

# VILLAGE OF MARATHON CITY, MARATHON COUNTY, WISCONSIN

## VILLAGE BOARD MEETING – HYBRID

**MUNICIPAL GARAGE (104 CHESTNUT)/VILLAGE HALL BOARD ROOM  
WEDNESDAY, JUNE 4, 2025 – 5:00PM AT MUNICIPAL GARAGE – 6:00PM AT BOARD ROOM**

### MINUTES

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#### **1. VILLAGE GARAGE – TOUR OF VILLAGE STREETS EQUIPMENT – OFFICIAL MEETING TO FOLLOW AT VILLAGE BOARD ROOM**

All Village Board Trustees met at the Village Garage at 5:00 pm. They met with Street Superintendent, Chris Trice and RNOW, Inc representative, Michelle Hawkins. Also present was Director of Public Works, Ken Bloom and Record Review Reporter, Kevin O'Brien. Trustees got the opportunity to look at the condition of the equipment used by the Street Department and inquire about the daily issues faced with it. They asked questions about different options of purchasing a new or used street sweeper based on the needs of the Village. The tour gave Trustees information needed to come to a decision in the Capital Improvement Plan projects.

#### **2. CALL TO ORDER at 6:01 pm**

**ROLL CALL:** K. HANDRICK-Present, M. AHRENS-Present, K. SORENSON-Present, K. PAUL-Present, B. PARLIER-Present, J. LAWRENCE-Present, A. CABRERA-Present

#### **3. PLEDGE OF ALLEGIANCE**

#### **4. RECOGNITION OF VISITORS**

##### **a. Virtual Meeting Guidelines**

- i. This meeting will be recorded and available upon request

##### **b. Public Participation at Government Meetings**

Attending in Person: Matt Spaulding – Prime Design  
Kristina Mauk – MacMillan Innovations – Owner  
Chad MacMillan – MacMillan Innovations – Owner  
Ken Bloom – Director of Public Works & Utilities  
Kevin O'Brien – Record Review  
Bruce Bohr – Utility Commissioner

Attending Virtually: Peter Meidal – Ehlers Public Finance Advisors

#### **5. APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

- a. Discuss and Possible Action on Approval of Minutes for May 7, 2025 Village Board Meeting

**MOTION – Approve Minutes from May 7, 2025 Village Board Meeting**

Motion made by Paul second by Sorenson. Motion passed by voice vote.

#### **6. APPROVAL OF LICENSE APPLICATIONS**

**Approval of License Applications was moved to after Item 8a.**

- a. Discuss and Possible Action on New Operator License Application for Ben Leffel for Home Bar & Grill

- b. Discuss and Possible Action on New Operator License Application for Madisyn Lang for Marathon City Sports Center

Administrator Cherek noted both Ben and Madisyn turned in all the required paperwork needed and passed background checks. He recommended them for approval.

**MOTION – Approve New Operator Licenses for Ben Leffel for Home Bar & Grill and Madisyn Lang for Marathon City Sports Center**

Motion made by Paul second by Parlier. Motion passed by voice vote.

- c. Discuss and Approval 2025 Renewal Applications for Class A and Class B Liquor Licenses
- d. Discuss and Approval 2025 Renewal Applications for Operator's Licenses
- e. Discuss and Approval 2025 Renewal Applications for Cigarette Licenses

Cherek informed the Board that all Renewals for Liquor, Cigarette and Operator Licenses have been turned in with all required paperwork. Background checks were completed and all applicants passed. He recommends all renewals for approval.

**MOTION – Approve 2025 Renewal Applications for Class A and Class B Liquor Licenses, Operator Licenses and Cigarette Licenses**

Motion made by Paul second by Cabrera. Motion passed by voice vote.

- f. Discuss and Approval of Temporary Class B Liquor License (Picnic License) – MS Tournament Administrator Cherek informed the Board that Joe & Larry Buchberger filed an application for a Temporary Class B Liquor License for Knock MS Out of the Park. Background checks passed and all required paperwork was turned in. He recommends approval.

**MOTION – Approve Temporary Class B Liquor License for Knock MS Out of the Park**

Motion made by Parlier second by Ahrens. Motion passed by voice vote.

## **7. ADMINISTRATORS REPORT**

Administrator Cherek gave his Administrator's Report. Details of the report can be found in the Agenda Packet.

## **8. UNFINISHED BUSINESS**

- a. Discussion of Capital Improvement Plan Financing with Ehlers Financial

**Item moved to after 9c.**

Peter Meidal from Ehlers Financial presented financial restructuring options for the Capital Improvement Plan via Microsoft Teams. Board members had the opportunity to ask questions on how the restructuring process would look. No decisions or motions were made. A Special Board Meeting was agreed to be held on June 19<sup>th</sup> to discuss more narrowed down financing options before finalizing the CIP at the July 2nd meeting.

- b. Discussion on Veterans Park Sewer Line Replacement

Cherek presented the Board with a breakdown of expenses for the emergency sewer line replacement at Veteran's Park. The breakdown can be found in the Agenda Packet. Blacktop is still needing to be completed. The entire project including blacktop will cost \$41,391.24. The project came in under the budgeted amount of \$43,000 in the Capital Improvement Plan.

## **9. NEW BUSINESS**

- a. Hand out 2024 Village Audit Financial Report

Clerk Lang handed out the 2024 Audit from Kerber Rose. The Audit will be discussed at the July 2<sup>nd</sup>, 2025 meeting.

- b. Discuss and Possible Action on 2024 CMAR Report

Cherek supplied the Board with the CMAR Summary Report. It was approved by the Utility Commission at the May 28<sup>th</sup> meeting. The Village Utility Department scored an overall 4.00 GPA on the Report. Village Board approval would allow Director of Public Works, Ken Bloom, to submit and file the CMAR with the DNR.

**MOTION – Approve 2024 CMAR Report**

Motion made by Paul second by Parlier. Motion passed by voice vote.

- c. Discuss and Possible Action on Conditional Use Permit for MacMillan Innovations, LLC.

**Item was moved to after Item 5a.**

On May 21<sup>st</sup>, the Plan Commission met and approved a CUP for MacMillan Innovations, LLC. for a storage structure to be built to the north of their current building. MacMillan agreed to have the front façade match current building and add brick to at least 20% of it. MacMillan was in house to answer any questions trustees had.

**MOTION – Approve Conditional Use Permit for MacMillan Innovations, LLC.**

Motion made by Parlier second by Sorenson. Motion passed by voice vote.

d. Discuss and Approval of Zachary Witberler as Fire Fighter

Fire Chief Darrin Hall provided Administrator Cherek with a letter of recommendation for a new fire fighter. Zachary passed background check and interview with Hall.

**MOTION – Approve Zachary Witberler as Fire Fighter**

Motion made by Parlier second by Cabrera. Motion passed by voice vote.

**10. REVIEW AND APPROVAL OF BILLS**

Trustees questioned the following bills payments:

Check 48713 – The Dirks Group – Monthly IT and new computer setup

Check 48731 – Vierbicher Associates – 4<sup>th</sup> St construction portion is grant reimbursable

Check 78745 – Team Sporting Goods, Inc. – Backstop for 3 new ball fields

**MOTION – Approve Payment of Bills**

Motion made by Ahrens second by Sorenson. Motion passed by voice vote.

**11. RESOLUTIONS AND ORDINANCES**

a. Discuss and Possible Action on Ordinance Amending Section 2.3.1 (A) Entitled Appointing Officials, Boards & Commissions

Administrator Cherek reminded the Board of their approval of Charter Ordinance No. 1, Consolidation of Offices – Clerk/Treasurer Appointment at the March 5, 2025 meeting. That was the first step to amending Ordinance 2.3.1(A). The Village has been operating with a separate Administrator, Treasurer and Clerk for years. This amendment would make the separate positions official.

**MOTION – Approve Amendment of Ordinance 2.3.1(A) and Appoint Steven Cherek as Administrator, Steven Cherek as Treasurer and Cassie Lang as Clerk**

Motion made by Lawrence second by Paul. Motion passed by voice vote.

**12. VILLAGE BOARD WILL GO INTO CLOSED SESSION PER WIS. STAT. 19.85(1)(e)**

**“DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION.”**

**MOTION – Village Board will go into Closed Session per wis. Stat. 19.85(1)(e) at 7:55 pm**

Motion made by Paul second by Ahrens. Motion passed by roll call vote.

M. AHRENS – Yes

K. SORENSON – Yes

K. PAUL – Yes

B. PARLIER – Yes

J. LAWRENCE – Yes

A. CABRERA – Yes

K. HANDRICK – Yes

a. Veterans Park - American Legion Agreement

b. 400 Block

### **13. VILLAGE BOARD WILL RETURN TO OPEN SESSION**

#### **MOTION – Village Board will Return to Open Session at 8:35 pm**

Motion made by Sorenson second by Ahrens. Motion passed by roll call vote.

K. SORENSON – Yes

K. PAUL – Yes

B. PARLIER – Yes

J. LAWRENCE – Yes

A. CABRERA – Yes

K. HANDRICK – Yes

M. AHRENS – Yes

### **14. TAKE ACTION ON CLOSED SESSION DISCUSSION IF NECESSARY**

#### **MOTION ON ITEM 12a – Accept a \$10,000 Donation from the American Legion Post 469 and Grant Them the Ability to Use Veterans Park for the Next 5 years**

Motion made by Ahrens second by Cabrera. Lawrence opposed. Motion passed by voice vote.

### **15. FUTURE MEETINGS & SCHEDULED MEETINGS:**

- a. Special Board Meeting – Tuesday, June 17, 2025 – 6:00 pm

\*Date change for Special Board Meeting – Thursday, June 19, 2025 – 6:00 pm

- b. Regular Village Board Meeting – Wednesday, July 2, 2025 – 6:00 pm

### **16. ADJOURNMENT at 8:39 pm.**

Motion to adjourn made by Ahrens second by Lawrence. Motion passed by voice vote.

Cassie Lang  
Clerk/Deputy Treasurer