

VILLAGE OF MARATHON CITY, MARATHON COUNTY, WISCONSIN
UTILITY COMMISSION MEETING – HYBRID
VILLAGE HALL – BOARD ROOM
WEDNESDAY, APRIL 30, 2025 - 4:00 p.m.

MINUTES

1. CALL TO ORDER at 4:02 pm

UTILITY ROLL CALL: A. BERENS-Present, B. BOHR-Present, M. TELFORD-Present, D. SEILER-Present, K. HANDRICK JR.-Present

2. PLEDGE OF ALLEGIANCE

3. RECOGNITION OF VISITORS

- a. Virtual Meeting Guidelines
 - i. This meeting will be recorded and available upon request
- b. Public Participation at Government Meetings
Attending in person - Andrew Goergen, attending virtually - Kevin O'Brien from Record Review

4. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

- a. Discuss and Possible Action on Approval of Minutes for February 26, 2025 Utility Commission Meeting
MOTION – Approve Minutes from February 26th Utility Commission Meeting
Motion made by Bohr second by Handrick. Motion passed by voice vote.

5. REVIEW AND APPROVAL OF BILLS

Commission members questioned the following bill payments:

- Checks 48562 & 48628 – KerberRose – Audit and PSC Reporting
- Check 48575 – Aaron Martin – Mileage to Continuing Education – coded incorrectly – Clerk Lang noted that she would move transaction to correct expense account
- Check 48576 – Alfa Laval, Inc. – Spare belt to have on hand for gravity belt thickener
- Check 48629 – Marathon Parts City – question on coding for a charge – coding accurate after investigation

MOTION – Approve Bills

Motion made by Berens second by Telford. Motion passed by voice vote.

6. PUBLIC UTILITY OPERATIONS & FACILITIES REPORT

Director of Public Works, Ken Bloom, presented the Commission with a Facilities Report for March and April. The report can be found in the Agenda Packet.

7. UNFINISHED BUSINESS

- a. Discussion on DNR Lead Service Line Report
During the facilities report Bloom mentioned to Commission members that in February the Village received a warning letter from the EPA/DNR regarding the submitted Lead Service Line Inventory Report. The original report was unacceptable due to the number of entries left blank. Since then, the Utility has partnered with Jacobs Engineering, a DNR funded firm, to assist in the review, completion and submission of the revised report.

8. NEW BUSINESS

- a. Discuss and Possible Action on RFP for Municipal Well #1 Replacement
Administrator Cherek and Commission members discussed the need for a replacement of Municipal Well #1. Cherek proposed to the Commission to get quotes from both Strand

Associates, Inc. and Vierbicher Associates, Inc., both engineering firms that the Village currently utilizes for other projects. He asked for Commission input on which direction to go, stating if they wanted more quotes, he would need to create an RFP (Request For Proposal).

Commission members questioned if Well #1 could be rehabbed again to prolong the need for a new Well. After discussion with Bloom and Cherek, they decided to have an inspection done on the Well to determine if it can be rehabbed before proceeding with RFPs for a replacement.

b. Discuss and Possible Action on Utility Projects in Capital Improvement Plan (CIP)
Cherek presented the Commission with the Utility's projects in the Village CIP. The CIP can be found in the Agenda Packet.

After lengthy discussion, the Commission approved to move forward with the following:

- Water Reservoir Repair and Inspections estimated at \$10,000 and the Water Tower Maintenance Painting and Repairs estimated at \$120,000.
- The Replacement of Well #1 contingent on results of inspection studies.
- The Cured-In-Place Pipe Lining for the Sanitary Sewer Main, subject to financing options from Ehlers Financial Advisors.

Commission members decided to defer the following projects:

- The Water Facility Chemical Room Upgrade until the 2028-2030 CIP cycle.
- The Washington Street Reconstruction project due to constraints on the Street Budget as it will be completed in conjunction with the Street Department.
- The Water Main Loop Project due to overall lack of budget money.
- The 2012 Dodge Truck is still in good condition and runs fine therefore this project will be put off for a future CIP.

c. Discuss and Possible Action on 1st Quarter Utility Bill for 1202 Heindl Lane
Administrator Cherek stated that a resident came in asking for help on an unusually high water bill. Commission members discussed this issue in length and decided that since they could not determine the exact reason for the high consumption that there would be no action taken on this matter.

9. SCHEDULED MEETINGS

- a. Regular Meeting: Wednesday, May 28, 2025 – 4:00 p.m.
- b. Special Meetings as Needed

10. ADJOURNMENT at 6:40 pm

Motion to adjourn made by Handrick second by Seiler. Motion passed by voice vote.

Cassie Lang
Village Clerk / Deputy Treasurer