

**VILLAGE OF MARATHON CITY, MARATHON COUNTY, WISCONSIN
AGENDA**

SPECIAL VILLAGE BOARD MEETING – HYBRID

VILLAGE HALL BOARD ROOM

WEDNESDAY JANUARY 15, 2025 – 6:00PM

REMOTE ACCESS TO BOARD MEETING

Join Zoom Meeting: www.zoom.us/join

Meeting ID: 208 438 0720

Phone Number: Toll-free 888-475-4499 or 877-853-5257

Notice Posted at the Municipal Center

DATE: January 13, 2025

TIME: 2:51 PM

Notice Received by Record-Review

DATE: January 13, 2025

TIME: 2:51 PM

1. CALL TO ORDER

ROLL CALL: K. HANDRICK, C. RUPLINGER, M. AHRENS, K. SORENSON, K. PAUL, B. PARLIER, J. LAWRENCE

2. PLEDGE OF ALLEGIANCE

3. RECOGNITION OF VISITORS

- a. Virtual Meeting Guidelines
- b. Public Participation at Government Meetings

4. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

- a. Discuss and Possible Action on Approval of Minutes for January 2, 2025 Village Board Meeting

**5. VILLAGE BOARD WILL GO INTO CLOSED SESSION PER WIS. STAT. 19.85(1)(e)
“DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE
INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC
BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A
CLOSED SESSION.”**

- a. Baseball/Softball – Marathon School District Contract/Youth Programs
- b. Development Agreements – TID 2/TID 1/St. Matthews Church

6. VILLAGE BOARD WILL RETURN TO OPEN SESSION

7. TAKE ACTION ON CLOSED SESSION DISCUSSION IF NECESSARY

8. UNFINISHED BUSINESS

9. NEW BUSINESS

10. ITEMS FOR FUTURE MEETINGS & SCHEDULED MEETINGS:

- a. Regular Village Board Meeting – Wednesday, February 5, 2025 – 6:00 pm
- b. Special Meetings as Needed

11. ADJOURNMENT

Cassie Lang
Clerk, Deputy Treasurer

VILLAGE OF MARATHON CITY, MARATHON COUNTY, WISCONSIN

VILLAGE BOARD MEETING – HYBRID **VILLAGE HALL BOARD ROOM** **THURSDAY, JANUARY 2, 2025 – 6:00PM**

REMOTE ACCESS TO BOARD MEETING

Join Zoom Meeting: www.zoom.us/join

Meeting ID: 208 438 0720

Phone Number: Toll-free 888-475-4499 or 877-853-5257

1. CALL TO ORDER

ROLL CALL: K. HANDRICK, C. RUPLINGER, M. AHRENS, K. SORENSON, K. PAUL, B. PARLIER, J. LAWRENCE

The meeting was called to order at 6:03 pm by President Handrick with Roll Call. All Trustees were in attendance except for J. Lawrence. Attending in person was the Village's attorney, Shane VanderWaal from VanderWaal Law and Kevin O'Brien from the Record Review.

2. PLEDGE OF ALLEGIANCE

3. RECOGNITION OF VISITORS

- a. Virtual Meeting Guidelines
- b. Public Participation at Government Meetings

4. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

- a. Discuss and Possible Action on Approval of Minutes for December 4, 2024 Village Board Meeting

Motion – Approve Minutes from December 4, 2024 Village Board Meeting

Motion made by Paul second by Ruplinger. Motion passed by voice vote

5. APPROVAL OF LICENSE APPLICATIONS

- a. Discuss and Possible Action on Approval of Operator License for Kristine Halvorsen – GPM (RStore)

Motion – Approve Operator License for Kristine Halvorsen – GPM (R Store) after completion of Bartender Training Course

Motion made by Paul second by Parlier. Motion passed by voice vote

- b. Discuss and Possible Action on Approval of Operator License for April Luebbe – Home Bar & Grill

Motion – Approve Operator License for April Luebbe – Home Bar & Grill

Motion made by Sorenson second by Paul. Motion passed by voice vote.

6. REVIEW AND APPROVAL OF BILLS

Trustees had questions on the following:

Check # 48314 – Dodson Auto II, LLC

Check # 48342 – Kerber Rose

Check # 48345 – Pizza Market (Incorrect garbage charge on property taxes)
Check # 48363 – Todd Schoonover (Refund for double payment of property taxes)

Motion – Approve Payment of Bills

Motion made by Ahrens second by Ruplinger. Motion passed by voice vote

7. **VILLAGE BOARD WILL GO INTO CLOSED SESSION PER WIS. STAT. 19.85(1) (g) “CONFERRING WITH LEGAL COUNSEL FOR THE GOVERNMENTAL BODY WHO IS RENDERING ORAL OR WRITTEN ADVICE CONCERNING STRATEGY TO BE ADOPTED BY THE BODY WITH RESPECT TO LITIGATION IN WHICH IT IS LIKELY TO BECOME INVOLVED.”**

Motion – VILLAGE BOARD WILL GO INTO CLOSED SESSION PER WIS. STAT. 19.85(1)(g) & WIS. STAT. 19.85(1)(e) at 6:13 p.m.

Motion made by Ruplinger second by Sorenson. Motion passed by roll call vote.

C. RUPLINGER- Yes, M. AHRENS- Yes, K. SORENSON- Yes, K. PAUL- Yes, B. PARLIER- Yes, J. LAWRENCE- No, K. HANDRICK- Yes.

- a. KC Industries

8. **VILLAGE BOARD WILL CONTINUE IN CLOSED SESSION PER WIS. STAT. 19.85(1)(e) “DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION.”**

- a. Baseball/Softball – Marathon School District Contract

9. **VILLAGE BOARD WILL RETURN TO OPEN SESSION**

Motion – Village Board will return to Open Session at 7:27 p.m.

Motion made by Sorenson second by Ruplinger. Motion passed by roll call vote.

M. AHRENS- Yes, K. SORENSON- Yes, K. PAUL- No, B. PARLIER- Yes, J. LAWRENCE- No, K. HANDRICK- Yes, C. RUPLINGER- Yes

Trustee Paul left early at 6:38 p.m. during closed session after discussion about the KC Industries settlement.

10. **TAKE ACTION ON CLOSED SESSION DISCUSSION IF NECESSARY**

Motion on Item 7 – Accept Settlement from KC Industries in the amount of \$24,721

Motion made by Ruplinger second by Ahrens. Motion passed by voice vote.

11. **ADMINISTRATORS REPORT**

Administrator Cherek presented the Administrator’s Report. He stated there was 1 Building permit for a new deck and ramp in the Mobile Home Park that has approval from Marathon County for handicap accessibility. He also included in the packet a sign permit for the Shell gas station, located in the industrial park, now owned by True North Energy and the tree permit from the Village’s Holly Days celebration.

It was also reported that there were 4 EMS calls and 3 Fire calls from December 1st thru December 28th and minutes from 1 Fire meeting and 2 EMS meetings between November and December.

The Administrative Office is working on year-end financial processing and preparing for an onsite audit for 2024 with KerberRose at the end of January. The Clerk’s office is currently receipting 2024 property tax payments from residents.

The Public Works Department worked with PGA to replace a fire hydrant on Chestnut St that was hit over Thanksgiving weekend. In that process, they discovered a broken 36” storm drain next to the hydrant. PGA fixed

the storm drain. The Village Concrete and Asphalt Crushing Project is expected to be completed by January 3rd. The material seems to be of very good quality to use for future road projects.

Administrator Cherek laid out his plans for January stating that he is continuing to work with Ehlers on the 2025 Capital Improvement Plan Draft. He is also working on the development/land exchange agreement with St Matthews Church along with 3 other development agreements with private businesses. The playground design at the baseball/softball complex has a draft done with the donation source but Cherek would like to make edits to it before bringing it to the Board for review.

12. UNFINISHED BUSINESS

a. Discussion and Possible Action of Baseball / Softball Park Fees to Charge for 2025

Administrator Cherek opened this discussion by letting the Board know that the current to date expenses of the ballpark project have totaled \$3,276,344.44 and that there is currently \$155,295.82 in donation balance left to work with for Phase 1C which would be for the playground and pickleball courts. A breakdown of these expenses was included in the agenda packet.

Administrator Cherek informed the Village Board of a \$5,000 donation from the Marathon Lions Club along with a up to \$5,000.00 additional donation match to any donations made thru January 31, 2025. An email has been sent to about 150 families who participate in the various leagues that will use the ballpark informing them of items still needed to get the ballpark ready to use and the donation campaign from the Lions Club. He hopes to see some more donations come in throughout the month.

Cherek then presented the Board with an estimated breakdown of expenses needed to run and maintain the new ballpark complex based on previous and current (2024) years' expenses at Veteran's Park. Expenses included water/sewer utility, WPS, garbage collection, park toiletries/supplies, employee wages and equipment maintenance. Employee wages were figured by Street/Park Superintendent Chris, who determined that about 33% of all park hours were from maintaining Veteran's Park. The utility estimate for the new ballpark also includes the new sprinkler system that Veteran's Park does not currently have and WPS is estimated higher due to more lights for the multiple fields, parking lot, flag poles and walking trail. Cherek estimated the yearly cost to upkeep and manage the complex could be around \$27,911. It was also stated that insurance was left out of that figure.

The Board was given examples of fee schedules from various other ballparks around the area, included in agenda packet. Some rent per hour, some per field, some per day. Cherek believes that Edgar would be a good reference for a fee schedule as they have the same number of fields. They currently charge \$100 plus \$35 per field, per day, with a \$25 security deposit. All of the places referenced have contracts/lease agreements in place with local teams which was not included in the breakdown of fees presented. Board members questioned whether you lose control over who uses the ballpark if there is a lease in place. Attorney VanderWaal confirmed that would not be the case as there would be distinct guidelines setup in the lease agreements. Trustees discussed whether to charge per game, have a fee schedule for outside groups and a lease for local groups or to charge a universal fee for everyone wanting to use ballpark. At the end they agreed they needed more information to determine which direction to go.

Motion – Table Action Until February Meeting

Motion made by Sorenson second by Ahrens. Motion passed by voice vote.

13. NEW BUSINESS

14. RESOLUTIONS AND ORDINANCES

- a. Discussion and Possible Action of Ordinance amending section 11.6.7 (A)(5) of the General Code of the Village of Marathon City Entitled Exemptions and Permits

Administrator Cherek pointed out that Ordinance 11.6.7(A)(5) contradicts what the Police Department has been enforcing in regards to unlicensed and unregistered vehicles. The Board discussed options to amend this section but ultimately decided it was in the best interest of the Village to repeal the Ordinance in its entirety. Doing so will allow Ordinance 10.5.5 Junked Vehicles and Appliances on Private Property to stand whole with the removal of 11.6.7(A)(5).

Motion – Repeal Ordinance 11.6.7(A)(5) in its entirety

Motion made by Sorenson second by Ahrens. Motion passed by voice vote.

- b. Discussion and Possible Action of Ordinance Repealing and Recreating Section 7.2.15(B) of the general code entitled Carryout Hours

It was brought to Administrator Cherek’s attention by a “Class A” and Class “A” license holder that the Village Ordinance 7.2.15(B) stated that beer sales were not to be permitted after 9:00 p.m., which differs from state statute and what has been enforced throughout the Village. The Board members agreed to adopt the state statute to allow beer sales until midnight (12:00 a.m.).

Motion – Approve Repealing & Recreating of Section 7.2.15(B)

Motion made by Ahrens second by Ruplinger. Motion passed by voice vote. Trustee Sorenson removed himself from the vote due to conflict of interest.

- c. Discussion and Possible Action of Metal Storage Containers Being Allowed in the Village for Temporary and Possible Permanent Storage

Trustee Ruplinger brought to attention that metal storage containers are being used in different municipalities for storage purposes and questioned the Village’s Ordinances regarding the matter. The Village does not currently have an ordinance pertaining to metal storage units but would like to consider adopting one in the future. Administrator Cherek will get with the Plan Commission to determine if zoning could be a factor in adopting a new ordinance.

15. ITEMS FOR FUTURE MEETINGS & SCHEDULED MEETINGS:

- a. Regular Village Board Meeting – Wednesday, February 5, 2025 – 6:00 pm
- b. Special Meetings as Needed

16. ADJOURNMENT at 8:34 p.m.

Motion to adjourn made by Ahrens second by Sorenson. Motion passed by voice vote.

Cassie Lang
Clerk, Deputy Treasurer