

VILLAGE OF MARATHON CITY, MARATHON COUNTY, WISCONSIN

UTILITY COMMISSION MEETING – HYBRID

VILLAGE HALL – BOARD ROOM

WEDNESDAY, AUGUST 27, 2025 - 4:00 p.m.

MINUTES

1. CALL TO ORDER at 4:00 pm

UTILITY ROLL CALL: A. BERENS-Present, B. BOHR-Present, M. TELFORD-Present, D. SEILER-Present, K. HANDRICK JR.-Present

2. PLEDGE OF ALLEGIANCE

3. RECOGNITION OF VISITORS

a. Virtual Meeting Guidelines

i. This meeting will be recorded and available upon request

b. Public Participation at Government Meetings

Attending virtually: Kevin O'Brien from Record Review

4. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

a. Discuss and Possible Action on Approval of Minutes for June 18, 2025 Utility Commission Meeting

MOTION – Approve Minutes from June 18, 2025 Utility Commission Meeting

Motion made by Handrick second by Bohr. Motion passed by voice vote.

5. REVIEW AND APPROVAL OF PAYMENT OF BILLS

Commission members questioned the following bill payments:

Check 48815 – Midwest Meter – TFX clamp on backwash meter

Check 48818 – SJE Inc. – revert controls back to previous fluoride system

Check 48861 – Dodson Auto II, LLC – WWTP Generator Repair

Check 48903 – Core & Main, LLC. – Menzner Hardwoods vacated private hydrant – installed new Village hydrant on North St. - reimbursed by Menzner Hardwoods for their portion

Check 48937 – Water Well Solutions – Well #1 Pull & Inspect Payment

Check 48940 – Asher O'Callaghan – refund to customer, overpayment upon move out – miscommunication between homeowner and closing company

MOTION – Approve Payment of Bills

Motion made by Handrick second by Berens. Motion passed by voice vote.

6. PUBLIC UTILITY OPERATIONS & FACILITIES REPORT

Director of Public Works, Ken Bloom, presented the Commission with a Facilities Report for July and August. The report can be found in the Agenda Packet.

7. UNFINISHED BUSINESS

8. NEW BUSINESS

a. Discuss Water Tower Project Progress

Cassie Lang
Village Clerk / Deputy Treasurer

Administrator Cherek informed the Commission the water tower repair is in progress and going well. He stated after consulting with the League of Municipalities that the Village did not need to take this project to bid as it is a maintenance item. Lane Tank is sandblasting, priming, and painting the interior and exterior along with fixing an air gap required by the DNR. A new safety railing was installed on the top of the tank. Completion expected to be another 2 weeks. Project cost to total \$120,000.

b. Discuss and Approval Well #1 Project Progress

Water Well Solutions began the process of pulling and inspecting Well #1 to determine if it can be rehabbed. Their investigation discovered the casing that was in question is in ok shape, however, they noted an issue with the 8" screen. The screen is deteriorating and using any chemicals to treat it would only cause it to deteriorate faster. Cherek and Bloom introduced the option to install a 6" screen inside the 8" one as a temporary fix with a cost between \$76,000 and \$104,000. Commission members discussed this option and decided it best to put Well #1 back together as is and move forward with the process of replacing it.

Administrator Cherek presented the Commission with proposals from project engineers, Strand Associates and Vierbicher Associates, for the new well. The proposals came in with a difference of about \$16,000 for the engineering costs. Cherek noted that Strand has more expertise in Utility projects and Viebicher would be more useful to the Village in regards to setting utility rates and completing PSC reports. The Commission discussed the 2 options and came to a decision.

MOTION – Move Forward with Strand Associates as the Project Engineer for the Well 1 Replacement Project

Motion made by Handrick second by Bohr. Motion passed by voice vote.

c. Discuss and Approval on Water & Sewer Connection for 704 Thornapple St

Administrator Cherek supplied the Commission with an application to hook up to the Village Water & Sewer Main lines at 704 Thornapple St. This is a new home build.

MOTION – Approve Water & Sewer Connection for 704 Thornapple St

Motion made by Handrick second by Seiler. Motion made by voice vote.

9. SCHEDULED MEETINGS

- a. Regular Meeting: Wednesday, September 24, 2025 – 4:00 p.m.
- b. Special Meetings as Needed

10. ADJOURNMENT at 5:14 pm.

Motion to adjourn made by Handrick second by Telford. Motion passed by voice vote.