVENUES	PROPOSED 2026 REVENUES	YOY Percent Change
<b>REVENUES</b>							
200-00-46410-000-450 Sales - Residential	\$ 291,473.49	\$ 387,104.89	\$ 402,203.41	\$ 402,203.41	\$ 404,947.79	\$ 430,064.52	6.20%
200-00-46410-000-451 Sales - Commercial	\$ 153,298.37	\$ 224,228.89	\$ 155,217.95	\$ 155,217.95	\$ 231,225.23	\$ 138,473.99	-40.11%
200-00-46410-000-452 Sales - Industrial	\$ 179,432.65	\$ 178,488.16	\$ 204,486.51	\$ 204,486.51	\$ 198,839.94	\$ 208,516.80	4.87%
200-00-46410-000-453 Sales - Multifamily	\$ 18,042.50	\$ 23,161.24	\$ 66,872.71	\$ 66,872.71	\$ 27,594.09	\$ 85,708.84	210.61%
200-00-46410-000-454 Sales - Public Auth.	\$ 39,097.85	\$ 46,203.78	\$ 42,753.02	\$ 42,753.05	\$ 49,642.68	\$ 45,046.76	-9.26%
200-00-46410-000-510 Other Revenues						\$ -	
<b>SUBTOTAL WATER SALES</b>	<b>\$ 681,344.86</b>	<b>\$ 859,186.96</b>	<b>\$ 871,533.60</b>	<b>\$ 871,533.63</b>	<b>\$ 912,249.73</b>	<b>\$ 907,810.91</b>	<b>-0.49%</b>
200-00-46410-000-455 Cust. Penalties	\$ 1,763.91	\$ 2,097.93	\$ 1,649.31	\$ 2,140.77	\$ 1,500.00	\$ 2,000.00	33.33%
200-00-46410-000-500 Interest Income	\$ -	\$ -	\$ 6,195.48	\$ 8,385.95	\$ -	\$ 10,956.24	
200-00-46410-200-000 Commercial Sewer Drop off		\$ 130.00	\$ -	\$ -	\$ 1,500.00	\$ -	-100.00%
200-00-46410-000-510 Other Sewer Rev							
200-00-46420-000-635 MISC Rev	\$ 252,640.04	\$ 8,627.76	\$ -	\$ -	\$ 500.00	\$ -	-100.00%
<i>200-00-49110-000-000 Short-term Borrowing</i>							
<i>200-00-47500-100-001 CWLF PROCEEDS</i>	<i>\$ 5,230,247.56</i>	<i>\$ -</i>					
200-00-48400-000-421 CONTRIBUTED PLANT SEWER	\$ 410,428.00	\$ 122,765.00					
<b>SUBTOTAL - OTHER WATER REV</b>	<b>\$ 5,895,079.51</b>	<b>\$ 133,620.69</b>	<b>\$ 7,844.79</b>	<b>\$ 10,526.72</b>	<b>\$ 3,500.00</b>	<b>\$ 12,956.24</b>	<b>270.18%</b>
<b>TOTAL WASTE WATER REVENUES</b>	<b>\$ 6,576,424.37</b>	<b>\$ 992,807.65</b>	<b>\$ 879,378.39</b>	<b>\$ 882,060.35</b>	<b>\$ 915,749.73</b>	<b>\$ 920,767.15</b>	<b>0.55%</b>

EXPENDITURES	ACTUAL 2023 EXPENSES	ACTUAL 2024 EXPENSES	As Of 10/16/2025 2025 EXPENSES	PROJECTED Year End 2025	ADOPTED 2025 EXPENSES	PROPOSED 2026 EXPENSES	YOY Percent Change
200-00-53111-000-001 Board Wages	\$ 1,375.00	\$ 750.00			\$ -	\$ -	
200-00-53111-110-001 WW U. Board Wages		\$ 475.00	\$ 674.00	\$ 924.00	\$ 1,625.00	\$ 1,625.00	0.00%
200-00-53111-130-001 WW Board FICA & Medicare			\$ 7.67	\$ 19.15	\$ 121.88	\$ 121.88	0.00%
<b>SUBTOTAL - BOARD WAGES &amp; EXP</b>	<b>\$ 1,375.00</b>	<b>\$ 1,225.00</b>	<b>\$ 681.67</b>	<b>\$ 943.15</b>	<b>\$ 1,746.88</b>	<b>\$ 1,746.88</b>	<b>0.00%</b>
200-00-53111-110-000 Waste Water Wages			\$ 99,506.78	\$ 139,894.32	\$ 140,134.98	\$ 150,040.92	7.07%
200-00-53111-130-000 WW FICA/Medicare		\$ 2,754.48	\$ 7,459.25	\$ 10,881.81	\$ 10,856.30	\$ 11,515.43	6.07%
200-00-53111-000-100 Utility Superintendent	\$ 95,092.75	\$ 89,413.65					
200-00-53111-000-105 FICA & Medicare	\$ 10,825.23	\$ 8,603.71	\$ 38.25				
200-00-53111-000-110 Administrator Wages	\$ 7,464.93	\$ 6,412.50					
200-00-53111-000-115 Clerical Wages	\$ 20,503.00	\$ 18,561.80					
200-00-53111-000-820 SALARIES & WAGES	\$ (53.00)						
200-00-53300-000-408 Fica & Medicare	\$ 689.00						
200-00-53500-000-120 PENSION & BENEFITS							
<b>SUBTOTAL - WAGES</b>	<b>\$ 134,521.91</b>	<b>\$ 122,991.66</b>	<b>\$ 107,004.28</b>	<b>\$ 150,776.13</b>	<b>\$ 150,991.28</b>	<b>\$ 161,556.35</b>	<b>7.00%</b>
200-00-53111-140-000 WW Retirement			\$ 6,580.14	\$ 9,503.73	\$ 9,520.46	\$ 10,568.14	11.00%
200-00-53111-150-000 WW HEALTH INSURANCE			\$ 32,453.91	\$ 39,170.04	\$ 41,408.33	\$ 39,170.04	-5.41%
200-00-53111-160-000 WW Life Insurance			\$ 112.87	\$ 210.60	\$ 214.54	\$ 210.60	-1.84%
200-00-53111-000-116 Benefits	\$ 14,560.18	\$ 7,675.47	\$ 34.75	\$ -			
200-00-53500-000-120 Benefits							
200-00-53800-000-428 Sewer Pension / Benefits	\$ 35,382.86	\$ 37,534.09					
200-00-53200-135-000 wrtp Uniform Allowance		\$ 143.48	\$ 48.00	\$ 150.00	\$ 600.00	\$ 600.00	0.00%
<b>SUBTOTAL - BENEFITS</b>	<b>\$ 49,943.04</b>	<b>\$ 45,353.04</b>	<b>\$ 39,229.67</b>	<b>\$ 49,034.37</b>	<b>\$ 51,743.33</b>	<b>\$ 50,548.78</b>	<b>-2.31%</b>
200-00-53111-000-821 Power for Pumps	\$ 38,997.51	\$ 37,480.99	\$ 35,578.69	\$ 44,964.00	\$ 39,000.00	\$ 46,313.00	18.75%
200-00-53111-000-822 MDV Phosphorus Payment	\$ -	\$ 25,051.00	\$ 11,489.00	\$ 11,489.00	\$ 25,100.00	\$ 14,000.00	-44.22%
200-00-53111-000-826 Chemicals - Treatment	\$ 9,509.21	\$ 12,843.58	\$ 13,547.54	\$ 13,547.54	\$ 10,000.00	\$ 14,000.00	40.00%
200-00-53111-000-827 Supplies & Exp	\$ 39,260.86	\$ 31,665.30	\$ 22,089.68	\$ 26,707.00	\$ 35,000.00	\$ 29,000.00	-17.14%
200-00-53111-000-828 Transportation Exp	\$ 157.35	\$ 1,333.02	\$ 16.99	\$ 100.00	\$ 2,000.00	\$ 1,000.00	-50.00%
200-00-53111-000-829 Gasoline	\$ 334.67	\$ 478.39	\$ 204.99	\$ 400.00	\$ 750.00	\$ 750.00	0.00%
200-00-53300-000-831 Maint Collection System	\$ 4,775.72	\$ 303.59	\$ 374.31	\$ 374.31	\$ 5,500.00	\$ 5,000.00	-9.09%
200-00-53300-000-832 Maint Lift Stations	\$ 14,023.61	\$ 7,905.60	\$ 2,573.06	\$ 3,430.75	\$ 10,000.00	\$ 9,000.00	-10.00%
200-00-53300-000-833 Maint Tre & Disp	\$ 27,850.25	\$ 3,896.61	\$ 4,530.12	\$ 6,040.16	\$ 3,500.00	\$ 3,500.00	0.00%
200-00-53300-000-834 Maint GP STR & EQ	\$ 1,661.93	\$ 1,483.11	\$ 6,353.62	\$ 6,353.62	\$ 1,500.00	\$ 4,000.00	166.67%
200-00-83300-000-835 Maint Meters	\$ -	\$ -	\$ -	\$ -	\$ 600.00	\$ -	-100.00%
<b>SUBTOTAL - MAINT &amp; OPS</b>	<b>\$ 136,571.11</b>	<b>\$ 122,441.19</b>	<b>\$ 96,758.00</b>	<b>\$ 113,406.38</b>	<b>\$ 132,950.00</b>	<b>\$ 126,563.00</b>	<b>-4.80%</b>
200-00-53500-000-857 Debt PMT Principal	\$ -	\$ 0.02	\$ 387,213.27	\$ 387,213.27	\$ 388,663.73	\$ 396,573.04	2.04%
200-00-53500-000-858 Debt Payment Int	\$ 99,712.44	\$ 163,479.03	\$ 83,985.01	\$ 164,669.33	\$ 165,927.75	\$ 185,504.57	11.80%
<b>SUBTOTAL - DEBT PAYMENTS</b>	<b>\$ 99,712.44</b>	<b>\$ 163,479.05</b>	<b>\$ 471,198.28</b>	<b>\$ 551,882.60</b>	<b>\$ 554,591.48</b>	<b>\$ 582,077.61</b>	<b>4.96%</b>
200-00-53300-500-000 Accrued Sick Leave							
200-00-53311-000-856 MISC EXP							
200-00-53400-000-840 Billing & Accounting	\$ 226.73	\$ 429.62	\$ 114.57	\$ 152.76	\$ 1,000.00	\$ 200.00	-80.00%
200-00-53400-000-842 Meter Reading							
200-00-53400-000-843 Uncollectable A/R							
200-00-53500-000-851 Supplies	\$ 4,969.91	\$ 9,211.56	\$ 5,994.33	\$ 7,731.08	\$ 9,000.00	\$ 9,000.00	0.00%
200-00-53500-000-852 Outside Services	\$ 3,528.28	\$ 13,711.08	\$ 26,416.57	\$ 28,416.57	\$ 12,000.00	\$ 15,500.00	29.17%
200-00-53500-000-853 Insurance	\$ 12,504.49	\$ 13,939.09	\$ 16,060.08	\$ 17,513.00	\$ 15,200.00	\$ 16,935.00	11.41%
200-00-53500-000-855 Regulatory Exp	\$ 527.32		\$ -	\$ -	\$ -		
200-00-53500-000-856 Misc Exp	\$ 466.35	\$ 1,439.48	\$ 1,201.21	\$ 1,458.91	\$ 475.00	\$ 1,500.00	215.79%
200-00-53600-000-403 Other Expenditures							#DIV/0!
200-00-53600-130-000 Sewer Fringe Benefits							#DIV/0!
200-00-53800-000-000 Tax Equivalent							
<b>SUBTOTAL - ADMIN COSTS</b>	<b>\$ 22,223.08</b>	<b>\$ 38,730.83</b>	<b>\$ 49,786.76</b>	<b>\$ 55,272.32</b>	<b>\$ 37,675.00</b>	<b>\$ 43,135.00</b>	<b>14.49%</b>
200-00-51510-210-105 WWTP Engineering							
200-00-56100-100-500 General Construction	\$ 5,387,691.83	\$ 13,229.98					
<b>SUBTOTAL - Capital Project Fund Transfer</b>	<b>\$ 5,387,691.83</b>	<b>\$ 13,229.98</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 5,832,038.41</b>	<b>\$ 507,450.75</b>	<b>\$ 764,658.66</b>	<b>\$ 921,314.95</b>	<b>\$ 929,697.97</b>	<b>\$ 965,627.62</b>	<b>3.86%</b>
<b>TO (FROM) RESERVE</b>	<b>\$ 744,385.96</b>	<b>\$485,356.91</b>	<b>\$114,719.73</b>	<b>(\$39,254.60)</b>	<b>(\$13,948.24)</b>	<b>(\$44,860.47)</b>	<b>221.62%</b>



2026 WASTE WATER BUDGET SUMMARY 5.5% Rate Increase							
REVENUES	ACTUAL #REF!	ACTUAL #REF!	As Of 10/16/2025 2025 REVENUES	PROJECTED Year End 2025	ADOPTED 2025 REVENUES	#REF! 2026 REVENUES	YOY Percent Change
SANITARY SALES	\$ 681,344.86	\$ 859,186.96	\$ 871,533.60	\$ 871,533.63	\$ 912,249.73	\$ 907,810.91	-0.49%
OTHER REVENUE	\$ 664,831.95	\$ 133,620.69	\$ 7,844.79	\$ 10,526.72	\$ 3,500.00	\$ 12,956.24	270.18%
PROCEEDS FROM BORROWING	\$ 5,230,247.56	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL REVENUE</b>	<b>\$ 6,576,424.37</b>	<b>\$ 992,807.65</b>	<b>\$ 879,378.39</b>	<b>\$ 882,060.35</b>	<b>\$ 915,749.73</b>	<b>\$ 920,767.15</b>	<b>0.55%</b>
EXPENDITURES	ACTUAL #REF!	ACTUAL #REF!	As Of 10/16/2025 2025 EXPENSES	PROJECTED Year End 2025	ADOPTED 2025 EXPENSES	#REF! #REF!	YOY Percent Change
BOARD WAGES & EXPENSE	\$ 1,375.00	\$ 1,225.00	\$ 681.67	\$ 943.15	\$ 1,746.88	\$ 1,746.88	0.00%
WAGES	\$ 134,521.91	\$ 122,991.66	\$ 107,004.28	\$ 150,776.13	\$ 150,991.28	\$ 161,556.35	7.00%
BENEFITS	\$ 49,943.04	\$ 45,353.04	\$ 39,229.67	\$ 49,034.37	\$ 51,743.33	\$ 50,548.78	-2.31%
PLANT MAINTENANCE & OPS	\$ 136,571.11	\$ 122,441.19	\$ 96,758.00	\$ 113,406.38	\$ 132,950.00	\$ 126,563.00	-4.80%
ADMINISTRATIVE COSTS	\$ 22,223.08	\$ 38,730.83	\$ 49,786.76	\$ 55,272.32	\$ 37,675.00	\$ 43,135.00	14.49%
Debt Service Fund Transfer	\$ 99,712.44	\$ 163,479.05	\$ 471,198.28	\$ 551,882.60	\$ 554,591.48	\$ 582,077.61	4.96%
Capital Project Fund Transfer	\$ 5,387,691.83	\$ 13,229.98	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL EXPENDITURES</b>	<b>\$ 5,832,038.41</b>	<b>\$ 507,450.75</b>	<b>\$ 764,658.66</b>	<b>\$ 921,314.95</b>	<b>\$ 929,697.97</b>	<b>\$ 965,627.62</b>	<b>3.86%</b>
<b>TO (FROM) RESERVE</b>	<b>\$ 744,386</b>	<b>\$ 485,357</b>	<b>\$ 114,720</b>	<b>\$ (39,255)</b>	<b>\$ (13,948)</b>	<b>\$ (44,860)</b>	<b>221.62%</b>

### 3 Year Waste Water Trends



**2026 WATER DEPARTMENT BUDGET**

2025 Inactive Accounts - combined/replaced in 2026

REVENUES	ACTUAL 2023 REVENUES	ACTUAL 2024 REVENUES	As Of 10/16/2025 2025 REVENUES	Projected 2025 Year End	Adopted 2025 Budget	PROPOSED 2026 BUDGET	YOY Percent Change
200-00-46411-000-450 Sales - Residential	\$ 151,910.99	\$ 146,763.63	\$ 149,937.82	\$ 149,937.82	\$ 152,679.34	\$ 151,826.96	-0.56%
200-00-46411-000-451 Sales - Commercial	\$ 58,464.96	\$ 71,742.27	\$ 52,024.22	\$ 52,024.22	\$ 62,326.04	\$ 39,020.22	-37.39%
200-00-46411-000-452 Sales - Industrial	\$ 100,407.14	\$ 97,833.17	\$ 90,424.66	\$ 90,424.66	\$ 104,533.35	\$ 103,456.54	-1.03%
200-00-46411-000-453 Sales - Pump House	\$ 6,359.38	\$ 5,593.64	\$ 6,764.44	\$ 6,764.44	\$ 6,303.31	\$ 6,823.98	8.26%
200-00-46411-000-454 Sales - Public Auth.	\$ 21,812.52	\$ 18,554.24	\$ 24,287.18	\$ 24,287.18	\$ 18,408.02	\$ 22,651.22	23.05%
200-00-46411-000-455 Sales Multifamily	\$ 8,960.96	\$ 8,705.99	\$ 22,004.53	\$ 22,004.53	\$ 8,759.96	\$ 29,147.31	232.73%
200-00-46411-000-462 Fire Protection	\$ 150,638.03	\$ 152,736.83	\$ 80,190.51	\$ 153,420.51	\$ 146,460.00	\$ 146,460.00	0.00%
200-00-46411-000-463 Priv Fire Prot	\$ 23,670.00	\$ 23,784.00	\$ 23,784.00	\$ 23,784.00	\$ 23,670.00	\$ 23,784.00	0.48%
<b>SUBTOTAL WATER SALES</b>	<b>\$ 522,223.98</b>	<b>\$ 525,713.77</b>	<b>\$ 449,417.36</b>	<b>\$ 522,647.36</b>	<b>\$ 523,140.02</b>	<b>\$ 523,170.23</b>	<b>0.01%</b>
200-00-46420-000-415 Jobbing							
200-00-46412-000-419 Interest Income	\$ -	\$ -			\$ -	\$ -	
200-00-46412-000-470 Cust. Penalties	\$ 1,114.38	\$ 1,021.15	\$ 877.70	\$ 1,137.56	\$ 850.00	\$ 850.00	0.00%
200-00-46412-000-632 Serv Laterals		\$ -					
200-00-46412-000-635 MISC	\$ 2,344.44	\$ 10,914.53	\$ 47,652.51	\$ 47,652.51	\$ 1,000.00	\$ 1,000.00	0.00%
200-00-49110-000-000 DEBT PROCEEDS	\$ 357,000.00	\$ -		\$ -	\$ 150,000.00	\$ -	-100.00%
<b>SUBTOTAL - OTHER WATER REV</b>	<b>\$ 360,458.82</b>	<b>\$ 11,935.68</b>	<b>\$ 48,530.21</b>	<b>\$ 48,790.07</b>	<b>\$ 151,850.00</b>	<b>\$ 1,850.00</b>	<b>-98.78%</b>
<b>TOTAL WATER REVENUES</b>	<b>\$ 882,682.80</b>	<b>\$ 537,649.45</b>	<b>\$ 497,947.57</b>	<b>\$ 571,437.43</b>	<b>\$ 674,990.02</b>	<b>\$ 525,020.23</b>	<b>-22.22%</b>

EXPENDITURES	ACTUAL 2023 EXPENSES	ACTUAL 2024 EXPENSES	As Of 10/16/2025 2025 EXPENSES	Projected 2025 Year End	Adopted 2025 Budget	PROPOSED 2026 BUDGET	YOY Percent Change
200-00-57520-000-110 Board Wages							
200-00-57520-110-001 Water U. Board Wages		\$ 475.00	\$ 675.00	\$ 925.00	\$ 1,625.00	\$ 1,625.00	0.00%
200-00-57520-130-001 Water U. Board FICA/Medicare		\$ 28.68	\$ 51.57	\$ 63.12	\$ 121.88	\$ 121.88	0.00%
<b>SUBTOTAL - BOARD WAGES &amp; EXP</b>	<b>\$ -</b>	<b>\$ 503.68</b>	<b>\$ 726.57</b>	<b>\$ 988.12</b>	<b>\$ 1,746.88</b>	<b>\$ 1,746.88</b>	<b>0.00%</b>
200-00-57520-000-100 DPW #3	\$ 54,586.38	\$ 50,963.75				\$ -	
200-00-57520-000-105 FICA & Medicare	\$ 6,107.91	\$ 5,572.67				\$ -	
200-00-57520-000-110 Administrator Wages	\$ 8,839.93	\$ 7,162.50				\$ -	
200-00-57520-000-115 Clerical Wages	\$ 20,503.00	\$ 18,308.20				\$ -	
200-00-57520-000-100 PT Laborer Wages	\$ -					\$ -	
200-00-57520-110-000 Water Dept Wages		\$ 16,087.24	\$ 73,973.57	\$ 102,225.82	\$ 98,593.71	\$ 125,687.27	27.48%
200-00-57520-130-000 Water FICA/Medicare		\$ 576.49	\$ 5,390.87	\$ 7,859.56	\$ 7,581.70	\$ 9,690.62	27.82%
<b>SUBTOTAL - WAGES</b>	<b>\$ 90,037.22</b>	<b>\$ 98,670.85</b>	<b>\$ 79,364.44</b>	<b>\$ 110,085.38</b>	<b>\$ 106,175.41</b>	<b>\$ 135,377.89</b>	<b>27.50%</b>
200-00-57520-135-000 Uniform	\$ 379.32	\$ 200.00	\$ 248.00	\$ 500.00	\$ 500.00	\$ 500.00	0.00%
200-00-57520-140-000 Water Retirement			\$ 4,993.03	\$ 6,963.44	\$ 6,633.34	\$ 8,814.67	32.88%
200-00-57520-150-000 WATER HEALTH INSURANCE			\$ 29,643.39	\$ 32,902.83	\$ 32,902.83	\$ 39,170.04	19.05%
200-00-57520-160-000 Water Life Insurance			\$ 53.46	\$ 260.70	\$ 212.94	\$ 260.70	22.43%
200-00-57520-000-120 Benefits	\$ 6,294.35	\$ 3,755.58	\$ 17.82			\$ -	
200-00-57520-000-125 Benefits	\$ 40,996.54	\$ 39,040.30					
<b>SUBTOTAL - BENEFITS</b>	<b>\$ 47,670.21</b>	<b>\$ 42,995.88</b>	<b>\$ 34,955.70</b>	<b>\$ 40,626.97</b>	<b>\$ 40,249.11</b>	<b>\$ 48,745.41</b>	<b>21.11%</b>
200-00-57520-000-200 Plant & Operations - UTL	\$ 5,047.87	\$ 5,252.68	\$ 4,160.52	\$ 5,266.95	\$ 5,500.00	\$ 5,500.00	0.00%
200-00-57520-000-620 Power for Pumps	\$ 28,137.75	\$ 24,566.00	\$ 24,628.73	\$ 28,364.44	\$ 25,000.00	\$ 29,000.00	16.00%
200-00-57520-000-660 Transportation Exp	\$ 3,300.38	\$ 71.72	\$ 501.96	\$ 550.00	\$ 250.00	\$ 500.00	100.00%
200-00-57520-000-700 Gasoline	\$ 1,712.81	\$ 2,002.20	\$ 1,225.13	\$ 1,542.49	\$ 1,500.00	\$ 1,650.00	10.00%
200-00-57520-000-710 Office Supplies	\$ -	\$ 1,412.50	\$ 252.22	\$ 252.22	\$ 150.00	\$ 250.00	66.67%
200-00-57520-000-800 Maint WTP	\$ 8,857.91	\$ 21,731.46	\$ 9,056.91	\$ 13,665.66	\$ 12,000.00	\$ 12,000.00	0.00%
200-00-57530-000-630 Chemicals - Treatment	\$ 30,395.22	\$ 12,735.95	\$ 12,885.68	\$ 17,058.24	\$ 15,000.00	\$ 17,500.00	16.67%
200-00-57530-000-640 Supplies & Exp	\$ 17,030.58	\$ 18,989.62	\$ 11,632.09	\$ 11,693.00	\$ 19,000.00	\$ 12,500.00	-34.21%
<b>SUBTOTAL - PLANT MAINT &amp; OPS</b>	<b>\$ 94,482.52</b>	<b>\$ 86,762.13</b>	<b>\$ 64,343.24</b>	<b>\$ 78,393.00</b>	<b>\$ 78,400.00</b>	<b>\$ 78,900.00</b>	<b>0.64%</b>

EXPENDITURES	page 3	ACTUAL 2023 EXPENSES	ACTUAL 2024 EXPENSES	As Of 10/16/2025 2025 EXPENSES	Projected 2025 Year End	Adopted 2025 Budget	PROPOSED 2026 BUDGET	YOY Percent Change
200-00-57540-000-626 Main Construction		\$ -				\$ -	\$ -	
200-00-57540-000-650 Maint Reservoirs		\$ 568.31	\$ 1.61	\$ -	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	0.00%
200-00-57540-000-651 Maint Mains		\$ 3,651.84	\$ 4,991.48	\$ 4,565.33	\$ 9,565.33	\$ 18,000.00	\$ 18,000.00	0.00%
200-00-57540-000-652 Maint Services		\$ 3,589.88	\$ 1,908.80	\$ 2,910.70	\$ 2,910.70	\$ 3,000.00	\$ 3,000.00	0.00%
200-00-57540-000-653 Maint Meters		\$ 11,507.94	\$ 5,752.73	\$ 6,518.95	\$ 6,518.95	\$ 12,000.00	\$ 12,000.00	0.00%
200-00-57540-000-654 Maint Hydrants		\$ 5,545.88	\$ 3,139.89	\$ 22,567.39	\$ 22,553.40	\$ 5,000.00	\$ 5,000.00	0.00%
200-00-57540-000-655 Maint Wells		\$ 2,805.55	\$ 728.05	\$ 6,369.97	\$ 6,369.97	\$ 1,500.00	\$ 1,000.00	-33.33%
200-00-57541-000-655 Maint Wells		\$ 429.88	\$ 193.86	\$ 1,613.11	\$ 3,613.11	\$ -	\$ 500.00	
<b>SUBTOTAL - DISTRIBUTION MAINT &amp; OPS</b>		<b>\$ 28,099.28</b>	<b>\$ 16,716.42</b>	<b>\$ 44,545.45</b>	<b>\$ 53,031.46</b>	<b>\$ 41,000.00</b>	<b>\$ 41,000.00</b>	<b>0.00%</b>
200-00-57580-000-426 Debt PMT Prinicipal		\$ 0.41	\$ 0.47	\$ 31,958.29	\$ 61,705.83	\$ 55,365.62	\$ 25,000.00	-54.85%
200-00-57580-000-427 Debt Payment Int		\$ 37,964.12	\$ 26,744.65	\$ 9,688.28	\$ 9,688.28	\$ 16,028.50	\$ 15,030.00	-6.23%
<b>SUBTOTAL - DEBT PAYMENTS</b>		<b>\$ 37,964.53</b>	<b>\$ 26,745.12</b>	<b>\$ 41,646.57</b>	<b>\$ 71,394.11</b>	<b>\$ 71,394.12</b>	<b>\$ 40,030.00</b>	<b>-43.93%</b>
200-00-57580-000-681 Supplies		\$ -				\$ -	\$ -	
200-00-57580-000-682 Outside Services		\$ 6,933.00	\$ 20,077.25	\$ 11,909.38	\$ 12,548.77	\$ 15,000.00	\$ 15,000.00	0.00%
200-00-57580-000-683 Billing & Accounting		\$ 297.73	\$ 383.62	\$ 41.70	\$ 41.70	\$ 1,500.00	\$ 500.00	-66.67%
200-00-57580-000-684 Insurance		\$ 12,867.13	\$ 13,565.03	\$ 13,892.24	\$ 15,154.00	\$ 15,000.00	\$ 11,663.00	-22.25%
200-00-57580-000-688 Regulatory Exp (PSC)		\$ -	\$ -	\$ 1,113.54	\$ 1,113.54	\$ -	\$ 600.00	
200-00-57580-000-689 Misc Exp		\$ 2,206.74	\$ 5,605.10	\$ 4,283.06	\$ 4,555.56	\$ 2,250.00	\$ 2,250.00	0.00%
200-00-57580-000-690 Uncollectable A/R		\$ -	\$ -	\$ -		\$ -		
200-00-57580-393-000 Blood Work - New Hire		\$ 72.50	\$ -	\$ -		\$ 100.00	\$ 100.00	0.00%
200-00-57580-500-000 Accrued Sick Leave						\$ -		
200-00-57595-000-403 Depreciation			\$ 88,505.00					
200-00-57595-000-426 Dep On Contr Plant			\$ 87,279.00					
200-00-59000-000-000 Interest Exp		\$ -						
<b>SUBTOTAL - ADMIN COSTS</b>		<b>\$ 22,377.10</b>	<b>\$ 215,415.00</b>	<b>\$ 31,239.92</b>	<b>\$ 33,413.57</b>	<b>\$ 33,850.00</b>	<b>\$ 30,113.00</b>	<b>-11.04%</b>
200-00-57595-000-408 Tax Equivalent		\$ 108,000.00	\$ 100,375.00	\$ -	\$ 108,000.00	\$ 108,000.00	\$ 108,000.00	0.00%
<b>SUBTOTAL - TAX EQUIVALENT</b>		<b>\$ 108,000.00</b>	<b>\$ 100,375.00</b>	<b>\$ -</b>	<b>\$ 108,000.00</b>	<b>\$ 108,000.00</b>	<b>\$ 108,000.00</b>	<b>0.00%</b>

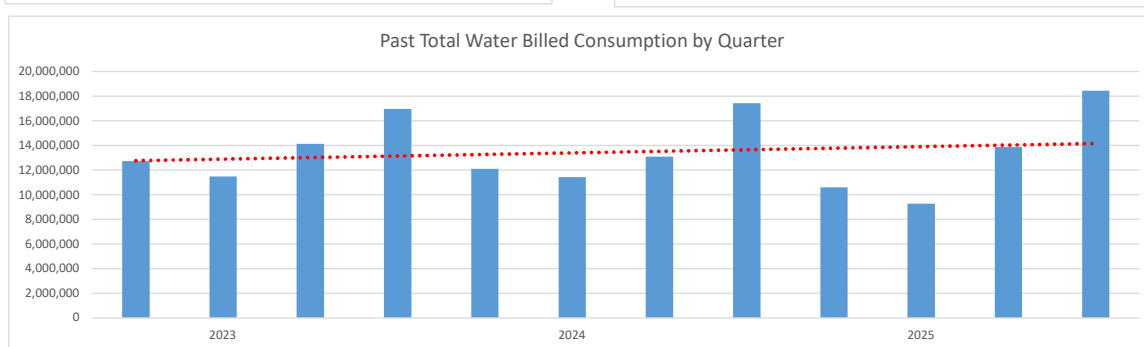
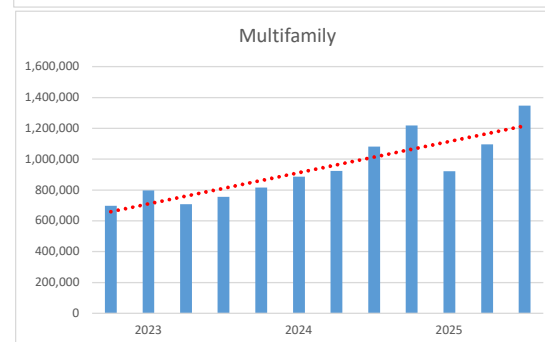
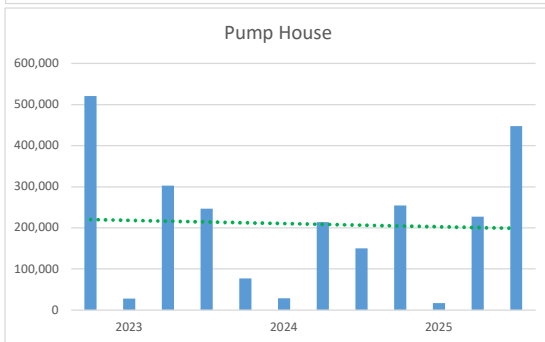
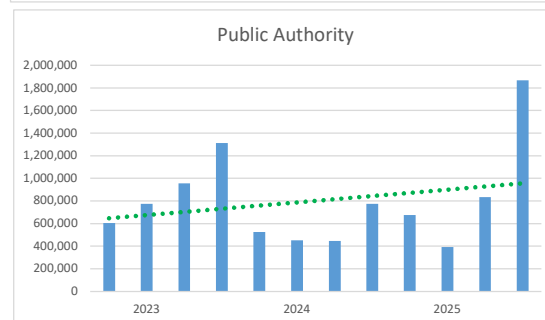
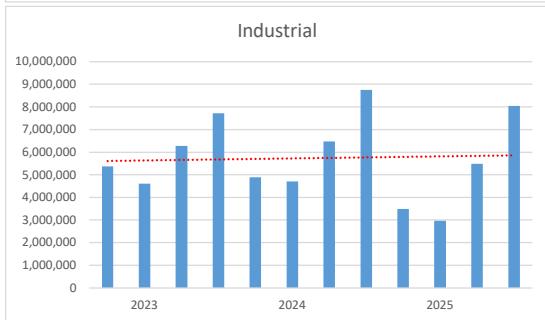
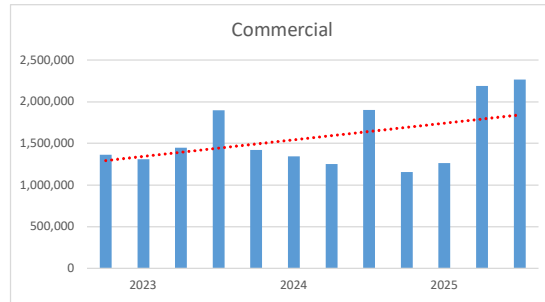
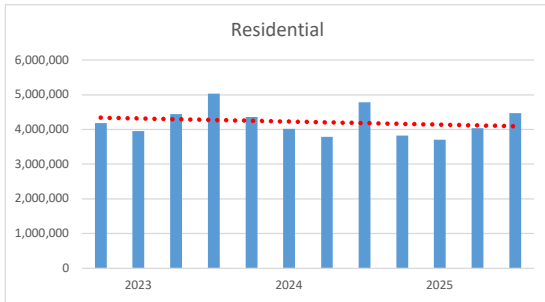
  

200-00-56300-000-000 Capital Projects	ACTUAL 2023 EXPENSES	ACTUAL 2024 EXPENSES	As Of 10/16/2025 2025 EXPENSES	Projected 2025 Year End	Adopted 2025 Budget	PROPOSED 2026 BUDGET	YOY Percent Change
Hydrant replacement - car damage, inc paid	\$ 339,318.15		\$ 6,037.50	\$ 6,037.50			
SCADA - Water Side	\$ -	\$ 2,304.84					
Well 1 Replacement Study including test well if needed	\$ -		\$ 29,193.00	\$ 63,433.00	\$ 150,000.00	\$ -	-100.00%
Water Tower, Resivor, Inspection					\$ 20,000.00	\$ -	
Clear Well Bypass							
Flouride updates	\$ -		\$ 1,328.04	\$ 1,328.04			
Sensus Meter Reading Package	\$ -						
Scales and Pumps in Chemical Room	\$ -					\$ -	
New Boilers in Water Plant						\$ -	
<b>SUBTOTAL - Capital Project Fund Transfer</b>	<b>\$ 339,318.15</b>	<b>\$ 2,304.84</b>	<b>\$ 36,558.54</b>	<b>\$ 70,798.54</b>	<b>\$ 170,000.00</b>	<b>\$ -</b>	<b>-100.00%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 767,949.01</b>	<b>\$ 590,488.92</b>	<b>\$ 333,380.43</b>	<b>\$ 566,731.15</b>	<b>\$ 650,815.52</b>	<b>\$ 483,913.18</b>	<b>-25.65%</b>
<b>TO (FROM) RESERVE</b>	<b>\$ 114,733.79</b>	<b>\$ (52,839.47)</b>	<b>\$ 164,567.14</b>	<b>\$ 4,706.28</b>	<b>\$ 24,174.50</b>	<b>\$ 41,107.05</b>	<b>70.04%</b>

2026 WATER DEPARTMENT BUDGET SUMMARY

REVENUES	ACTUAL 2023 REVENUES	ACTUAL 2024 REVENUES	As Of 10/16/2025 2025 REVENUES	Projected 2025 Year End	Adopted 2025 Budget	PROPOSED 2026 BUDGET	YOY Percent Change
WATER SALES	\$ 522,223.98	\$ 525,713.77	\$ 449,417.36	\$ 522,647.36	\$ 523,140.02	\$ 523,170.23	0.01%
OTHER WATER REVENUE	\$ 3,458.82	\$ 11,935.68	\$ 48,530.21	\$ 48,790.07	\$ 1,850.00	\$ 1,850.00	0.00%
PROCEEDS FROM BORROWING	\$ 357,000.00	\$ -	\$ -	\$ -	\$ 150,000.00	\$ -	-100.00%
	\$ -	\$ 1.00		\$ -			
<b>TOTAL REVENUE</b>	<b>\$ 882,682.80</b>	<b>\$ 537,650.45</b>	<b>\$ 497,947.57</b>	<b>\$ 571,437.43</b>	<b>\$ 674,990.02</b>	<b>\$ 525,020.23</b>	<b>-22.22%</b>
EXPENDITURES	ACTUAL 2023 EXPENSES	ACTUAL 2024 EXPENSES	As Of 10/16/2025 2025 EXPENSES	Projected 2025 Year End	Adopted 2025 Budget	PROPOSED 2026 BUDGET	YOY Percent Change
BOARD WAGES & EXPENSE	\$ -	\$ 503.68	\$ 726.57	\$ 988.12	\$ 1,746.88	\$ 1,746.88	0.00%
WAGES	\$ 90,037.22	\$ 98,670.85	\$ 79,364.44	\$ 110,085.38	\$ 106,175.41	\$ 135,377.89	27.50%
BENEFITS	\$ 47,670.21	\$ 42,995.88	\$ 34,955.70	\$ 40,626.97	\$ 40,249.11	\$ 48,745.41	21.11%
PLANT MAINTENANCE & OPS	\$ 94,482.52	\$ 86,762.13	\$ 64,343.24	\$ 78,393.00	\$ 78,400.00	\$ 78,900.00	0.64%
DISTRIBUTION MAINTENANCE & OPS	\$ 28,099.28	\$ 16,716.42	\$ 44,545.45	\$ 53,031.46	\$ 41,000.00	\$ 41,000.00	0.00%
ADMINISTRATIVE COSTS	\$ 22,377.10	\$ 215,415.00	\$ 31,239.92	\$ 33,413.57	\$ 33,850.00	\$ 30,113.00	-11.04%
TAX EQUIVALENT	\$ 108,000.00	\$ 100,375.00	\$ -	\$ 108,000.00	\$ 108,000.00	\$ 108,000.00	0.00%
Debt Service Fund Transfer	\$ 37,964.53	\$ 26,745.12	\$ 41,646.57	\$ 71,394.11	\$ 71,394.12	\$ 40,030.00	-43.93%
Capital Project Fund Transfer	\$ 339,318.15	\$ 2,304.84	\$ 36,558.54	\$ 70,798.54	\$ 170,000.00	\$ -	-100.00%
	\$ -						
<b>TOTAL EXPENDITURES</b>	<b>\$ 767,949.01</b>	<b>\$ 590,488.92</b>	<b>\$ 333,380.43</b>	<b>\$ 566,731.15</b>	<b>\$ 650,815.52</b>	<b>\$ 483,913.18</b>	<b>-25.65%</b>
<b>TO (FROM) RESERVE</b>	<b>\$ 114,733.79</b>	<b>\$ (52,838.47)</b>	<b>\$ 164,567.14</b>	<b>\$ 4,706.28</b>	<b>\$ 24,174.50</b>	<b>\$ 41,107.05</b>	<b>70.04%</b>

Past 3 Year Water Trends



**RESOLUTION NO. U-2025-11-12, VILLAGE OF MARATHON CITY,  
MARATHON COUNTY, WISCONSIN AUTHORIZING WASTEWATER RATE  
INCREASES**

**WHEREAS**, the Village owns and operates a Wastewater Utility providing wastewater services to the Village of Marathon City; and

**WHEREAS**, the revenues and rate of return for the Wastewater Utility must be sufficient to meet the Clean Water Loan Fund (CWLF) requirements for the term of the loan; and

**WHEREAS**, the revenues and rate of return for the Wastewater Utility must be sufficient to meet the Wastewater Utility portion of the 2025A Series General Obligation Promissory Note requirements for the term of the loan; and

**WHEREAS**, the Wastewater Utility has implemented a stepped rate increase schedule consisting of two increases beginning with the 4th quarter 2025 billing cycle (reflected on the January 1, 2026 bill), and the 4th quarter 2026 billing cycle (reflected on the January 1, 2027 bill); and

**WHEREAS**, an additional rate increase, to be determined during the 2027 budget review, will be required for the 4th quarter 2027 billing cycle (reflected on the January 1, 2028 bill) to meet 2025A Series General Obligation Promissory Note requirements based on the anticipated loan amount.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

As required by Ordinance 6.2.82, the Village Board of Trustees authorizes:

- A 5.5% wastewater rate increase effective for the 4th quarter 2025 billing cycle, to be reflected on the January 1, 2026 bill.
- An additional 5.5% wastewater rate increase effective for the 4th quarter 2026 billing cycle, to be reflected on the January 1, 2027 bill.

The foregoing Resolution was duly adopted by the Marathon City Village Board of Trustees by a vote of \_\_\_ in favor, \_\_\_ against and \_\_\_ abstained, on this 12<sup>th</sup> day of November, 2025.

VILLAGE OF MARATHON CITY

By: \_\_\_\_\_

Kurt Handrick, President

ATTEST:

\_\_\_\_\_  
Cassie Lang, Village Clerk