



311 Walnut Street | P.O. Box 487
Marathon City, WI 54448
Tel: 715-443-2221
www.marathoncitywi.gov

VILLAGE BOARD OF REVIEW

OFFICIAL NOTICE & AGENDA

Tuesday, October 21, 2025

5:00 pm – Minimum of 2 Hours

Marathon Municipal Center

1. **CALL TO ORDER**
ROLL CALL: K. HANDRICK, K. SORENSON, M. AHRENS, K. PAUL,
J. LAWRENCE, B. PARLIER, A. CABRERA, S. CHEREK
2. **PLEDGE OF ALLEGIANCE**
3. **CONFIRMATION OF APPROPRIATE BOARD OF REVIEW AND OPEN MEETING NOTICES**
4. **SELECTION OF A CHAIRPERSON FOR BOARD OF REVIEW**
5. **SELECTION OF VICE-CHAIRPERSON FOR BOARD OF REVIEW**
6. **VERIFY THAT A MEMBER HAS MET THE MANDATORY TRAINING REQUIREMENTS**
7. **VERIFY THAT THE VILLAGE HAS AN ORDINANCE FOR THE CONFIDENTIALITY OF INCOME AND EXPENSE INFORMATION PROVIDED TO THE ASSESSOR UNDER STATE LAW SEC. 70.47(7)(af)**
8. **REVIEW OF NEW LAWS**
9. **VERIFY ADOPTION OF POLICY REGARDING THE PROCEDURE FOR SWORN TELEPHONE TESTIMONY AND SWORN WRITTEN TESTIMONY**
10. **VERIFY ADOPTION OF POLICY REGARDING THE PROCEDURE FOR WAIVER OF BOARD OF REVIEW HEARING REQUESTS**
11. **FILING AND SUMMARY OF ANNUAL ASSESSMENT REPORT BY ASSESSOR**
12. **RECEIPT OF THE ASSESSMENT ROLL BY CLERK FROM THE ASSESSOR**
13. **RECEIVE THE ASSESSMENT ROLL AND SWORN STATEMENTS FROM THE CLERK**
14. **REVIEW THE ASSESSMENT ROLL AND PERFORM STATUTORY DUTIES:**
 - a. Examine the roll
 - b. Correct description or calculation errors
 - c. Add omitted property
 - d. Eliminate double assess property
15. **DISCUSSION AND POSSIBLE ACTION – CERTIFY ALL CORRECTION OF ERROR UNDER STATE LAW SEC. 70.43 WIS. STATS.**
16. **DISCUSSION AND POSSIBLE ACTION – VERIFY WITH THE ASSESSOR THAT OPEN BOOK CHANGES ARE INCLUDED IN THE ASSESSMENT ROLL**
17. **DURING THE FIRST TWO HOURS, CONSIDERATION OF:**
 - a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause
 - b. Requests for waivers of the BOR hearing allowing the property owner to appeal directly to circuit court.
 - c. Requests to testify by telephone or submit sworn written statement
 - d. Subpoena requests
 - e. Act on any other legally allowed / required Board of Review matters
18. **REVIEW NOTICES OF INTENT TO FILE OBJECTION**
19. **PROCEED TO HEAR OBJECTIONS, IF ANY AND IF PROPER NOTICE / WAIVER GIVEN UNLESS SCHEDULED FOR ANOTHER DATE**
20. **CONSIDER / ACTION ON SCHEDULING ADDITIONAL BOARD OF REVIEW DATE(S)**
21. **ADJOURN (TO FUTURE DATE IF NECESSARY)**



PUBLIC VIRTUAL ACCESS

Join Teams Meeting: <https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting>

Meeting ID: 289 672 997 955 5

Passcode: Q99iX2M7

Kurt Handrick, Jr.

Village President

Cassie Lang

Village Clerk / Deputy Treasurer