

# VILLAGE OF MARATHON CITY, MARATHON COUNTY, WISCONSIN

## **VILLAGE BOARD MEETING – HYBRID** **VILLAGE HALL BOARD ROOM** **WEDNESDAY, MAY 7, 2025 – 6:00PM**

### **MINUTES**

---

#### **1. CALL TO ORDER at 6:02 pm**

**ROLL CALL:** K. HANDRICK-Present, M. AHRENS-Present, K. SORENSON-Present, K. PAUL-Present, B. PARLIER - Absent, J. LAWRENCE-Present, A. CABRERA-Absent

#### **2. PLEDGE OF ALLEGIANCE**

#### **3. RECOGNITION OF VISITORS**

##### **a. Virtual Meeting Guidelines**

i. This meeting will be recorded and available upon request

##### **b. Public Participation at Government Meetings**

Attending virtually – Kevin O'Brien from Record Review, Derek Lund, Madison Matthiae

#### **4. APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

##### **a. Discuss and Possible Action on Approval of Minutes for April 15, 2025 Special Village Board Organizational Meeting**

**MOTION – Approve Minutes from April 15, 2025 Special Organizational Village Board Meeting**

Motion made by Paul second by Ahrens. Motion passed by voice vote.

#### **5. APPROVAL OF LICENSE APPLICATIONS**

##### **a. Discuss and Possible Action on Operator License Application for William Bolin for GPM (R-Store)**

**MOTION – Approve Operator License for William Bolin for GPM**

Motion made by Paul second by Lawrence. Motion passed by voice vote.

##### **b. Discuss and Possible Action on Operator License Application for Kira Giese for True North Energy**

**MOTION – Approve Operator License for Kira Giese for True North Energy**

Motion made by Paul second by Ahrens. Motion passed by voice vote.

#### **6. REVIEW AND APPROVAL OF BILLS**

Review and Approval of Bills tabled until after Item 7.

Trustees questioned the following bill payments:

Check 48636 & 48666 – The Dirks Group – Yearly IT renewals, new computers, monthly IT contract

Check 48656 – American Engineering Testing, Inc. – new ballpark infield soil test

Check 48660 – Kruczek Construction, Inc. – North Business Park improvements

Check 48694 – Potrykus Construction, LLC – County Material Sports Complex

**MOTION – Approve Payment of Bills**

Motion made by Ahrens second by Sorenson. Motion passed by voice vote.

#### **7. ADMINISTRATORS REPORT**

Administrator Cherek gave his Administrator's Report. Details of the report can be found in the Agenda Packet.

## **8. UNFINISHED BUSINESS**

### **a. CIP Project Ranking Results**

Administrator Cherek presented the Board with rankings of the Capital Improvement Plan based on Board Member grades turned in. He gave each grade a weight to determine the average rank for each project. A grade of an A received 4 points, a B received 3 points and so on. Projects under an average rank of 3 points will be deferred until the next CIP cycle.

Cherek will work with Ehlers Financial Advisors to establish a funding strategy for the high ranked projects for completion in the 2025-2027 CIP cycle. The final CIP for the 2025-2027 projects will be presented to the Board for approval at the June meeting. Every 2 years Cherek will present the Board with a new Capital Improvement Plan to be reviewed and approved for the next 2-year cycle.

### **b. Discuss and Action on Awarding of Post Office Floor Resurfacing Contract**

Administrator Cherek received quotes from 3 different vendors which can be found in the Agenda Packet. Board members discussed the different resurfacing options at length comparing the types of finishes and determining the need for a 6" cove baseboard. Trustee Ahrens made comment that he has worked with Crane Engineering in the past and has firsthand knowledge of the wear and tear of one of the flooring types. A motion was made on the direction to have Cherek proceed.

### **MOTION – Approve a Contract with Crane Engineering for the Post Office Floor Resurfacing Project**

Motion made by Sorenson second by Paul. Motion passed by voice vote. Ahrens abstained from the vote due to conflict of interest.

## **9. NEW BUSINESS**

### **a. Discuss and Review 2025 Renewal Applications for Class A and Class B Liquor Licenses**

Administrator Cherek stated that all Applications are available in office for review. Background checks have all been done and passed. There are no outstanding violations or issues with Licenses. Licenses expire at end of June and will be on June Agenda for approval.

### **b. Discuss and Review 2025 Renewal Applications for Operator's Licenses**

Renewal Operator License Applications are available in office for review. All Operators have had background checks and no issues arose. Licenses expire at the end of June and will be on June Agenda for approval.

### **c. Discuss and Review 2025 Renewal Applications for Cigarette Licenses**

Administrator Cherek stated that GPM Southeast (BP), True North Energy (Shell) and Kwik Trip all submitted applications for Cigarette Licenses. There are no issues with current Licenses. Cigarette Licenses expire at the end of June and will be on June Agenda for approval.

### **d. Discuss and Review 2025 Renewal Application for Mobile Home Park License**

Cherek noted that Big Wave 01, LLC submitted their application for the Mobile Home Park License. The County Health Department did an inspection on April 8<sup>th</sup> and will do a follow-up walk through with Cherek on May 16<sup>th</sup>. Cherek informed Lisa at Property Connection, the management company, that all issues found on April 8<sup>th</sup> inspection need to be resolved before License will get approved. The License expires at the end of June.

### **e. Discuss and Review John Candy LLC Water Main and Sanitary Sewer Easement**

Administrator Cherek brought to the Board's attention that when the water and sewer mains were ran to the North Business Park, a hydrant and water main extended beyond the Village's property and encroached into the Hack property. This has been an ongoing matter that the Village is looking to resolve. The Village's cost is \$2,500 for the .05 acre easement located on the southwest corner of the Hack Property.

**MOTION – Approve Water Main and Sanitary Sewer Easement to John Candy, LLC.**

Motion made by Sorenson second by Ahrens. Motion passed by voice vote.

**10. RESOLUTIONS AND ORDINANCES**

- a. No Resolutions or Ordinances to Discuss at This Time

**11. ITEMS FOR FUTURE MEETINGS & SCHEDULED MEETINGS:**

- a. Regular Village Board Meeting – Wednesday, June 4, 2025 – 6:00 pm
- b. Special Meetings as Needed

**12. ADJOURNMENT at 7:33 pm**

Motion to adjourn made by Lawrence second by Paul. Motion passed by voice vote.

Cassie Lang  
Clerk/Deputy Treasurer