



Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email: _____

Date of Birth: _____ Social Security No.: _____

Driver's License Number: _____

Position Applied for: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for the village? YES NO If yes, when? _____

Have you ever been convicted of a crime? YES NO

If yes, explain: _____

Have you ever been convicted of a felony? YES NO

If yes, explain: _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Previous Employment (most recent first)

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

Please Complete for Positions Requiring a Driver's License

Years of Driving Experience:		Types of Vehicles Driven:	
Driver's License Number:		State	Expiration Date:
CDL License Number		State	Expiration Date:
Were you involved in any accidents in the past three (3) years?		Yes	No
If yes, how many?	Describe below:		
Date mm/yyyy	Briefly Describe Each Accident		
Have you ever had a driver's license withdrawn, suspended, or denied? (If yes, explain below)		Yes	No
Any convictions for traffic violations in the last three (3) years? (If yes, explain below)		Yes	No
Date mm/yyyy			

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

I hereby authorize the Village of Marathon City to investigate all statements contained in this application. I authorize the Village of Marathon City to obtain information regarding my education, experience, competence, character, or related qualifications. I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____

Village of Marathon City Internal Use

Activity	Yes	No
Education Background		
References		
Work History		
Background Check		
Military Service		
EEOC Completed		
Interview Completed		
Offer Made		
Candidate Communication Sent		