



Marathon City – Administrator

311 Walnut Street PO Box 487

Marathon City, WI 54448

(715) 443-2221

The Village of Marathon City, Wisconsin is seeking a Police Chief with a unique combination of leadership and supervisory skills, professional knowledge and a management style to provide leadership to the Marathon City Police Department. The police department is a full-time, full-service agency consisting of 5 staff members, including a chief, one sergeant and one patrol officer. The department has one part-time patrol officer and a shared administrative assistant.

The Village is at the intersection of STH 29 and STH 107 and is 10 miles west of the STH 29 I-39 inter-change. The 2020 census set the current population for the Village at 1,576. Marathon City supports a thriving business community and business park, a highly ranked school system with two buildings, a parochial school, three churches, numerous service organizations, a public library, an indoor swim center, a child care center and several in-home day care locations. The Marathon City area has several recreational opportunities for fishing, canoeing and kayaking, picnicking, swimming and biking. A baseball and softball complex has been proposed for the east side of the Village with construction planned for spring of 2023. Marathon City is just minutes away west of Wausau which offers a variety of post-secondary educational and cultural opportunities.

The Police Chief must be capable of providing strong leadership and professionalism and of cultivating a culture of inclusion. He or she must be open to input and able to communicate well with elected officials, department and Village staff and the public. The duties and responsibilities are listed in the job description. Qualifications for the position are as follows:

- A minimum of an Associate's Degree from an accredited institution. Bachelor degree preferred.
- Wisconsin Law Enforcement Standards Board certification, or ability to obtain such certification within a one (1) year time period.
- Must maintain eligibility for Wisconsin Law Enforcement Certification.
- Ability to multi-task
- Ability to perform essential functions of the position
- Ability to possess a firearm
- Ability to use all standard law enforcement equipment
- Ability to work evenings, weekends, and holidays
- Ability to react quickly and effectively to stressful situations
- Clear and concise speech, with good verbal and written communications skills

- Good driving record
- Good physical condition
- Knowledge and skills in operation and learning computer system
- No domestic abuse convictions
- No felony convictions
- U.S. Citizen
- A preferred minimum of ten (10) years progressively responsible experience in the law enforcement field which demonstrates leadership and command qualities, or administrative experience in upper management positions in a law enforcement agency of similar or larger size and complexity.
- Any combination of education and experience which in the sole discretion of the Village would demonstrate the Employee's ability to meet the required knowledge, skills and abilities for the position may be considered.

The compensation package for the Police Chief includes a hiring annual salary ranging from \$60,000 to \$68,000 with a three-year contract minimum. Annual salary advancement based on performance and as defined in the employment contract. Initial level of compensation will be dependent on education, experience and qualifications. Included is a benefit package with participation in the Wisconsin Retirement System, access to 457 deferred compensation plan, health, dental, vision, life and income continuation insurance, optional AFLAC, paid time off (PTO), holidays, annual uniform allowance and continuing education reimbursement.

To apply, you may download the application packet from the Village of Marathon City website and submit it electronically to Andrew R Kurtz, Administrator, Village of Marathon City at akurtz@MarathonCityWI.gov . Your completed application packet must include a **Cover Letter, Resume, Form DJ-LE-330 dated May 2017, Law Enforcement Personal History Form and the Law Enforcement Candidate Waiver Form**. Applications which are incomplete will not be considered. **The deadline for receipt of applications is 4:00 p.m., April 14, 2023.** More information about the Village can be found at www.MarathonCityWI.gov

The Village is an Equal Opportunity Employer. The Village does not discriminate in employment on the basis of sex, race, religion, creed, color, origin, age, disability, sexual orientation, ancestry, marital status, military service or any other legally protected status.